

MINUTES OF THE FIVE HUNDRED EIGHTY-THIRD
MEETING OF THE BOARD OF TRUSTEES
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT

Board of Trustees Room Z-203
La-Z-Boy Center
6:00 p.m., March 25, 2019

Present: William T. Bruck, Florence Buchanan, Lynette M. Dowler, Steven Hill, Krista Lambrix, Aaron Mason, and Mary Kay Thayer

Also Present: Jack Burns Jr., Parmeshwar Coomar, Kevin Cooper, Valerie Culler, Randy Daniels, Mark Hall, Stephen Hasselbach, Paul Hedeem, Barry Kinsey, Sam Kinsey (Construction Management Student), Paul Knollman, Brian Lay, Molly McCutchan, MacKenzie Morelli (Construction Management Student), Josh Myers, Michelee Rigdon (Construction Management Student), Jim Ross, Kojo Quartey, Tracy Vogt, Suzanne Wetzel, Grace Yackee, and Penny Dorsey (recording secretary)

1. Chair Dowler called the meeting at 6:00 p.m.
2. Sam Kinsey, MacKenzie Morelli, Michelle Rigdon and several other students addressed the Board in support their current Construction Management instructor, Lisa Schaller. Ms. Schaller currently holds a temporary full-time position in the ASET Division. Although the permanent full-time position has been posted since 2018, the students recently saw the posting, which caused them concern. Dr. Yackee, Vice President of Instruction, noted that Ms. Schaller was hired as a temporary full-time instructor for six months, at the end of which she was renewed for another six months. The search continues for an individual to fill the full-time position. Dr. Yackee relayed that this is normal procedure for positions that have temporary full-time instructors assigned to them.

Construction Management student, Sam Kinsey relayed that Ms. Schaller is “passionate about her work. She cares about the students and everything she does is for the students. She helps students find jobs” and Sam already has one lined up for the summer. Mr. Kinsey said, “She does a lot of good things and we want to make sure our voices are heard as students.” He thanked the Board and turned the microphone over to classmate, Michelee Rigdon.

Miss Rigdon began her college career at MCCC in 2014. She will graduate in May of this year. Miss Rigdon stated, “I have already gained so much in the two semesters I have had her as a teacher. I think that she’s a great asset to this program. It’s really been an honor to have her as a teacher. I’m almost finished at MCCC, but future students should be able to learn from her.”

Another student added that Ms. Schaller was “trying to bring in some new programs and she’s being hindered by her superiors. We really just want her to be able to do what she wants, she’s smart and has been doing this for a while, and her being a woman in construction is just an unusual thing.” Chair Dowler thanked the students for taking the time to talk to the Board.

- B. 2. a. (1) 3. *It was moved by Mr. Mason and supported by Mr. Hill, that the following items on the consent agenda be approved:*

B. 2. a. (1) Approval of the minutes for the February 25, 2019, regular meeting of the Board of Trustees

B. 2. a. (2) Resolution to Set College Millage Levy for 2019-20

Recommended Motion: *“that the following resolution to set the College millage levy for the 2019-20 fiscal year be adopted subject to Headlee rollback provisions*

<i>Operating</i>	<i>2.1794 mills</i>
<i>Facilities/Infrastructure</i>	<i>.85 mills</i>

THEREFORE BE IT RESOLVED, that the clerks of the cities and townships of Monroe County be given written notice of this action. Each clerk shall be requested to forward such notice to the appropriate assessing officers of the cities and townships.

BE IT FURTHER RESOLVED, that taxes to be raised against property within any city, any portion of which lies within the community college district boundaries, may be levied and collected in the same manner and at the same time as the city taxes.

- B. 2. a. (3) Proposed New Policies – Policy 8.33, Michigan Medical Leave Act Policy; Policy 11.03, Michigan Medical Leave Act
- B. 2. a. (4) Board Authorization for President to Execute a Continuing Faculty Contract to Administrator – Andrew Fischer
- B. 2. a. (5) Board Authorization for President to Execute a Continuing Faculty Contract to Administrator – Dr. Laura Manley
- B. 2. a. (6) Board Authorization for President to Execute a Third-year Probationary Administrative Contract – Dr. Kevin Cooper
- B. 2. a. (7) Board Authorization for President to Execute a Second-year Probationary Administrative Contract – Dr. Ijaz Ahmed
- B. 2. a. (8) Board Authorization for President to Execute a Second-year Probationary Administrative Contract – Kelly Heinzerling
- B. 2. a. (9) Board Authorization for President to Execute a Continuing Faculty Contract – Therese O'Halloran
- B. 2. a. (10) Board Authorization for President to Execute a Continuing Faculty Contract – Stephen Hasselbach
- B. 2. a. (11) Board Authorization for President to Execute a Third-year Probationary Faculty Contract – Dr. Amara Almusharrf
- B. 2. a. (12) Board Authorization for President to Execute a Third-year Probationary Faculty Contract – Mark Locher
- B. 2. a. (13) Board Authorization for President to Execute a Third-year Probationary Faculty Contract – Zachary Moore
- B. 2. a. (14) Board Authorization for President to Execute a Third-year Probationary Administrative Contract – Michele Toll
- B. 2. a. (15) Board Authorization for President to Execute a Third-year Probationary Faculty Contract – Dr. Derek Roberts
- B. 2. a. (16) Board Authorization for President to Execute a Third-year Probationary Faculty Contract – Helen Stripling
- B. 2. a. (17) Authorization for the President to Execute a Second Year Probationary Faculty Contract – Jenna Bazzell
- B. 2. a. (18) Authorization for the President to Execute a Second Year Probationary Faculty Contract – Troy Elliot
- B. 2. a. (19) Authorization for the President to Execute a Second Year Probationary Faculty Contract – Peggy Jacob

The motion carried.

- B. 4. a. (1) 4. *It was moved by Mr. Mason and supported by Ms. Lambrix that the following resolution of commendation for Mr. Mark Hall be adopted:*

WHEREAS, Mr. Mark Hall has decided to retire from his position as Director of Admissions and Guidance Services at Monroe County Community College, effective April 1, 2019, and

WHEREAS, for 14 years Mr. Hall has provided exemplary student-focused leadership while serving others with kindness, compassion, and empathy, and

WHEREAS, Mr. Hall has coordinated, organized, and implemented several strategies as part of the ongoing effort to increase access, foster student engagement, and improve student success, and

WHEREAS, Mr. Hall has worked diligently to create and maintain an outstanding working relationship with the K-12 schools in and around Monroe County, and

WHEREAS, Mr. Hall has established and nurtured partnerships with organizations such as Michigan Works, the Monroe County High School Counselors Association, and the Monroe County Learning Bank Network, and

WHEREAS, Mr. Hall’s coordination of MCCC’s successful Dual Enrollment program has resulted in over 1,500 annual high school student enrollments, and

WHEREAS, Mr. Hall has proactively served on multiple committees, task forces, and work groups as part of the College’s shared governance process, and

WHEREAS, Mr. Hall has represented the college at the state level by actively participating as a member of the Michigan Community Colleges Admissions Directors Association and by attending several professional development opportunities sponsored by the Michigan Community College Student Services Association, and

WHEREAS, Mr. Hall has positively impacted the lives of thousands of students in Monroe County while serving as a teacher, counselor, coach, and administrator, and

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Mr. Mark Hall for nearly 40 years of dedicated service in the field of Education and for his contributions to the college, its faculty and staff, and the community-at-large, and

THEREFORE, BE IT DECIDED, by the President’s recommendation, Mr. Mark Hall shall hereby be granted faculty emeritus status, and

THEREFORE, BE IT RECORDED, that the Board of Trustees expresses its very best wishes for his continued success, well being and happiness on this Monday, March 25, 2019

- B. 4. a. (4) 5. *It was moved by Ms. Lambrix and supported by Mr. Mason that the Board moved to a more paperless Board meeting format by utilizing the available technology, with a target date of June 2019.*

Ms. Lambrix stated that Trustees can use their own tablets, iPads, or computers. If a Trustee does not have a tablet the College should provide one to that Trustee. Brian Lay, Manager of Information Systems, stated that netbooks were dedicated in the past, but small screens and short battery life were a challenge. Penny Dorcey, Executive Assistant to the President/Secretary to the Board of Trustees, will survey the group and see which device types individuals are comfortable with. She will also have a course created in Brightspace where Trustees can access their documents.

Yes [6] Ms. Buchanan, Mr. Mason, Mr. Hill, Mrs. Thayer, Ms. Lambrix, Mrs. Dowler
 No [1] Mr. Bruck

The motion carried.

- B. 4. a. (5) 6. *It was moved by Mr. Mason and supported by Mr. Hill that Policy 3.05, Tuition and Fees, be revised as presented, effective Fall 2019:*

<u>Tuition</u>	<u>Beginning Fall 2018</u>	<u>Beginning Fall 2019</u>
<i>Resident (per billable contact hour)</i>	<i>\$109.50</i>	<i>\$ 112.25</i>
<i>Non-Resident (per billable contact hour)</i>	<i>\$194.50</i>	<i>\$ 199.50</i>
<i>Out of State/International (per billable contact hour)</i>	<i>\$216.50</i>	<i>\$ 222.00</i>
<i>Non-Resident Student Apprentices (per billable contact hour)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>
<i>Non-Resident Student Veteran (per billable contact hour)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>
<i>Non-Resident Veteran Dependent Student using GI Bill Programs (per billable contact hour)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>
<i>Non-Resident Student Active Duty Service Person & Spouse (per billable contact hour)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>
<i>Non-Credit Instruction, including Continuing Education Units (CEU)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>

Miscellaneous Fees

Technology Fee (per billable contact hour)	\$20.00
Registration (per student for each semester registering)	\$40.00
Laboratory Fees.....	Fees vary according to the class
Special Fees (Required costs for specific materials, rentals, testing, etc.).....	Fees vary according to the class/program
Transcript, per copy	\$ 5.00
Credit by Exam Fee (Non-refundable) – 1 contact hour	\$35.00
2 or more contact hours	\$70.00

Suzanne Wetzel, Vice President of Administration/Treasurer, explained that each year at this meeting, the budget team looks at tuition and fees and makes decisions about setting a tuition and fee rate for the next year. This year the team has done a lot of research and put in a lot of time. She thanked Quri Wygonik, Coordinator of Institutional Research, Evaluation and Assessment, who has taken over and enhanced the enrollment projection model, previously set up by Dr. Jamie DeLeeuw. Mrs. Wetzel and AJ Fischer, Director of Financial Services work on a different enrollment projection model, and also consult with the Vice President of Administration and the Vice President of Student and Information Services about the trends they are seeing. For the past several years, their predictions have been between one and two percent, which is good. Mrs. Wetzel and her team are proposing a 2.4 percent increase, or \$2.75 per billable contact hour. She referred the Board to

Mrs. Wetzel pointed out that one of the first things the team looks at is the tuition rates of other community colleges. Some colleges charge by contact hour and some charge by credit hour, but the majority charge by contact hour. She showed a chart comparing the average tuition rates of all Michigan community colleges in 2018-19. The budget team also looks at the average mandatory fees. The average is \$25 per hour and \$41.91 per semester. Only four community colleges have set their tuition for next year.

Mrs. Wetzel noted that the Governor is proposing restraints on tuition increases; colleges cannot increase tuition more than 3.2%. Mrs. Wetzel and her team are proposing a 2.5 percent increase per billable contact hour, or \$2.75 for residents and \$5.50 for non-residents. Many numbers are still in flux, such as property taxes, for which the budget team only has estimates from the County. The final status of property will not be known until April or May of this year. The County sends the college notice, and then the College will have to file back to the tax authorities to levy its taxes. At this time, the tax authorities are projecting an increase of the taxable value of the County.

Another number in flux is State Appropriations. At this point, the institution uses the Governor's budget (which will likely change), for its calculations. Governor Whitmer is giving colleges about a 3.5 percent increase in funding. The team bases its calculations on tuition and fees increase of 2.5 percent, an enrollment decline of 1 percent for fall and winter, and then even for summer; and a property tax increase of 4.16 percent; and the executive budget of 3.5 percent. Tuition and fees will go down about 205,000, but with the anticipated increases the budget could be to the good a little over \$500,000. This is based on the budget team's assumptions and the knowledge available at this point in time. The executive budget is the Governor's budget, which has now been released. Her budget now goes to the House and the Senate for vetting. The Governor's budget is the first to come out. She and her team have put in an increase for community colleges. President Quartey explained that the average proposed increase for all community colleges is 3 percent; however, some colleges are scheduled to receive 2.5 percent, MCCC is scheduled for 3.6 percent, and Kirtland Community College is scheduled for 4 percent. These numbers are based only on the Governor's recommendations, which have not yet been approved. Thayer added that there is also going to be less money in the dual enrollment budget from the State.

Mrs. Wetzel explained that the budget team also looks at what is happening to billable contact hours and the rates the College currently charges. We have some people that believe that tuition is a barrier to enrollment, and others who believe it is not a barrier. The other thing to keep in mind is that MCCC's funding model is not headcount driven. Seventy percent of the College's revenue comes from a fixed

source, the County and the State. Whether it has one student or 10,000, 70 percent of the budget stays the same. The only variable is 30 percent of the budget. There are states in which budgets are driven by headcount (colleges are rewarded for enrollment). In Michigan, that is not the case. When looking at billable contact hour trends, the trend lines all move together. Looking at MCCC's tuition rate history, tuition and fees for all three residencies have been raised fairly consistently together. Chair Dowler noted that Mrs. Wetzel and her team have come in under budget for several years running. At this point the budget team begins looking at revenue trends over the past several years. They look at credit, non-credit, and contract training, as well as fees.

Next the team considers where the 2018-19 budget is at this moment in time. Mrs. Wetzel is predicting revenues will come in slightly better than budgeted. Also considered is the set-aside (\$500,000) for tax repayment exposure, as well as the HVAC payment (\$750,000). There is no news at this point regarding the DTE tax valuation; however, based on 2018 tax bills, the total potential loss to the College, should everything be granted that was requested, is \$1.145 million. The College has set aside \$500,000, so its potential additional exposure for 2018-19 is \$645,000. Looking at the next year, MCCC has set-aside another \$500,000, but had a similar shortfall. So now the total two-year exposure is almost \$2.3 million, of which we have \$ million set-aside, leaving the College \$1.9 million short, which will have to be taken out of its reserve. That is a worst-case scenario. The set-asides the College is making are consistent with those the City and County are making (between 20 and 30 percent).

In answer to Trustee Hill, Mrs. Wetzel stated that we have not changed our model on Direct College Model technology fees. She explained that at tonight's meeting the budget team is asking for approval of the new tuition and fee rate, which includes MCCC's technology fee of \$20 and registration fee of \$40 per semester. Fall registration is scheduled to open on or about April 8th. If the tuition is not approved in time, the College will bill students at the current rate and then send a second bill for more money after the tuition increase is approved. This is a scenario the College tries to avoid. In answer to Trustee Mason, Mrs. Wetzel explained that there is a misconception that the technology fee only pays for hardware. That is the lesser amount of what technology fees pay for. They pay for software, software support, Brightspace, and WebPAL. Every student uses these things. The technology fee pays for these items regardless of where the student takes the class.

The Trustees would like to have a full understanding of what the budget issues are and then have the ability to ask detailed questions rather than generalities. Although there are fixed incomes, there are also fixed costs such as cooling and heating, etc. Dr. Quartey explained that at the last meeting he was instructed to look at the fee structure if in-state and out-of-state, tuition. He spoke with Mrs. Wetzel and her team, but at this point there is no conclusion. Perhaps a study committee to look at this issue would be advisable. In answer to Chair Dowler, Mrs. Wetzel stated that if a study committee were appointed today, the optimal time for the Board to make a decision would be now. There is front end work that needs to be taken care of in the system before registration can take place. The fees need to be set before this work can move forward. If registrations starts April 8th, the information is needed a week before then. One thing to consider if the Board is uncomfortable with the tuition and fees change proposal, is that they approve tuition and fees for this year along the same model that we have, and then appoint a committee to take time to look into this complex topic. There are only two colleges in Michigan that charge the same fee for out-of-district and out-of-state, but one needs to consider their location and the potential those institutions have for out-of-state enrollment. There are also a number of colleges that have a fourth rate for international students. The Board can always come back and revise tuition and fees. As a reminder, in the Governor's proposal, 3.2 percent total is the limit for tuition and fees increases for the year per each residency status.

Several Trustees would like more discussion on tuition and the Direct College issues before voting. Mrs. Thayer requested a study meeting focused solely on tuition. Given the motion and support already on the floor, the Board voted.

The motion failed.

It was moved by Mrs. Thayer and supported by Ms. Buchanan that the Board schedule a study meeting for Monday, April 1, 2019, at 5:30 p.m., to revisit the

proposed changes to the tuition and fees schedule.

The motion carried.

Trustee Dowler suggested that, moving forward, new trustees receive more budget training at Board Orientation

The motion failed.

- C. 2. a. (1) 8. *It was moved by Mr. Hill and Supported by Mr. Mason that the Monroe County Community College Board of Trustees hereby authorizes Mary Kay Thayer to serve in a voluntary role as Michigan's Coordinator to the Association of Community College Trustees.*

The motion carried.

- B. 4. a. (4) 9. *It was moved by Mr. Hill and supported by Mrs. Thayer that the following resolution of commendation for Mr. Don Gonyea be adopted:*

WHEREAS, Mr. Don Gonyea, a native of Monroe, earned his associate of science degree from Monroe County Community College in 1976 and went on to graduate with honors from Michigan State University, where he studied telecommunications and advertising, and

WHEREAS, he went on to a distinguished career in broadcasting with National Public Radio after getting his start at NPR reporting from Detroit on labor unions and the automobile industry, spending countless hours on picket lines and in union halls covering strikes, and

WHEREAS, he covered other pivotal stories in Detroit's history, such as the development of alternative fuel and hybrid-powered automobiles, Dr. Jack Kevorkian's assisted-suicide crusade and the 1999 closing of Detroit's classic Tiger Stadium — the ballpark of his youth, and

WHEREAS, he has held the position of NPR national political correspondent since 2010, traveling across the U.S. covering campaigns, elections and the political climate throughout the U.S., and

WHEREAS, his professional duties brought him back to his alma mater in 2010 to cover a debate at Monroe County Community College's La-Z-Boy Center, Meyer Theater between the late Congressman John D. Dingell and candidate Dr. Robert Steele, and

WHEREAS, he started as NPR's White House Correspondent at the same time George W. Bush moved into the White House in 2001 and was at the White House on the morning of September 11, 2001, providing live reports following the evacuation of the building,

WHEREAS, during the 2004 campaign he traveled with President Bush and Democratic nominee John Kerry, covered the Bush Administration's prosecution of wars in both Afghanistan and Iraq, served as the lead reporter covering the entire Obama presidential campaign for NPR, and continued covering the White House and President Barack Obama until 2010 when he moved into his current position, and

WHEREAS, he has filed stories from around the globe, including cities such as Moscow, Beijing, London, Islamabad and San Salvador and attended President Bush's first ever meeting with Russia's Vladimir Putin in Slovenia in 2001, as well as President Obama's first trip overseas as president, and

WHEREAS, he has contributed to PBS's "NewsHour with Jim Lehrer," the BBC, CBC, AP Radio and the Columbia Journalism Review, and he periodically teaches college journalism courses, and

WHEREAS, he has won numerous national and state awards for his reporting, including a 2000 George Foster Peabody Award as a member of the team that produced the All Things Considered series "Lost & Found Sound," and

WHEREAS, he is a man of great character and integrity who exemplifies the best of

Monroe County Community College.

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes and congratulates Mr. Don Gonyea on his accomplishments and accolades, and

THAT IT FURTHER BE RESOLVED, that the Board of Trustees honor him with the 2019 Monroe County Community College Alumnus of the Year Award and expresses its sincere gratitude and appreciation on this Monday, March 25, 2019.

The motion carried.

- B. 4. a. (5) 10. *It was moved by Mr. Mason and supported by Mr. Bruck that the Monroe County Middle College be selected as the recipient of the 2019 College Supporter of the Year Award.*

Trustee Mason reported there were three nominations considered for College Supporter of the Year. Anyone of the nominations would be a great recipient of this award. The one that came to the top right away was Monroe County Middle College. The middle college has been at MCC for ten year and has contributed greatly to the financial stability of the College. It is without question that they make up a major part of the student body at MCCC. The academic performance of the students is exemplary; the average G.P.A is higher than the College's average G.P.A., which speaks to academic performance. The students also crossover very well to Student Government and other volunteer organizations. The timing is appropriate for their 10-year anniversary as well as where the College is at in its budget and enrollment. They are a great choice this year.

The motion carried.

- B. 4. a. (6) 11. *It was moved by Mrs. Thayer and supported by Mr. Hill that the Board approve the chart of facility naming opportunities with dollar amounts required for naming as presented, pursuant to MCCC Policy 1.69.*

Joshua Myers, Executive Director of The Foundation, explained that it is the Board's purview to approve naming of facilities. The chart gives The Foundation guidelines to go into a capital campaign. Dr. Myers says this is typical of past campaigns and he already has two donors who are interested in donating. Two donors already interested. The campaign will be for East and West Technology Buildings and the Health Education Building expansion.

- C. 2. a. (1) 12. The Board received a note of thanks from the Nordstrom Family for the flowers sent at Professor Nordstrom's passing and for the use of the Atrium for the luncheon in his honor.
- C. 3.a. (1) 13. President Quartey reported the following contract renewals and retirements:

Administrative Contract Renewals: (effective 7/1/2019-6/30/2020)
 Jack Burns, Jr., Director of Campus Planning and Facilities
 Parmeshwar (Peter) Coomar, Dean of Applied Science and Engineering Technology
 Valerie Culler, Director of Financial Aid
 Randell Daniels, Vice President of Student and Information Services
 Andrew Fischer, Director of Financial Services
 Paul Hedeem, Dean of Humanities/Social Sciences
 Barry Kinsey, Director of Workforce Development
 Paul Knollman, Dean of the Business Division
 Brian Lay, Manager of Information Systems
 Kimberly Lindquist, Dean of Health Sciences/Director of Nursing
 Laura Manley, Director of the Library
 Joshua Myers, Executive Director of The Foundation
 Tina Pillarelli, Director of Lifelong Learning
 James Ross, Director of Data Processing
 Joseph Verkennes, Director of Marketing
 Tracy Vogt, Registrar
 Suzanne Wetzel, Vice President of Administration and Treasurer
 Grace Yackee, Vice President of Instruction

Continuing Faculty Contract for Administrators: (effective 7/1/2019)

Andrew Fischer, Director of Financial Services
Dr. Laura Manley, Director of the Library

3rd Year Probationary Contracts for Administrators: (effective 7/1/2019-6/30/2020)

Kevin Cooper, Dean of Science and Mathematics,

2nd Year Probationary Contracts for Administrators: (effective 1/5/2019-6/30/2020)

Dr. Ijaz Ahmed, Director of Respiratory Therapy
Kelly Heinzerling, Director of Purchasing and Auxiliary Services

Continuing Faculty Contracts: (effective 5/9/2019)

Therese O'Halloran, Assistant Professor of Art
Stephen Hasselbach, Instructor of Welding

3rd Year Probationary Faculty Contracts: (effective 8/2019-5/2020)

Dr. Amara Almusharrf, Assistant Professor of Mathematics
Mark Locher, Sr., Assistant Professor of Electronics & Electronics Technology
Zackary Moore, Computer Information Systems Instruction
Michele Toll, Assistant Professor of English
Dr. Derek Roberts, Associate Professor of Sociology
Helen Stripling, Respiratory Therapy Instructor

2nd Year Probationary Faculty Contracts: (effective 8/2019-5/2020)

Jenna Bazzell, Assistant Professor of English
Troy Elliot, CNC/Product and Process Technology Instructor
Peggy Jacob, Assistant Professor of Counseling

- C. 3. a. (2) 14. The Board received a note of thanks from Linda Hawley, Mary Tennyson and the family of Roy Tennyson, for the memorial sent at his passing.

- C. 3. a. (3) 15. The Board received a Statement of General Fund Revenues and Expenses for the periods ending February 28, 2019.

The report was included in the packet for the Board's review and is part of the permanent Board file.

- C. 3. a. (4) 16. The Staff Council update was postponed until the April 22, 2019 regular meeting of the Board of Trustees.

- C. 3. a. (5) 17. Edmund La Clair, Assistant Professor of History/Faculty Council Chair gave a brief update to the Board on the Faculty Council activities.

Professor La Clair noted that the Council had considered 10 actions items over the course of the last academic year including, approval of a draft of the Honors Program; approval of clarifications made to the Governance Model; looking at annual calendars coming from Dr. Yackee's office, and the creation of a task force to look at enrollment and retention. He has heard a number of concerns from faculty throughout the year in relation to the governance model. The Council also heard several Information Items including security systems and the implementation of a single summer semester.

- C. 3. a. (6) 18. Wendy Wysocki, Professor of Business and Economics and Global Studies Coordinator/Chair of the Governance Evaluation Committee (GEC) gave a short update on the activities of the GEC.

Professor Wysocki noted the committee has had two meeting this year, one in September and one in November. They voted to add two additional members from each council to the committee to create better representation on GEC. The group is currently working on updating the Shared Governance Handbook, and most recently, they worked with Quri Wygonik, Coordinator of Institution Research, Evaluation, and Assessment, to create and implement another survey on the Council Model of Shared Governance, which will be delivered in February. Mrs. Wygonik will discuss the results of the survey at the committee's April meeting.

- C. 3. b. (1) 19. President Quartey summarized his reports to the Trustees, which he sends

every other week.

Dr. Quartey and Trustee Thayer attended a Michigan Community College Association (MCCA) Board of Directors meeting at Schoolcraft College this past Friday. The Directors made a strong statement in favor of several of Governor Whitmer's proposal. Governor Whitmer wants a 60 percent educational attainment rate for the State. Both the MCCA and the College support that goal. The Governor also has the Michigan Reconnect and Michigan Opportunity Programs. She is also proposing the free college concept, but to date, there is no money in the budget for that. There is money for Michigan Reconnect that would take money from the Marshall Plan concept. The Marshall Plan goes to K-12s and ISDs. College cannot actually write them, but we can partner with the institutions that can. As far as the free college concept, community colleges want to be at the table and be involved in the planning and implementation of this whole system of free college. The group favors the Governor's plan, but would like to know where the money is coming from, and they know there is a divided legislature.

The appropriations subcommittee work is ongoing. The Governor has set aside a 3 percent increase for community colleges. The minimum wage increase will take effect on Friday, March 29th. This will affect all student assistants. MCCC's capital outlay plan is ranked third out of all the community colleges and eighth out of all institutions, however, there is no money in the budget to date.

This week the White House released a document outlining its priorities for the reauthorization of the Higher Education Act (HEA). Three primary areas addressed include: innovation; outcomes; and student debt. The administration once again calls for the expansion of Pell Grant eligibility to include shorter-term training programs, as well as a newly proposed pilot program to expand access to 'market-driven workforce development programs' via 'innovative providers' of postsecondary education. The document also proposes aligning Federal Work Study jobs with work-based learning opportunities. There are programs such as Title III that are currently under threat.

Negotiations with faculty continue. A President's State of College Address is scheduled for Tuesday, April 30, at 5:30 p.m., in the student collaborative space of the Life Sciences Building. Mrs. Wetzel announced that the College had to file a 990T for taxable parking for employees. The cost was \$346.00, which is for half a year. This cost will increase next year, which will be a full year.

In response to a question at the February meeting, Dr. Randy Daniels, Vice President of Student and Information Services, reported on recruitment and retention efforts. As part of MCCC's strategic enrollment management, Dr. Culler and Mr. Hall collect a variety of data regarding MCCC's visits. From September through February, staff made 77 unique recruiting and informational visits. During those visits, staff spoke directly to approximately 955 potential students. Those visits include 25 unique schools. MCCC has also hosted approximately 19 special events on campus for about 800-900 students. This is not an inclusive list and does not include visits like today when Mr. Hall spent the entire day at Jefferson High School conducting testing for Direct College. This does not include events like X-TECH or AG Day.

- C. 3. b. (2) 20. The Presidential Evaluation was postponed until the April 22, 2019 regular meeting of the Board of Trustees.
- C. 4. a. (2) 21. President Quartey, gave a brief update on the March 22, 2019 Michigan Community College Association (MCCA) Board of Director's meeting at Schoolcraft College.

President Quartey is also the Chair of the MCCA. The first presenter was Chris Harkins, Director of the Senate Fiscal Agency. Mr. Harkins spoke about Michigan's Budget and Appropriation Process, which is still in flux. There is an intention to remove high education out of the school aid fund. Community Colleges are part of the school aid fund, which is a \$14 billion fund. Of that, \$400 million is dedicated to community colleges (less than 3 percent). There is no money set aside for the reconnect program, so the intention is to free up some Marshall Plan dollars. Capital Outlay funds are not yet in the budget. The second presentation was by Doug Ross, Senior Advisor for the Governor's Prosperity Plan. Mr. Ross spoke about free community college, for which there is currently no funding. He says that community college can be for everybody. The initiative is modeled after the Tennessee Promise

program, which has done well. Mr. Ross conveyed that the Governor had three requests of the association and of community colleges; that they support the process, that they become directly involved in the design process, and that they take a leadership role in the initiative. Concerns were expressed about the loss of additional state funding, if free college were to be realized. Also, additional funds would be needed for wrap-around services to support more students. Mrs. Thayer added that most of MCCC's students need help with food, Erica Orians of MCCA, is leading an attempt to ensure block transfers of 60 credits for junior status to 4-year institutions. The larger institutions, such as Michigan and Michigan State are resistant, however, the privates and Regionals are more amenable. Meetings are ongoing to sort out the challenges.

The MCCA is selling their building located at 222 Chestnut Street and rent offices closer to downtown. The Board of Directors held a controversial, robust discussion, but ended up voting in favor. This would lead to a cost saving of approximately \$25,000 a year. The Executive Committee vetted this request over several months and voted in favor of the sale. As this came to the general Board, there were many who expressed concerns and were against this sale. There were suggestions that more time be taken to re-review this request. The Chair indicated that the Executive Committee had done its due diligence over the last year and would do no more.

There were also presentations on Michigan Colleges Online, the MCCA Collaborative Programs Initiative, the Michigan New Jobs Training Program, the Academy for Fundraising Excellence, the MCCA Budget, and the upcoming Summer Conference in Traverse City.

- C. 4. a. (2) 22. The Board study meeting to discuss the preliminary budget is set for 4:30 p.m. on May 20, just before the regular meeting, which begins at 6:00 p.m.

Mrs. Wetzel will work with Ms. Dorcey to schedule an additional budget orientation for new Trustees, Florence Buchanan and Krista Lambrix.

- C. 4. b. (2) 23. Chair Lynette Dowler appointed Mary Kay Thayer as MCCC's representative to Southeast Michigan Council of Government (SEMCOG).
- C. 4. b. (2) 24. Chair Dowler noted the upcoming events. Ms. Dorcey will send the Trustees some additional dates.
25. *It was moved by Mr. Hill and supported by Ms. Lambrix that the meeting be adjourned.*

The motion carried and the meeting adjourned at 7:58 p.m.

Respectfully submitted,



Lynette M. Dowler
Chair



Aaron N. Mason
Secretary

/prd

These minutes were approved at the April 22, 2019 regular meeting of the Board of Trustees.