For the 2015-2016 award year, students/parents who indicate they have filed a 2014 federal tax return will be directed to use the IRS Data Retrieval Tool to report or update their income information on the FAFSA.

- The IRS Retrieval Tool became available beginning February 1, 2015, for the 2015-2016 FAFSA.
- The IRS Retrieval Tool gives students/parents the ability to transfer their income information directly from the IRS onto the FAFSA.
- When you answer that you have Already Completed your 2014 IRS income tax return, you may be eligible to transfer your tax data onto the FAFSA using the IRS Retrieval Tool.

If you answer No to the questions presented about the type and timing of filing your 2014 tax return, you are eligible to use the IRS Retrieval Tool.

1) Enter your PIN
2) Select LINK TO IRS
3) Once you are connected to IRS.gov
   a. Review your tax information for accuracy
   b. Select Transfer My Tax Information into the FAFSA
   c. Select Transfer Now

4) Once you have transferred your data, you will be directed back to the FAFSA website.
5) If you completed the FAFSA using estimated income figures, you may log back into the FAFSA website to correct your FAFSA. Once logged in, go to the Financial Information section.

6) Once you update your answer to Already Completed on the 2014 IRS income tax return question, you may be eligible to transfer your tax data onto the FAFSA using the IRS Retrieval Tool. See steps 1-4 above.