BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters
   a. Approval of minutes of the regular meeting of June 28, 2010
   b. Approval of minutes of special meeting of August 25, 2010
   c. Polling of audience for delegation recognition

2. Old Business

3. New Business
   a. Written
   b. Verbal

B. 3. a. (1) Administrative Contract Release

   Recommended motion: “that Paul Schmidt, Registrar, be released from his administrative contract for the purpose of retirement, effective September 1, 2010.”

B. 3. a. (2) Authorization for President to Execute Temporary Faculty Contracts (enclosures)

   Recommended motion: “that the Board authorizes the President to execute a temporary full-time contract for the following faculty members:
Melody Carmichael, Biology Faculty  
Temporary full-time contract  
Effective Fall 2010 academic year

Kristine Gerlach, Disability Services Counselor  
Temporary full-time contract  
Effective Fall 2010 academic year.’”

B. 3. a. (3) Authorization for President to Execute Faculty Contracts (enclosures)

Recommended motion: “that the Board authorizes the President to execute contracts for the following faculty members:

Dawn Lymond, Nursing Skills Laboratory Coordinator  
First Year Probationary Contract  
Effective Fall 2010 academic year

Holly Boylan, Nursing Faculty  
First Year Probationary Contract  
Effective Fall 2010 academic year.”

B. 3. a. (4) Resolution Proclaiming October United Way Month

Recommended motion: “that the following resolution be adopted:

WHEREAS, the United Way of Monroe County is entering its 2010-2011 campaign and will set another milestone goal that will see campaign pledges of over one million two hundred thousand dollars, and

WHEREAS, the United Way is the largest single voluntary organization in Monroe County through which volunteers can channel their concern for people in need, and

WHEREAS, the United Way, largely because of the continued generosity and caring of employees of Monroe County Community College, can continue to grow and support a wider range of health and human care needs that directly benefit residents of our school district.

THEREFORE, BE IT RESOLVED by the Monroe County Community College Board of Trustees that the College employees be encouraged to participate in the 2010-2011 United Way Campaign of Monroe County and receive the highest commendations and vote of thanks for their generous gifts to this vitally important cause, and

THAT IT BE FURTHER RESOLVED that the Monroe County Community College Board of Trustees proclaims the month of October 2010 ‘United Way Month’ throughout the College district to emphasize the value and positive contribution
United Way of Monroe County offers to our community and its residents on this Monday, September 27, 2010."

B. 3. a. (5) Appointment of Group Three Directors (Directors at Large) to The Foundation at Monroe County Community College Board of Directors

Section 5.4 Election, Classification and Terms

(C) Group Three Directors (Directors at Large) are recommended to the Board of Trustees for approval, by vote of The Foundation’s directors, and shall serve three (3) year terms following the initial staggered terms.

Recommended motion: “that the following individuals be appointed Group Three Directors on The Foundation at Monroe County Community College Board of Directors for a three-year term expiring as indicated:

Three-Year Term Expiring December 31, 2013

Victor S. Bellestri
Dr. Gerald Howe
Molly Luempert-Coy
Marjorie McIntyre Evans
Susan R. S. Miller
Laurence W. Wilson”

C. Information and Proposals

1. Delegations

2. Non-staff Communications and Reports

C. 2. a. (1) Note of thanks from the family of Janie Keck for flowers sent at the death of their mother, Janie, MCCC employee. (enclosure)

C. 2. a. (2) Note of thanks from Brandon Pirolli, recipient of Instructional Scholarship for Construction Management Technology. (enclosure)

3. President and Staff

C. 3. a. (1) Staff Appointments, Retirements, Resignations

Staff Appointments:
Melody Carmichael, first year temporary full-time faculty member (biology), effective Fall 2010 academic year (replacing Robert Pettit, retired)
Kristine Gerlach, Learning Assistant Laboratory Coordinator, first year temporary full-time contract, effective Fall 2010 academic year (replacing Cindy Riedel, retired)

Holly Boylan, Assistant Professor, Practical Nursing, first year probationary contract, effective Fall 2010 academic year (new position)

Dawn Lymond, Nursing Skills Laboratory Coordinator, first year probationary contract, effective Fall 2010 academic year (new position)

Cameron Albring, Administrative Assistant to the Dean of Industrial Technology, effective August 9, 2010 (replacing Becky Leonhardt)

Terry Cole, Maintenance Chief, effective September 14, 2010 (replacing Jeff VanSlambrouck, transfer)

Kelly DeNunzio, Administrative Assistant to the Director of the Physical Plant, effective August 9, 2010 (replacing Carol Eshelman, retired)

Ann Gerweck, Administrative Assistant to the Director of Human Resources, effective September 20, 2010 (replacing Annie Germani, retired)

Becky Leonhardt, Administrative Assistant to the Dean of the Business Division, effective August 1, 2010 (replacing Linda Spenoso, retired)

Rebecca Libstorff, Administrative Assistant to the Manager of Information Services, effective September 1, 2010 (replacing Chris Sims, retired)

Sean McDonald, Graphic Designer, effective September 27, 2010 (replacing Jerry Morse, retired)

Victoria McIntyre, Executive Assistant to the President and Board of Trustees, effective July 19, 2010 (replacing Lynne Goldsmith, retired)

Kelly Plumb, Administrative Assistant to the Director of Purchasing and Auxiliary Services, effective September 27, 2010 (replacing Ann Gerweck, transfer)

Jeff VanSlambrouck Maintenance Foreman, effective September 1, 2010 (replacing Wayne Bezeau, retired)

Resignation:
Connie Buick, Coordinator of Advancement Research and Prospect Management, Effective August 12, 2010 (Grant position)
C. 3. a. (2) Statement of General Fund Revenues and Expenditures for the Period Ending August 31, 2010 (enclosures - Board members only)

C. 3. a. (3) Thank you note from Becky Leonhardt for the flowers sent at her hospitalization (enclosure)

C. 3. a. (4) Note of thanks from Stacy Goins and family for the flowers sent at the death of her step father (enclosure)

C. 3. a. (5) Foundation Annual Report 2009-2010 and Quarterly Update (Wetzel) (enclosure – board members only)

C. 3. b. (1) Fall 2010 Enrollment Report (Hall)

C. 3. b. (2) Update on Hurd Road property (Wetzel)

C. 3. b. (3) Update on the Welding Center of Excellence (Coomar)

C. 3. b. (4) Update on Monroe County Learning Bank (Yackee)

4. Board Member and Committee Reports

C. 4. b. (1) Update on MCCA Summer Workshop 2010 (Bacarella, Bellino, Kreps, Lauer, Thayer, Nixon)

C. 4. b. (2) Closed session regarding current collective bargaining negotiations in accordance with Section 8 (c) of the Michigan Open Meetings Act

Recommended motion: “that the Monroe County Community College Board of Trustees meet in closed session in accordance with Section 8 (c) of the Open Meetings Act regarding current collective bargaining negotiations.”

C. 4. b. (3) Upcoming Events
October 10-12 - NCCET Award/Ophthalmic Assistant Program, Miami, FL
October 15-16 - MCCA Board of Directors at West Shore Community College
October 22 - Stars of Beatlemania at La-Z-Boy Center
October 20-23 - ACCT Annual Congress, Toronto
October 25, 7:30 p.m. - Regular Board Meeting (Whitman Center)
November 22, 7:30 p.m. - Regular Board Meeting

D. Adjournment