

2021

2022

• **Annual**
Committee
Reports

Monroe County
Community
College



2021 - 2022 COMMITTEE REPORTS

ADMINISTRATOR COUNCIL
CURRICULUM COMMITTEE
FACULTY COUNCIL
GOVERNANCE EVALUATION COMMITTEE
INSTRUCTIONAL TECHNOLOGY
COMMITTEE
LEARNING ASSESSMENT COMMITTEE
STRATEGIC PLANNING COMMITTEE

NO REPORT SUBMITTED:
ACADEMIC REVIEW COMMITTEE
SUPPORT STAFF COUNCIL

ADMINISTRATIVE COUNCIL ANNUAL REPORT

Committee Membership

All administrative and professional staff are members of Administrator Council. The officers for the 2021-22 fiscal year were: Chair, Kevin A. Cooper, Dean of Science & Mathematics Division and secretary, Lori Biggs, Nursing Program Coordinator. As of June 30, secretary Lori Biggs will have completed her second year in this role, so a new secretary will be elected to serve the next two-year term at the June 2022 meeting.

Committee Charge

The charge of the Administrator Council is to meet regularly and discuss topics that are of concern to persons represented by the council or to the campus as a whole, and to deliberate, develop and modify proposals concerning issues surrounding management and organizational issues. Additionally, the council will discuss other college matters as appropriate.

Summary of Meeting Minutes and Committee Activities

Administrator Council held five meetings during the 2021-22 fiscal year as of May 2022, with a sixth meeting planned for June 2022. A record of Administrator Council agendas and meeting minutes is available on Brightspace, under Shared Governance, and then under the Administrator Council link.

During the 2021-22 Administrator Council meetings, the following discussions and activities occurred:

- At the start of the academic year, HR provided council members with an employee relations training session and additionally a training on exempt vs. non-exempt employee status.
- There was an information item regarding The Strategic Planning Task Force being made into a standing committee.
- In October 2021, the MCCC Land Acknowledgement was presented to council members and they then had a chance to ask questions and provide input.
- A presentation was given on the renewal of the college's Brightspace contract, the LMS for MCCC faculty and staff, and input was received on whether it would be best to renew the contract for 3 years vs. 5 years. Instructor and student feedback related to the use of Brightspace has overall been positive, but most council members suggested a 3-year contract was probably the most viable for now.
- In November 2021, modifications to the Instructional Assessment Plan were presented. Some of these changes centered on updated terminology, definitions and the data submission process. The updates had been supported by both Faculty & Staff Councils, coming before the HLC visit in January 2022.
- In light of the HLC focus on assessment visit, this was an information or a discussion item in most of the meetings this year.

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- Post-visit HLC focus visit, Dr. Grace Yackee presented the draft team report, complete with observations and recommendations by the team. It was noted that the report was positive and the HLC was fair in their recommendations. MCCC met the expectations of the visit.
 - The Belonging DEI plan was presented to the council, followed by questions and discussion. A request was made that the plan be updated to reflect the Administrator's Council feedback. This was to be completed before presentation of the plan to the Board of Trustees members.
 - There was a grant management discussion at the November 2021 meeting. A request was made for a more structured process, especially post-award to assist all employees managing grants. Recommendations were made to resurrect a flow chart to aid in the development and/or revision of a P&P surrounding grant management.
 - CCSSE survey results were presented to the Council.
 - An information item regarding computer equipment upgrades was presented at the January 2022 meeting. HEERF funding will be utilized to purchase new lap tops for faculty & staff.
 - As an information item, a discussion was held on lockdown and security measures. The idea of having security drills was discussed and the EMR plan is being reviewed with proposed changes.

Actions Taken

There was just one action item this year and it was a vote on the Diversity, Equity & Inclusion (DEI) Plan that was presented to the Council. A motion was made to reflect Administrator's Council feedback and incorporate into plan and then after review the plan to be accepted. The motion carried.

Recommendations

Recommendations from the Council are explained above in the "Summary of Meeting Minutes..." section, but a brief summary of these include:

1. Brightspace contract renewal: recommendation of 3-year vs. 5-year renewal.
2. Updates to the Instructional Assessment plan were supported by Council.
3. Grant Management: recommendation for a flow chart and/or revision to P&P
4. EMR plan: recommendation for security drills and additional employee training

CURRICULUM COMMITTEE ANNUAL COMMITTEE REPORT

Committee Membership

Derek Roberts (Chair), Lori Jo Couch, Ian Dixon, Troy Elliot, William Hilliker, Peggy Jacob, Lindi McClure, James Vallade, Philip Wahr, Charles Washington, Daniel Wood, Kevin Thomas, Grace Yackee, Peter Coomar, Kevin Cooper, Leon Letter, Kim Lindquist, Tracy Vogt, Annette Keebler (Recorder)

Committee Charge

The curriculum committee evaluates proposals originating from the academic divisions for addition, revision, and deletion/ inactivation of credit courses and programs of study. The committee may also review and recommend revisions to the college-wide student graduation and degree requirements.

Summary of Meeting Minutes and Committee Activities

The committee approved numerous program changes and the deactivation of another. In addition to the approval of new courses, many courses were changed or deactivated.

The committee also started looking into simplifying the course outcome summary forms. It considered alternatives to the four distinct forms that are currently in use. To meet HLC requirements, program taxonomy forms will now indicate when 25% of program has been changed.

The committee is no longer utilizing the consent agenda, as it does not comply with Robert's Rules for most of the business of the committee. This has benefitted the committee by encouraging greater discussion of agenda items.

Actions Taken

Program Modifications

Phlebotomy Technician

Practical Nursing

Construction Management

Accounting

Non-Destructive Testing Basic Certificate

Non-Destructive Testing Advanced Certificate

Cybersecurity and Information Assistance

Computer Information Systems-Accounting/CIS

CIS PC Support Technician

CIS System Administration Specialist
CIS App Development
CIS Office Professional
Game Design and Development
Criminal Justice Degree
Criminal Justice-Corrections Degree
Criminal Justice-Corrections Certificate
Criminal Justice-Law Enforcement Degree
Criminal Justice-Law Enforcement Security Certificate
Program Deactivations
Culinary Arts and Foodservice Education

New Courses

ACCTG 206, APPR 296, CIA 103, 105, 201, 202, 203, 210, 213, CONM 296, CRJ 260, 270, 296, ENGL 154, MATH 105, WELD 130, 131, 132, 133, 134, 135, 136

Course Deactivations

ACCTG 205, CIS 179, 208, ENGL 102, HPE 165, 170, 171, 173, 174, 177, 178, 181, 184, 185, 193, 265, 285, 293, IAS 103, 105, 202, 210, 213, NUET 102, 103, 104, 105, 106, 107, 108

Changes to Existing Curriculum

BIOL 264, BMGT 201, 220, CIS 130, 140, 209, 220, 228, 230, CONM 102, 105, ECON 251, 252, ENGL 254, HIST 151, 152, HLTSC 120, IAS 103, MATH 124, 126, 151, 154, 156, 157, 162, 164, NURS 2014, 205, 210, PSYCH 253, RTH 120, 121, SOC 296, WELD 217

Recommendations

The committee discussed taxonomy forms during several meetings. Next year, the committee should reach a final decision regarding proposals for the simplification of taxonomy forms.

FACULTY COUNCIL ANNUAL COMMITTEE REPORT

Committee Membership

All full time and adjunct faculty are members of Faculty Council. Officers for the 2021-2022 academic year were Dr. Philip Wahr, Chair, and Dr. Matthew Bird-Meyer, Secretary.

Committee Charge

Faculty Council is one of three councils in the shared governance model that was piloted by MCCC for the 2012-13 year. The purpose of the Faculty Council is to initiate, develop, and modify proposals concerning academic, student services, and curricular issues to be forwarded to the President. Additionally, the council discusses other issues related to student learning and teaching as appropriate. Faculty Council meets regularly to discuss topics that are of concern to any of the councils or the campus as a whole.

Summary of Meeting Minutes and Committee Activities

A complete record of Faculty Council meeting minutes is available Brightspace, under the Shared Governance module.

The Faculty Council met 6 times during the 2021/22 academic year. There were 3 action items for approval, 1 request for input, and 5 information items.

Actions Taken

The faculty council approved the following action items:

1. Instructional Assessment Plan (IAP) yearly update (from LAC)
2. DEI Belonging Plan (from S. Behrens, P. Coomar)
3. Pilot course section extension.2.7.2022 (from LAC)

The faculty discussed and approved all requests for input presented to the Faculty Council including:

1. Land Acknowledgement (from M. Grey, E LaClair, B. Mauter)

In addition the Faculty Council created 2 study groups:

1. Transfer Degree Requirements/Review (chaired by M. Fonseca). To review the requirements for the transfer degrees (AA, AS, and AFA) and make recommendations for updating the degree requirements. This committee has met and is expected to make recommendations to the Faculty Council in the fall of 2022.

2. Assessment Study Group (chaired by E. La Clair). The charge of this group is to review other institutions, review our Institutional Assessment Plan and work with the LAC to look at the bigger picture in terms of assessment processes beyond the scope of the LAC. This group was created at the end of the academic year and is still in the initial phases of its work.

Recommendations

To facilitate campus information flow, all units should be encouraged to submit information items on anything that affects other campus units. Of particular interest to the Faculty Council would be any items that involve changes to the classrooms or other learning environments.

GOVERNANCE EVALUATION COMMITTEE ANNUAL COMMITTEE REPORT

Committee Membership

Membership Includes The Following As Voting Members: The Council Chairs And Secretaries From Each Council, Two Members At Large From Each Council, The Coordinator For Institutional Research, Evaluation, And Assessment, And The Recorder. Non-Voting Members Include The Vice President Of Administration, The Vice President Of Instruction, The Vice President Of Student And Information Services, And The Director Of Marketing Communication. The President Is An Ex-Officio Member Of The Committee. The Officers For The 2021-2022 Academic Year Were Wendy Wysocki, Chair And Penny Dorcey, Recorder.

Committee Charge

The governance evaluation committee (gec) is a standing committee charged with implementing and evaluating the council model of shared governance annually. The committee will also make recommendations regarding assignment of staff to committees. When requested by the president, the committee will recommend assignment of issues to the appropriate committee.

Summary of Meeting Minutes and Committee Activities

The full gec met once during the 2021-2022 academic year on march 29, 2022

The activities of the committee were as follows:

- Discussed updates to the handbook
- Clarified the charge of the strategic planning standing committee
- Reviewed our progress toward implementing strategies to address the top issues prioritized from the cmsg (council model of shared governance) evaluation survey. 6 Issues- training on use of model, addition of standing committees, distrust between councils, perception of lack of support for shared governance by administration, disconnect between and within councils that leads to distrust.
- Completed the winter semester strategic planning check -in with the strategic planning co- chair.

In addition, the chair, wendy wysocki met separately with the strategic planning co-chair the end of fall 2021 semester to complete the gec's fall end if the semester strategic planning check in process

Actions Taken

None

Recommendations

- Implementing strategies to address the top issues prioritized from the results of the 2019 council model of shared governance survey
- Monitoring the results of the strategies
- Focus on the improvement of our shared governance model

INSTRUCTIONAL TECHNOLOGY COMMITTEE ANNUAL REPORT

Committee Membership

Kristine Gerlach, Bradley Hesser, Karen Kuhl, Brian Lay, Leon Letter, Michelle Persin, Jeff Peters, Dave Reiman, Helen Stripling, Philip Wahr, Grace Yackee, Stephen Hasselbach

Committee Charge

The instructional technology committee will make recommendations on the utilization of instructional technology to support and enhance classroom and web-based instruction at mccc. The committee will provide leadership in the assessment of need, design, development, implementation and evaluation of instructional technology, especially as it applies to web-based instruction through the utilization of a learning management system.

Summary of Meeting Minutes and Committee Activities

The IT Committee met on 9/30/21, 10/28/21, 11/18/21, 1/27/22, 2/24/22, 3/24/22 and 4/21/22. The committee set the agenda earlier at the end of the previous academic year and agreed to focus on the following topics: Strategic planning initiatives, Course questionnaire response rates, questions review and recommendations; Future tech recommendations for other MCCC buildings. Of course, other topics emerged throughout the year and were addressed by the committee, for instance: Standard elements for Brightspace courses; QM professional development and training.

Actions Taken

- The pandemic prevented the IT committee from having a full review of our Learning Management System (i.e., Brightspace). Also, our current Brightspace license was scheduled to end in 2022. Based on this, the IT committee recommend initiating a license renewal of 3 years and to conduct a full LMS review in the 2022-23 academic year.
- The committee made recommendations for the strategic plan initiative: Brightspace minimum elements. The recommendations for both on-campus and online/blended courses will be presented to Faculty Council during the 2022-23 academic year.
- After a review of the college catalog class modality definitions, the committee made a recommendation to update the online definition to include language such as online courses include "...no scheduled class meetings, onground nor virtually, and are conducted in a completely asynchronous fashion"
- Finally, the committee recommended joining Quality Matters (QM) and pursuing professional development activities sponsored by QM.

If you have additional questions about the Instructional Technology committee's 2021-22 activities, please don't hesitate to contact me. I'm proud of the work this committee does each year and consider it an honor to serve as the committee chair.

LEARNING ASSESSMENT COMMITTEE ANNUAL COMMITTEE REPORT

Committee Membership

Dawn Lymond, Felice Moorman, Jenna Bazzell, Kevin Cooper, Maris Fonseca, Mark Jager, Michael Snyder, Paul Knollman, Quri Wygonik, Robin Smith, Mark Jager, Zackary Moore, Nicole Garner, Ken Mohney

Committee Charge

The purpose of this committee is to develop and monitor implementation of the college's plan for assessing student learning at the course, program, and institutional (general education) levels. The lac identifies annual college assessment priorities, oversees and provides support to all aspects of the assessment process, reviews assessment activities and reports and provides feedback to departments and divisions, recommends improvements in the assessment program, and disseminates reports on the results of assessment and the initiatives based on assessment intended to improve student learning.

Summary of Meeting Minutes and Committee Activities

The Learning Assessment Committee (LAC) had a very busy 2021-2022 academic year. The HLC planned a Focused Visit to review MCCC assessment procedures on January 24-25, 2022, thus many LAC activities were geared towards preparing for that visit. The LAC held seven meetings during Fall 2021 and an additional four meetings during the Winter 2022 semesters. In addition to the regular meetings, LAC was involved in numerous other meetings and preparatory sessions geared towards readiness for the January 2022 HLC visit. Many of these preparation sessions were led by the Institutional Research and Accreditation office, with assistance of the LAC. In particular, six of these meetings occurred on Fridays during Fall 2022, with all fulltime faculty in attendance, with the specific goal of readying ourselves for the HLC Focused Visit. In addition, the LAC co-chairs, as lead authors of the Focused Visit report prepared for the HLC, held innumerable meetings with the IR Office as well as with the Vice-President of Instruction along with other individuals and groups with information germane to the Focused Visit report.

Early in the Fall 2021 semester, discussion at LAC meetings focused on data collection from the previous academic year and how to fill in gaps in data collection as well as how to make the process easier. In addition, initial discussion focused on major tasks needed for the upcoming semester.

During the Fall 2021 semester, the LAC held extensive discussions on course and course section assessment. Discussion centered on whether we should use a random sampling process for obtaining this data or whether we should simply require faculty to turn in all data every year, as well as how to incorporate adjunct faculty into the process. Ultimately, LAC decided to recommend to Faculty Council to extend the pilot course-section assessment through the Winter 2022 semester and have faculty meet during workdays to discuss course assessment. In addition, LAC discussed the recently created (by the IR office) online assessment forms that vastly simplifies the process of collecting data. Included here were reviews of "skip-logic" that the IR office recently added to some of the forms.

After the HLC visit, during the Winter 2022 semester, LAC continued discussion of data collection, especially whether course-section and other assessment data should be collected randomly or whether all faculty should turn in all data every semester. In addition, much discussion surrounded revisions to data collection forms.

In addition to the preparation work necessary for the HLC visit, many of the regular LAC meetings focused on continuing to refine the Instructional Assessment Plan, including work on course-section, course, and co-curricular assessment.

Actions Taken

During Fall 2021, LAC voted to support a revised Instructional Assessment Plan. The IAP is updated yearly, to reflect current practices based on the lessons learned from the prior academic year. Faculty Council then voted to support the revised IAP.

In response to feedback from Faculty Council asking for additional professional development opportunities regarding assessment, LAC also voted to have the IR Office survey faculty to ask what faculty members wanted regarding training. The survey was implemented during late Fall 2021.

At a special meeting on December 10, LAC voted to do the following: 1) by the second week of each semester, the Institutional Research (IR) Office will distribute a summary report for each level of assessment (i.e., course-section, course, general education, program, and co-curricular) to the Co-Chairs of the Learning Assessment Committee (LAC). 2. The Co-Chairs of the LAC will invite the IR Office to present the summary reports at a meeting. The IR Office will provide the summary reports to the LAC faculty representatives to distribute to the faculty in their respective divisions.

During our January 2022 meeting, LAC voted to take a proposal to Faculty Council to make course and course-section assessment permanent, using a random sampling procedure. However, this was not done (not taken to Faculty Council), due to questions raised during the HLC Focused Visit. Specifically, HLC wondered how MCCC could ensure that assessment data was regularly recorded and used if we did not require 100% faculty participation. HLC wanted to ensure that no data was missed, something that could possibly happen during random sampling.

In addition, LAC also voted to present to Faculty Council revised data collection forms as proposed by the IR office. These forms make the recording of assessment data easier with the inclusion of skip logic.

At the February 2022 LAC meeting, in response to HLC comments, LAC voted to extend the pilot course-section assessment plan for the Winter 2022 semester. In part, this would allow us to incorporate comments resulting from the HLC visit in January as well as better evaluate the strength and weakness of the current plan.

Faculty Council voted to support extending the pilot course-section assessment program through the end of the winter 2022 semester, with the understanding that a permanent course-section plan would be presented in the near future.

Recommendations

During Fall 2022, the assessment plan should be revised after additional research and discussion on the following points:

1. Co-curricular assessment. Specifically, co-curricular assessment practices should be reviewed to clarify whether HLC requires direct assessment (as suggested by the HLC review team) or indirect assessment (as suggested in prior HLC training sessions).
2. Course and course-section assessment. LAC did not vote on a permanent plan, but, pending further discussion, LAC will want to recommend to Faculty Council a permanent plan that will serve our needs and satisfy HLC requirements.
3. As suggested by HLC, LAC should work on continuing to simplify the assessment plan. The IR office has created online submission forms that will help do that. LAC must finish discussion on the matter and propose something to Faculty Council.
4. Updates to the IAP. The LAC has continued to update the IAP on a yearly basis to reflect current assessment practices. Once course, course section, and co-curricular assessment are finalized, LAC should update the IAP and present it to Faculty Council.

STRATEGIC PLANNING COMMITTEE ANNUAL REPORT

Committee Membership

- Joe Verkennes, Director of Marketing and Communications, Co-Chair
- Quri Wygonik, Director of Institutional Research, Planning and Accreditation, Co-chair
- Kim Lindquist, Dean of Health Sciences and Director of Nursing, Secretary
- Kojo Quartey, President, Ex-officio
- Scott Behrens, Vice President of Enrollment Management and Student Success
- Lori Biggs, Nursing Program Coordinator
- Jonathon Brown, Student Success Navigator- Analytics
- Parmeshwar Coomar, Dean of the Applied Science and Engineering Technology Division
- Kevin Cooper, Dean of the Science/Math Division
- Valerie Culler, Director of Financial Aid
- Penny Dorcey, Executive Assistant to the President and Board of Trustees
- Rachel Eagle, Administrative Assistant to the Dean of Humanities and Social Sciences
- Nicole Garner, Professor of Nursing
- Tracy Giacomini, Associate Professor of Nursing
- Kelly Heinzerling, Director of Purchasing and Auxiliary Services
- Kristina Henry, Experiential Learning Coordinator
- Barry Kinsey, Director of Workforce Development
- Leon Letter, Dean of the Business Division
- Laura Manley, Library Director
- Jewell Mason, Student Government Representative
- Josh Myers, Executive Director of The Foundation at MCCC
- Jeff Peters, Coordinator of E-Learning and Instructional Support
- Brianna Pio, Institutional Research Analyst
- Robin Smith, Adjunct Instructor, Humanities
- Collette Tibai, Student Government Representative
- Linda Torbet, Director of Human Resources
- Tracy Vogt, Registrar
- Suzanne Wetzal, Vice President of Administration
- Patrick Wise, Professor of Psychology
- Grace Yackee, Vice President of Instruction

Committee Charge

The charge of the Strategic Planning Committee is to implement the 5-year plan and review the work of each sub-committee to assist with all tactics being completed according to the timeline. Additionally, the committee will advocate on behalf of the sub-committees to help identify any barriers to completing the tactics. The committee is also charged with developing the next 5-year strategic plan. As part of the overall charge of the Strategic Planning Committee, the Leadership Team is responsible for the following specific actions:

- Advocating to Cabinet on behalf of the needs of areas accountable for the work of the strategic plan.
- Leading efforts to evaluate the current strategic plan and devise the next plan.

Summary of Meeting Minutes and Committee Activities

The Strategic Planning Committee met 3 times (October, November, and December) in the Fall 2021 semester and 4 times (January, February, March, and May) in the Winter 2022 semester.

Below is a summary of the activities from each meeting:

October 2021:

- The Committee voted in the charge and membership guidelines.

November 2021:

- The Committee made changes to sub-committee co-chair positions to fill vacancies and ensure that appropriate individuals were serving with respect to their role at the college and the focus of the sub-committee tactics.
- A motion was passed to rename the sub-committees to Areas. As part of the motion, the sub-committees were disbanded. The sub-committee members were invited to continue their membership in the Strategic Planning Committee. Additionally, the sub-committee co-chairs were renamed sub-co-chairs and the Committee voted that these positions continue to conduct check-ins with accountable roles for the tactics under their respective Area(s).
- A motion was passed to vote in Kim Lindquist as the Committee Secretary for the remainder of the current Strategic Plan (to end in 2025).

December 2021:

- A motion was passed to amend the Committee charge to the final version included earlier in this report. The amendment included the addition of the specific actions of the Strategic Planning Committee Leadership Team.
- A motion was passed to amend the Committee membership guidelines. The amendment included the addition of membership guidelines of the Strategic Planning Committee Leadership Team.
- A motion was passed regarding the process by which requests associated with tactics in the strategic plan will be submitted to The MCCC Foundation for approval to be funded by the Strategic Innovation Fund. This process involves the sub-co-chairs reporting requests during the monthly Committee meetings for further consideration by the Leadership Team who will then forward their recommendation to the Foundation for final decision.

January 2022:

- A motion was passed to request instructor access to the Strategic Planning Brightspace course for all sub-co-chairs.
- A motion was passed to accept an electronic process for sub-co-chairs to submit check-in documentation.
- A motion was passed to accept a template for reporting out on check-ins and tactics completion status by sub-co-chairs at monthly Committee meetings.
- A motion was passed to amend the process by which the Committee reviews and recommends requests to be considered by The Foundation for funding from the Strategic Innovation Fund. The amendment removes the Leadership Team from the recommendation process where now the Committee reviews and recommends requests to The Foundation for consideration.

February 2022:

- A motion was passed to accept an electronic process for submitting requests to the Strategic Innovation Fund.
- A motion was passed to support the iGRAD software (submitted out of the Financial Aid Office) being recommended to The Foundation for funding from the Strategic Innovation Fund.
- A motion was passed to accept an electronic process for submitting deliverables for work completed on strategic planning tactics.

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- A motion was passed to recommend that Cabinet reviews the recommendations report from SEM Works (the vendor contracted to conduct a comprehensive assessment of the student experience), the 2019 HLC Team Report (criteria met with concern), and the strategic plan to prioritize the college's projects and activities moving forward. Grace Yackee volunteered to make this request to Cabinet.

March 2022:

- After a detailed discussion with the Grants Coordinator, the Committee passed a motion for the Leadership Team to meet with the Grants Office for further discussion regarding aligning the grants process with strategic planning.
- A motion passed to amend the Committee charge to remove the following specific action of the Leadership Team based on the amended Strategic Innovation Fund request review process:
 - o Reviewing submissions to The Foundation Strategic Innovation Fund, including denial of submissions and recommendation to forward submissions to The Foundation Board for final determination.
- The IR Office modified the strategic planning database to include a column to track the alignment of tactics with grant activities.

May 2022:

- A motion was passed that the below recommendation of the Committee be shared with the Grants Coordinator and further discussed with Cabinet:
 - o A question be added to the Grants Proposal Planning Form regarding the requirement of grant proposals to be aligned with specific tactic(s) in the strategic plan.
- The IR office shared a sample of the new dashboarding tool to be used effective Fall 2022 to monitor all of the college's Key Performance Indicators (KPIs). The IR office also shared an update to the strategic planning database to record the KPI's associated with each tactic.
- The Strategic Planning Committee Co-Chairs shared the draft of their presentation to be given to the Board of Trustees during the May meeting. The Committee provided feedback.

Actions Taken

See the motions passed in the above narrative.

Recommendations

See the recommendations in the above narrative.