

MINUTES OF THE FIVE HUNDRED EIGHTY-FIFTH
MEETING OF THE BOARD OF TRUSTEES
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT

Board of Trustees Room Z-203
The Whitman Center
6:00 p.m., May 20, 2019

Present: William T. Bruck, Florence Buchanan, Lynette M. Dowler (arrived 6:12 p.m.), Krista Lambrix, Aaron Mason, and Mary Kay Thayer

Excused: Steven Hill

Also Present: Kevin Cooper, Lori Jo Couch, Valerie Culler, Randy Daniels, AJ Fischer, Paul Hedeem, Kelly Heinzerling, Barry Kinsey, Gary Kovach, Terri Kovach, Paul Knollman, Jack Larmor, Brian Lay, Laura Manley, Linda Marsh, Tina Pillarelli, Douglas Richter, Jim Ross, Kojo Quartey, Joe Verkennes, Casey Watterworth, Quri Wygonik, Grace Yackee, and Penny Dorsey (recording secretary)

1. Vice Chair Thayer called the meeting to order at 6:00 p.m.
 2. There were no delegations present.
 - B. 2. a. (1) 3. *It was moved by Ms. Lambrix and supported by Ms. Buchanan, that the following items on the consent agenda be approved:*
 - B. 2. a. (1) Approval of the minutes for the April 22, 2019, regular meeting of the Board of Trustees
 - B. 2. a. (2) Authorization for a Special Liquor License

Recommended motion: *“that Monroe County Community College, in accordance with MCCC Policy 6.21 and Procedure 6.21 (a), apply for a Special License from the Michigan Liquor Control Commission (MLCC) to serve alcohol in conjunction with the following special events which will be held as indicated:*

Classic Albums Live – Friday, October 25, 2019 – Meyer Theater
Mitch Ryder – Saturday, November 9, 2019 – Meyer Theater
Dueling Piano – Saturday, December 14, 2019 – Meyer Theater
Classic Albums Live – Saturday, January 18, 2020 – Meyer Theater
Comedian Andy Peters – Saturday, February 1, 2020 – Meyer Theater
The Doobie Others – Saturday, March 21, 2020 – Meyer Theater”
- The motion carried.
- B. 4. a. (1) 4. *It was moved by Ms. Buchanan and supported by Ms. Lambrix that the following resolution of commendation for Dr. Terri Kovach be adopted:*

WHEREAS, Dr. Terri Kovach has decided to retire from her position as Professor/Reference-Technical Services Librarian with Monroe County Community College, effective May 31, 2019, and

WHEREAS, Dr. Kovach has been an outstanding faculty member at Monroe County Community College for 30 years, serving as a librarian in Student Services and adjunct professor in the Humanities and Social Sciences Division, and

WHEREAS, Dr. Kovach skillfully assisted thousands of students with educational research, reference help and bibliographic instruction, and

WHEREAS, Dr. Kovach led Monroe County Community College in the area of library automation by planning for and implementing the college’s first Integrated Library System, and

WHEREAS, Dr. Kovach has maintained and updated library technology by facilitating several new software implementations, conversions and upgrades, and

WHEREAS, Dr. Kovach helped to build an exemplary collection of books and reference materials to support scholarly research for internal as well as external patrons, and

WHEREAS, Dr. Kovach has actively participated on and/or chaired a variety of institutional committees such as the Retention Committee, Institutional Staff Development Committee, Course and Program Review, Institutional Governance, the Assessment Committee and several hiring committees, and

WHEREAS, Dr. Kovach was elected to serve as president of the MCCC Faculty Association, prepared for and participated in several Higher Learning Commission Accreditation visits, presented at a variety of state and national conferences, and

WHEREAS, Dr. Kovach was recognized for her teaching ability by being nominated for the annual Monroe County Community College Outstanding Faculty Award, and

WHEREAS, Dr. Kovach represented the college at the state level by actively participating in professional organizations such as the Southeastern Michigan of Libraries and the Michigan Library Association, and

WHEREAS, Dr. Kovach has positively impacted the lives of thousands of students in Monroe and Lenawee Counties while serving as a teacher, librarian and professor, and

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes Dr. Terri Kovach for her dedicated service and contributions to her students and her community, and

BE IT DECIDED, that by the president's recommendation, Dr. Terri Kovach shall hereby be granted faculty emeritus status, and

BE IT RECORDED, that the Board of Trustees expresses its very best wishes for her continued success, good health and happiness on this Monday, May 20, 2019.

Dr. Kovach stated that in 1976, she turned down a job in Athens, Ohio to take a job in Blissfield, Michigan. Specifically so she could go to graduate school at the University of Michigan to become a librarian. Dr. Kovach worked in Blissfield for 15 years before coming to MCCC, where she served for 30 years. Mrs. Kovach expressed her appreciation to the College for “giving her a professional home.” She also thanked her husband, Gary, for his support over the years during late night contract negotiations and for never complaining about writing the tuition checks to Wayne State while she went back to graduate school for her Ph.D. Working at MCCC has given Dr. Kovach the chance to pursue her passion for helping other people, especially helping students to become better students. As a teacher, and pursuing other things as well, such as her application and acceptance to a program this summer to study at an International Holocaust research center.

The motion carried.

6. The Board agreed by unanimous consent to move item C. 3. b. (2) ahead in the agenda.
- C. 3. b. (2) 7. The Board received an update on the activities of the Staff Council for the 2018-2019 academic year. As part of the shared governance process, three the Councils and Student Government update the Board once a year. These updates give the Board a chance to hear from student and employee groups, and they promote improved communication.

Douglas Richter, Graphic Designer/Chair of the Staff Council, reported that all full- and part-time staff and maintenance are members of the Staff Council. The Council had 11 members leave during the year and added 13. In November, Lisa Schendel, Administrative Assistant to the Dean of Business, finished her two-year term as secretary of the Council, and was replaced by Allison Gallardo, Financial Aid

Assistant. Mr. Richter's two-year term has expired and Staff Council will vote on a new chair at the beginning of the Fall 2019 semester.

To date, Staff Council has met six times in the 2018-19 academic year. Staff Council has discussed and/or made recommendations on seven information/input items and three requests for action.

The information items submitted to Staff Council were Vacation Donation Program, Colleague UI 5.5 Update, Mileage Projects Update by J. Burns and B. Lay, Michigan Paid Medical Leave Act.

The input items submitted to Staff Council were Combined Spring Summer Schedules, The Foundation at MCCC's new Mission, Vision, and Values Statements, Honors Program Policies and Procedures.

The action items submitted to Staff Council were Revised Mission Documents Recommendation, Creation of Honors Program Group, Creation of an Enrollment Study Group. The Revised Mission Documents Recommendation came to vote in September, Members of Staff Council voted to pass unanimously. The Creation of Honors Program Group Proposal came to vote in November, it passed unanimously. The Creation of an Enrollment Study Group Proposal came to vote in November, it was opposed unanimously.

A complete record of Staff Council meeting minutes are available on Brightspace, within the Shared Governance Organization. There is also a Master Proposal spreadsheet on Brightspace, which is a log of all of the proposals submitted to the Councils, the actions taken by each Council, as well as the final decision of the President regarding Requests for Action. As a way to further communication, in addition to the Master Proposal spreadsheet, all remarks (new proposal posted, Council comments posted, etc.), are recorded on the proposal folder itself, and all final decisions for action items are sent to the campus via email.

- B. 4. a. (2) 8. *It was moved by Mrs. Thayer and supported by Mr. Mason that the attached resolution approving a Construction and Completion Assurance Agreement, a Conveyance of Property, a Lease, and an Easement Agreement, if necessary, for the Community College District of Monroe County Renovation of East and West Technology Buildings be adopted.*

A roll call vote was taken as follows:

Yes [6] Mr. Mason, Ms. Buchanan, Ms. Lambrix, Mr. Bruck, Mrs. Thayer, Mrs. Dowler

No [0] None

The motion carried.

- C. 2. a. (1) 9. The Board received a note of thanks from the family of Robert Stephenson for the memorial sent at the passing of their father.

The motion carried.

- C. 3. a. (1) 10. President Quartey reported the following staff rehire and retirement:

Rehire

Kayla Richards, Technical Services Assistant, effective May 10, 2019 (rehire, replacing Stacy Lehr)

Retirement

Dr. Paul Hedeem, Dean of Humanities and Social Sciences, effective July 27, 2019

- C. 3. a. (2) 11. The Board received a Statement of General Fund Revenues and Expenses for the period ending April 30, 2019.

Andrew Fischer, Director of Financial Services, reported that all general fund revenues and expenses are in line with where they are expected to be. He pointed out that, while state appropriations may look like they are down as compared to previous years, this is due to personal property tax reimbursement money, which is still

coming in. Last year the College received \$809,114.99 at this point in the year. This year we have received \$285,071.47 to date. Mr. Fischer expects to receive another payment from the State of Michigan hopefully by next week, but the amount to expect is unknown. Best guess is 200,000 to 400,000.

Mr. Fischer anticipates that the 2018-2019 budget will come in between \$800,000 to \$1 million, revenues over expenses.

This report was included in the Board packet for review and is part of the permanent Board file in the President's Office.

- C. 3. a. (3) 12. The Board received an update to Procedure 3.00(b), Procedures on Student Assessment.

Dr. Grace Yackee, Vice President of Instruction, reminded the Board that procedures do not require Board action, but changes are presented as information to keep the Board updated.

As part of the registration process, MCCC students are required to take the Accuplacer test. The Admission office along with faculty from the appropriate areas worked on a crosswalk for moving to next generation Accuplacer. As part of that process, they implemented a minimum score to place into developmental mathematics. In the past, students could achieve what amounts to a zero on Accuplacer and still be placed into a class. Those student were not doing well. Students who place under the cut score are students who struggle with basic arithmetic. Those students will be referred to an accelerated Boot Camp, which will be provided to them for free. After the fifth week of boot camp, they will be invite to retake the Accuplacer test. This service is provided through the new DTE STEM Grant.

Dr. Yackee report back to the Board on the success of the Math Boot Camp program once the data is collected. Chair Dowler noted that Wayne State University uses a similar program called Math Core, which had an incredible impact on incoming freshmen who ae struggling with math. Mrs. Thayer was pleased that there is no charge to students for the Boot Camp.

- C. 3. b. (1) 13. President Quartey summarized his reports to the Trustees, which he sends every other week.

Dr. Quartey announced that the budget hearings in Lansing are ongoing. The Senate Subcommittee on Higher Education and Community Colleges made a recommendation to fund community colleges with only a 1.5 percent increase, as opposed to the Governor's 3 percent recommendation. The House proposed 1 percent. They removed the Governor's recommendation to cap tuition at 3.2 percent. The subcommittee also approved a 1.5 percent increase in operations for universities. Both recommendations now go to the full Senate Appropriations Committee, which will meet as early as next week.

So far, all budgets reported by Senate subcommittees have been significantly below the Governor's recommendations, as expected, setting up what could be a lengthy battle between the Governor and Legislators over new revenues to cover transportation infrastructure and other proposals.

President Quartey announced that Mark Hall, former Director of Admissions and Guidance, is back in a part-time capacity. His work will focus primarily on high school partnerships with the College. The College has also hired an individual for the Maker Space, Matthew Haar. This is also a part-time position.

The Higher Learning Commission (HLC) visit is coming up in November. The team would like to meet with the Board, and Dr. Yackee has proposed the evening of November 4, for the meeting. The team will also be on campus for a half-day on November 5, but will stay in town to complete their report. Fortunately, the College uses the Assurances system, which is an electronic submission, so the foundation has already been laid, so the College will just be updating some documents. Dr. Yackee will have a draft of the report available for the Board's review in late August or early September. The Board will have electronic access so Trustees can just sign in, go right to the document and click on the evidence files which are hot links.

Dr. Quartey mentioned another piece of legislation that the MCCA is trying to pass is the control of free speech on college campuses. For instance, who is allowed to be on college campuses to speak and who is not. That is why community colleges have a Board. There needs to be local control. Lansing should not be telling colleges who can be on their campuses. Boards have local control so the decision is theirs.

Mrs. Thayer spoke to the accreditation visit, stating that it is crucial for the Trustees to attend the dinner meeting with the HLC team and to show their support.

Dr. Quartey gave a kudos to Jack Burns, Jr., Director of Planning and Facilities, for the two awards received by the college; the Energy Services Coalition Michigan Chapter, in recognition of MCCC's commitment to energy savings performance contracting; and a 1st place in the Michigan Battle of the Building Award for being the "Biggest Loser in Education Buildings," for energy use reduction. Joe Verkennes, director of Marketing did a great job publicizing that recognition.

Last week, the Monroe News ran a story that called MCCC the jewel of Monroe County.

There are two free college bills under consideration in Lansing. The Republicans are sponsoring the Michigan Reconnect Program for student 25 years of age and older who are seeking a community college degree or industry certificates in a "high-demand field." The Democrats are sponsoring the MI Opportunity Act, which is for traditional age college students. There is no money in the budget for those coming out of high school. Community colleges would like to see some form of free college, but it is unclear as to where the money will come from. The Governor has made it clear that she will not back community colleges that do not support her.

Dr. Quartey will hold his last meeting as chair of the Michigan Community College Association (MCCA) board. He noted the group has helped shape a lot of the language. He is unsure about the source of funding for free community college, as a .45 cent gas tax cannot support the program. The community colleges would like to see additional funding, but it needs to be innovative funding. The battle between the Governor, the House, and the Senate may last a long time before it the budget is settled.

- C. 3. b. (2) 14. This item was approved earlier in the agenda.
- 15. The Board moved item C. 4. b. (3) Upcoming Events was moved ahead in the agenda by unanimous consent.
- C. 4. b. (3) 16. Chair Dowler noted the upcoming events.
- C. 3. b. (3) 18. Andrew Fischer, Director of Financial Services, explained that the purpose of his presentation is to review where the administration currently is in the budget process and to provide a foundation for the budget presentation in June. By state law, the administration must present a balanced budget to the Board of Trustees at the June meeting. Trustees will receive a budget book prior to the June meeting.

Mr. Fischer gave a brief overview of the various funds the College has. Tonight's presentation will focus on the funds that are in bold type. Mr. Fischer noted that each fund is explained in detail in the beginning pages of the budget book. Accounts include the **General Fund**, the Retirement Designated Fund, **Designated Fund (Technology Fund)**, **Auxiliary Activities Fund** (tracks funds for the bookstore, food service, and campus and community events), Restricted Fund (tracks Pell Grants, SEOG, College Work Study, and additional grants), Student Loan Fund, Endowment Fund, **Unexpended Plant Fund** (tracks the HVAC project), **DTMB Project Fund** (tracks East and West Technology building expenses), **Maintenance and Replacement Fund**, **Millage Maintenance and Replacement Fund** (tracks millage money funds coming in and how the College is spending it.), and the Physical Properties Fund.

Mr. Fischer said that **General Fund Revenues** is what is presented to the Board on a monthly basis (the single sheet each month in the Board packet). This is the money the College operates out of primarily. This fund includes property taxes, tuition and fees, and state appropriations. The College also receives "other" revenue that primarily consists of rent and interest.

Two years ago, the Business Office created the **Retirement Designated Fund** to more easily track the Unfunded Actuarial Accrued Liability (UAAL) money that the College receives from the State of Michigan each year. This money (\$1.4 million) is used to fund the retirement system, and is returned to the State immediately after it is received by the institution.

Mr. Fischer presented a slide, which showed the College's current status on Tuition and Fees. Tuition and fees are based on billable contact hours (business office billable contact hours). The business office calculates this by taking the revenue actually received for the current year and divide it by the current tuition. They then use those numbers to project tuition for the following year to help se the budget. Mr. Fischer pointed out a negative number of \$698,000. This number reflects a scholarship allowance for tuition.

Currently the College's tuition and fees revenue for fiscal year 2019-20 is \$7,937,865. This is a slight budget reduction (by \$228,000) from the 2018-19 budget.

Mr. Fischer spoke about the Institutional Scholarships (\$698,000 previously mentioned). He noted that the Board of Trustees Scholarship now has a budget of \$0. This scholarship was replaced with the Trustee Merit Scholarship. The Board of Trustees Scholarship has now phased out and all scholarships have been honored for the student recipients. The Trustee Merit Scholarship has grown substantially and the College seeing more academically stronger students. The Performing Music Scholarship is down from last year, as the College is awarding 15 rather than 20 students this year. This is due to fewer returning students who qualify for the scholarship. The Indian Tuition Waiver covers a portion of the eligible student's tuition expense. The funds for the waiver is lower this year because there are fewer students who qualify at this time. Currently, there is one eligible student at the College. Colleges are required to report the number of eligible students each year to State of Michigan.

Property Taxes

Currently, the College has a budget line item of \$13,703,527 property tax revenue. This means, the taxable value has increased 4.8 percent since the 2018 year. Property taxes comprise almost 50 percent of the College's budget.

DTE Tax Appeal

Mr. Fischer guided the Trustees through several scenarios regarding the DTE Tax Appeal. DTE filed the appeal in May of last year. The DTE MI Tax Tribunal Petition call for a 58.2 percent reduction for the Monroe Power Plant, and a 60 percent reduction for FERMI II. If calculated at a 25 percent reduction for both plants (which is where the administration predicts, the College's total two-year exposure for its General Funds is \$ (952,433.63), and for the millage levy \$(371,464.07). The College is setting aside funds (\$160,000 per year) to help prepare for the final settlement. The DTE MI Tax Tribunal Petition is asking for the following reductions, 58.2 percent for the Monroe Power Plant, and 60 percent for FERMI II. Currently, there is no timeframe for the final resolution, and the College will not know the amount until the settlement is made. If the settlement is more than estimate, the Business Office will need to bring a budget adjustment to the Board for approval.

State Appropriations

There is currently \$6,445,176 2017 operational fund. The Business staff is currently working with three budgets, the Governor's budget (3.5 percent recommendation), the Senate budget (1.7 percent recommendation), and the House budget (1 percent). All three groups are calling for increases. The Governor and House have added restrictions on tuition increases to no more than 3.5 percent. Governor Whitmer is also concerned that the amount of funding given to community colleges is adversely affecting the K-12 system. MCCC administration has been using the Senate budget of a 1.75 percent increase to calculate next year's budget. There are possible adjustments to be made to the state appropriations money which are still pending. The current 2019-20 budget includes Tier 1 and Tier 2 funding of \$250,000 based on estimates of the previous year funding received. Tier 3 funding is expected by next week if all goes well, which will help MCCC administration make a determination on the funding the College will see next year. Tier 1 and Tier 2 monies are guaranteed. There are no guarantees for Tier 3 money.

Other Revenues

Other revenue consists of interest received and rent. Rent is down this year because space is limited due to the renovation projects on campus. The College receives rent

form Spring Arbor, the Monroe County Middle College, Airport High School, and the ISD transition center at the Whitman Center. Joshua Myers, Executive Director of the The Foundation, is working on a capital campaign with in support of the East and West Technology Buildings, the Little Theater, the expansion of the Health Education Building, as well as working on raising more scholarship more for students. Those are all activities The Foundation is doing to support the College. the proposed budget as of today for FY19-20 is \$27,057,447, in comparison to last year at \$26,544,529; an increase of \$512,918 in the College's General Fund revenues.

Expenses

Currently, administrators, and department heads are reviewing position classification requests and salary schedules. In addition, they are working on a recommendation for a transfer to the 71 Fund (**Unexpended Plant Fund**) for the HVAC project. Generally this is based on the revenues over expenses for the current year. The work on the property tax set-aside is also based on the current year revenues over expenses, and at this point in time, the administration is recommending a transfer of \$500,000 to the 80 fund (**Maintenance and Replacement Fund**).

During the time budget requests are considered, administrators have to develop their budgets and provide requests for new positions and position upgrades to the area vice president, who brings the request to Cabinet (the President, Vice President, and the Director of Human Resources) for review. If approved, the requests are included in the budget. If declined, they may wait until the next budget year. When reviewing salary schedules, the administration looks at where the current salary schedule and the employee workload among other things. Mr. Fischer reminded the Trustees his presentation was a snapshot of where the budget is currently. The College does have reserves. Currently, there are no increases or steps included in the salary schedules, except for an increase in the minimum wage.

When looking at expenses, 83.2 percent are for salaries and benefits. The College is inline historically going back 15 years, as well as with the other state community colleges. The College's contributions to MPSERS is 30 percent. Support staff, maintenance are required to be in MPSERS. Salaried employees are offered an optional retirement plan.

Mr. Fischer moved the conversation back to General Fund Expenses. The College also has \$190,000 in its expenses to transfer to the 71 Fund. This is the HVAC project fund. This money is included in the utilities expenses portion of the budget.

As of today, the General Fund Revenues and Expenses are at \$181,860.32, revenues over expenses. There is still work to be done and this number may change.

Reserves

Mr. Fischer gave the Board a brief historical overview of the movement in the College's Reserve Funds. Additionally, per GASB 68 and GASB 75, the net liability for retirement and other post-employment benefits must be reported in the College's financial statements. The College's portion of unfunded liability is \$41,219,477 (includes pension and healthcare). The estimated amounts are \$29,761,286 and \$11,458,191 respectively. Today, the State of Michigan has 29 different plans available. In 2013, the state ended the healthcare subsidy portion and now call it the personal healthcare fund. Now employees must contribute to the fund and the college must match a percentage of those funds.

Salary Adjustments

There are three salary adjustments included in the budget, the president's salary (longevity bonus of \$16,000 – per contract); the maintenance contract (2 percent increase – per contract), and student assistant wages (increase in hourly rate from \$9.45 an hour to \$9.65 an hour on January 1, 2020).

Fringe Benefits

Hard cap rates cover healthcare costs for maintenance, support staff, professional staff, and administrators. The healthcare hard cap for the State of Michigan increased 1.9 percent for the current fiscal year. Faculty are under a different plan called MESSA. Their plans run from January 1st through December 31st. Michigan increases the hard cap rate in the beginning of each calendar year. Faculty will see an increase in college's contribution to the hard cap. The Business Office assumed a 2.8 percent increase. Last year, the hard cap increase was 3.4 percent, and the year before it was 3.3 percent. Right now it is at 1.9 percent. There is a 4.9 percent increase in the

cost of the MESSA plan. The faculty plan exceeds the hard cap so they must pay a premium for their medical plans. Priority Health (for non-faculty employees) plan costs do not exceed the hard cap so the College makes an HSA contribution to help cover those costs. Mr. Fischer also touched briefly on the Defined Benefit Plan. The Defined Benefit plan has a 10-year vesting period, and employees have to contribute more. The Defined Contribution Plan has a four-year vesting period and employees have to contribute less and have a little more control over the plan.

What's New in 2019-20?

There are three new positions proposed for the 2019-20 year; an IT/phone coordinator (professional staff, fulltime position, for half the year); a general maintenance worker (full-time for half the year); and a research associate (professional staff, full-time position). Also new for the 2019-20 year is the HVAC set aside expense account. This is where the savings in energy costs are tracked (about \$200,000 per year). This money is used to help pay for the HVAC project.

Capital Outlay

There is \$285,880.00 in Capital Outlay Fund, which is included in the current budget. Of this, 62 percent covers instruction, and 36 percent covers the Physical Plant. The rest covers public service, instructional support, student services, and administration.

Designated Fund (Technology Fund/20 Fund)

The Designated Fund shows the College's actual revenues and expenses for -FY17-18, where we project to be in FY18-19, and where the budget is at in FY19-20. The Business Office is expecting to have revenues greater than expenses in FY18-19 (by \$333,953) and will grow to \$714,107 to begin FY19-20. With an ending net position of about \$340,000.

Auxiliary Activities Fund

The Auxiliary Activities Fund tracks revenues and expenses for the Bookstore, food services, campus and community events and combined auxiliary activities. Money from our reserves will be used to purchase a new Alto Sham Cooker, which needs to be replaced. Campus and community events are fully funded by The Foundation. The goal of Campus and community events is not to make money, but to provide cultural experiences for the campus and community.

Grant Activity

This fund gives the Board and opportunity to see the grants that the College has written and been awarded. To date the college has received Roush jobs training grant, three Upward Bound grants (Jefferson, Monroe, and Airport high schools), the Agricultural Grant, the Region 2 Adult Education Boot Camp Grant, the National Science Foundation (NSF) Welding Grant, a motorcycle grant (in collaboration with Schoolcraft College), the Perkins Grant, the Campus Sexual Assault Prevention Grant, and the TTG Automation jobs training grant.

Unexpended Plant Fund (71 Fund)

The HVAC activity is recorded in the 71 Fund. The College needs to transfer \$700,000 in the fund each year to cover the costs associated with the HVAC system.

Department of Technology Management and Budget Project Fund (DTMB or 72 Fund)

The DTMB Project Fund is where the College tracks the funds for the East and West Technology Building renovations. This project is expected to be completed by end of 2020.

Maintenance and Replacement Fund (81 Fund)

This is where the \$500,000 from the General Fund will be transferred as a property tax set-aside. The beginning net position is \$820,000, with a projection of \$1.4 million by 2018-19, and 1.9 million by the end of 2019-20. For FY18-19, \$500,000 of the \$1.4 million is restricted for the potential reimbursement to DTE. At the end of 2019-20, \$1 million of that \$1.9 million is restricted for the potential exposure to DTE. In addition to the millage projects and the East and West Technology buildings, other expenses running through this fund include drainage ditch cleaning, CTC Welding Lab cleaning, HEB gym and dance floor restoration, Life Sciences restrooms floor grout restoration, and sidewalk repair.

Millage Maintenance and Replacement Fund (81 Fund)

The Millage Maintenance and Replacement Fund has an abundance of projects running through it. Property tax revenue is calculated at \$5,350,000 for FY19-20. Budgeted for 2020 in the Life Science Building are several single user restrooms (\$30,000); in the Administration Building, architectural services (\$200,000) and roof restoration (\$398,762); phones and security; technology upgrades, and multiple other projects across the campus. Total expenses budgeted in the 81 Fund is \$4,460,894. The College has \$9 million for the East and West Technology Building project, and \$124,000 from the Maintenance and Replacement Fund; which comes to \$13,585,379 worth of projects coming up in FY19-20. The ending net position in that fund is \$7,333,584.

Mr. Fischer’s PowerPoint Presentation is part of the permanent Board file and can be obtained from the president’s office.

19. *It was moved by Mr. Mason and supported by Mr. Bruck that the meeting be adjourned.*

The motion carried and the meeting adjourned at 8:11 p.m.

Respectfully submitted,



Lynette M. Dowler
Chair



Aaron N. Mason
Secretary

/prd

These minutes were approved at the June 24, 2019 regular meeting of the Board of Trustees.