MINUTES OF THE FIVE HUNDRED THIRTEENTH MEETING
OF THE BOARD OF TRUSTEES
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT

Board of Trustees Room #Z-203
La-Z-Boy Center
7:30 p.m., January 24, 2011

Members present: William J. Bacarella, Jr., Joseph N. Bellino, Jr., William H. Braunlich, Marjorie A. Kreps, Linda S. Lauer, Michael R. Meyer, Mary Kay Thayer

Members absent: None

Also present: Joe Verkennes, Barbara McNamee, Colleen McNamee, David Nixon, The Honorable Joseph Costello, Jr., Dan Schwab, Randy Daniels, Molly McCutchan, Brian Lay, Jim Blumberg, Mark Hall, John Joy, Paul Knollman, Patrick Nedry, Grace Yackee, Peter Coomar, Suzanne Wetzel, Jean Ford, Patrick Wise, Vinnie Maltese, Mark Spenos, Barry Kinsey, Tracy Vogt, Cynthia Roman, Bonnie Boggs, Tyler Eagle (Agora), Deputy Joe Lambert, Victoria McIntyre (recording secretary)

1. Chair Bacarella called the meeting to order at 7:30 p.m.

2. The Honorable Joseph Costello, Jr. administered the Oath of Office to William J. Bacarella, Jr. and Joseph N. Bellino, Jr. who were elected at the November 2010 General Election.

3. It was moved by Mrs. Thayer and seconded by Mrs. Kreps that the minutes of the regular meeting of November 15, 2010 and the special meeting of December 18, 2010 be approved as presented.

The motion carried.

4. Patrick Nedry asked to speak on the topic of the Career Technology Center. His remarks suggested the college not lose sight of the importance of transfer programs.

B. 3. a. (1) 5. The Nominating Committee for Board Officers (Bellino, Meyer, Lauer) made its recommendation for Board Officers.

It was moved by Mr. Bellino and seconded by Mr. Meyer that William J. Bacarella, Jr. be elected Chair of the Board of Trustees for a two-year term; that William H. Braunlich be elected Vice Chair of the Board of Trustees for a two-year term; and that Mary Kay Thayer be elected Secretary of the Board of Trustees for a two-year term.
Chair Bacarella called for nominations from the floor three times; being none, a vote was taken. The motion carried.

B. 3. a. (2)  6.  *It was moved by Mrs. Thayer and seconded by Mrs. Kreps that the Board authorizes the President to execute temporary full-time contracts for the following faculty members:*

- Kristine Gerlach, Disabilities Services Coordinator
  Temporary full-time contract
  Effective December 17, 2010 until March 1, 2011

- Clayton McKenzie, Associate Professor of Biology
  Temporary full-time contract
  Effective Winter 2011 academic semester

The motion carried.

B. 3. a. (3)  7.  *It was moved by Mr. Meyer and seconded by Mr. Bellino that the Board authorizes the President to execute a first-year probationary contract to Clifton Brown, Alternative Renewable Energy Technology Instructor, effective January 24, 2011.*

The motion carried.

B. 3. a. (4)  8.  *It was moved by Mr. Braunlich and seconded by Mrs. Thayer that the Five Year Comprehensive Master Plan December 2010 be approved as presented.*

The motion carried.

B. 3. a. (5)  9.  A recap of the study meeting held on January 22, 2011 outlined the importance of the Career Technology Center and how it will be financed. Significant factors reviewed include a critical need to dramatically expand educational and employment opportunities for MCCC students and citizens, the positive outcome of a feasibility study, the strong financial position of the college, and compatibility and alignment with Michigan Governor Rick Snyder’s state initiative – “Job One is Jobs.”

The estimated cost of the Career Technology Center is $17,000,000. The State of Michigan has authorized $8,500,000 toward the project. The college is responsible for the remaining $8,500,000. The college has $14,340,767 in actual unrestricted net assets. If the college needed to use $8,500,000 to finance the building, a balance of $4,913,667 would remain. A capital campaign will be conducted to raise funds in support of the project.
Questions were raised as to how operational costs would be financed. Estimated operational costs are $550,000 per year. The college has several options for meeting these expenses. They include a possible millage, tuition increases or fees, private or grant funds, corporate support, and reallocating resources to cover the expense.

Trustee Lauer distributed a list of questions to express some of her general concerns to the trustees but did not read them. Since those concerns and others had been discussed at the January 22 board study meeting, each individual item was not reviewed for discussion at the board meeting.

{Addition to minutes – Trustee Lauer’s document stated:

“My primary concern is affordability. First, can the college take on this project without negative financial consequences? Second, is this the most expedient and practical route to meeting our students’ needs? There was no comparative data presented which evaluates the technology building project vs. other options.

I am excited to be a part of the college’s efforts to offer new and cutting-edge programming for our students and the community. At the same time, I am reluctant for us to enter into such a costly project without more concrete answers on available funds and student needs/outcomes. I remain hopeful the information we did receive will be on the mark in terms of funding and jobs.”}

Vice President of Administration Suzanne Wetzel reiterated the details of the capital campaign and said that the college could take a short term loan to cover expenses so as not to deplete reserves. Trustee Braunlich stated that the State of Michigan vetted the project as it rejected other community college proposals. Every project of this magnitude has risks, but the feasibility study supports it. Results indicate strong community support. Chair Bacarella supported the comments and added that the college touches many lives in the community and beyond.

It was moved by Mrs. Thayer and seconded by Mr. Meyer that the following resolution for funding for the construction of a Technology Center be adopted:

BE IT RESOLVED that Monroe County Community College will make $8.5 million available through funds held in reserve and gifts it has received for its 50 percent match for the construction of a Technology Center as included in the State Building Authority Financed Construction Authorization signed into law on December 21, 2010 (total authorized cost $17,000,000; state building authority share $8,499,800; MCCC share $8,500,000; state general fund share $200).
BE IT ALSO RESOLVED, that the College and its Foundation intend to conduct a capital campaign which will allow the College to adjust the contribution amounts between College reserves and gifts, while still providing its $8.5 million share.

A roll call vote was taken as follows:

Ayes: Bacarella, Bellino, Braunlich, Kreps, Lauer, Meyer, Thayer
Nos: None

B. 3. a. (6) 10. It was moved by Mr. Braunlich and supported by Mrs. Kreps that Policy 1.64, Policy Statement on Affirmative Action, be revised as presented.

The motion carried.

B. 3. a. (7) 11. It was moved by Mr. Braunlich and supported by Mr. Meyer that Policy 1.65, Policy Statement on Illegal Discrimination and Sexual Harassment, be revised as presented.

The motion carried.

B. 3. a. (8) 12. It was moved by Mr. Meyer and supported by Mr. Bellino that Policy 6.41, Conflict of Interest, be revised as presented.

The motion carried.

C. 2. a. (1) 13. The Board received a thank you card from Mercy Memorial Hospital System for a donation to their Fantasy of Christmas Trees event.

C. 2. a. (2) 14. The Board received a holiday card from Miss Monroe County Board of Directors.

C. 3. a. (1) 15. Staff Appointments, Separations, Transfers, etc.

Jason Broadway, Information Systems Technician, resigned, effective January 14, 2011

Kristine Gerlach, Disabilities Services Coordinator, effective December 17, 2010 until March 1, 2011.

Mary Lyons, Administrative Assistant for Events/Reservations, effective December 13, 2010 (replacing Judy VanDaele, transfer)

Clayton McKenzie, Associate Professor of Biology, first year temporary full-time contract, effective Winter 2011 academic semester
Michael Neaves, General Maintenance Worker, effective December 6, 2010 (replacing Kevin Zorn)

Ryan Rafko, Financial Aid Assistant, effective December 7, 2010 (replacing Kimberly Reaume)

C. 3. a. (2) 16. The Board received a Statement of General Fund Revenues and Expenditures for the period ending December 31, 2010. (A copy is filed with the Board minutes.) Dan Schwab, Business Manager and Treasurer, reported that tax revenues received as of this date is $3,800,000. We are at 85 percent of budget for tuition and fees.

C. 3. a. (3) 17. The Board received a thank you note from Julie Billmaier for flowers sent while she was ill.

C. 3. a. (4) 18. The Board received a thank you note from Bonnie Boggs for a monetary donation sent at the death of her mother.

C. 3. a. (5) 19. The Board received a thank you note from Becky Leonhardt for flowers sent during her surgery.

C. 3. a. (6) 20. The Board received a thank you note from Keith Gerweck for a donation to Monroe Cancer Connection at the death of his parents James and Shirley Gerweck and an acknowledgement of the donation from Monroe Cancer Connection.

C. 3. b. (1) 21. Mark Hall, Director of Admissions and Guidance Services, presented the Winter 2011 Enrollment Report. Student headcount is down 2 percent this winter over last winter which was the highest in school history. The college has seen a 6 percent drop in billable contact hours. No Worker Left Behind monies, auto industry buy-outs, and tuition assistance programs are coming to an end. There is a 25 percent increase in students from Wayne County. Ease of accessibility to the college, personal service, and small classes are reasons cited for the increase.

C. 3. b. (2) 22. John Joy, Dean of Corporate and Community Services, reported on non-credit student enrollment. The number of students enrolled in non-credit classes is down from previous years. Specially funded programs and cessation of 100 percent tuition waiver for senior citizens are cited for the downturn. The Ophthalmic Assistant program has about a 70 percent placement rate. The college is working closely with Ventower to determine their specific training needs.
C. 4. b. (1) 23. Chair Bacarella appointed Trustees Bellino, Lauer, and Meyer to serve on the Selection Committee for the Alumnus of the Year Award recipient. Trustees Braunlich, Kreps, and Thayer were appointed to serve on the Selection Committee for College Supporter of the Year.

24. On Friday, April 1, the National Park Service will be making a presentation to the community.

C. 4. b. (2) 25. Upcoming events were noted. The annual Foundation luncheon will be held April 8. The college will be hosting the MCCA regional event here on March 18-19.

26. *It was moved by Mrs. Thayer and seconded by Mr. Bellino that the meeting be adjourned.*

The motion carried, and the meeting was adjourned at 8:37 p.m.

Respectfully submitted,

William J. Bacarella, Jr.
Chair

Mary Kay Thayer
Secretary

vdm

The minutes were approved as corrected at the February 28, 2011 meeting.