MINUTES OF THE FIVE HUNDRED ELEVENTH MEETING
OF THE BOARD OF TRUSTEES
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT

Whitman Center, Room #6
7777 Lewis Avenue, Temperance
7:30 p.m., October 25, 2010


Members absent: None

Also present: David Nixon, Randell Daniels, Sue Wetzel, Grace Yackee, Molly McCutchan, Brian Lay, Barbara McNamee, Paul Knollman, Dan Schwab, Jean Ford, John Joy, Mark Hall, Cynthia Roman, Jim Blumberg, Sandy Kosmyna, Steve Mapes, Tim Dillon, Vuncia Council, Vinnie Maltese, Jill Denko, Cheryl Kehrer, Terry Telfer, Jim Ross, Joe Verkennes, Gail Odneal, Colleen McNamee, Mike LaRoy (Agora), and Victoria McIntyre (recording secretary)

1. Chair Bacarella called the meeting to order at 7:32 p.m.

2. It was moved by Mrs. Thayer and seconded by Mr. Meyer that the minutes of the regular meeting of September 27, 2010 and the open session of the executive meeting of August 28, 2010, be approved as presented.

The motion carried.

3. There were no delegations present.

4. Sandy Kosmyna, Director of the Whitman Center, welcomed the Board members to the Center. She noted that all the classrooms were full. She also reported on current and upcoming events. Technology upgrades in line with those of the Campbell Resource Center will soon be completed in one of the classrooms.

B. 3. a. (1) 5. It was moved by Mr. Meyer and seconded by Mrs. Thayer that the Monroe County Community College enter into a Michigan New Jobs Training Agreement with Ventower Industries, LLC.

John Joy gave an update on the agreement with Ventower and explained the items that still need to be finalized such as training outlines, costs, and pay rates.
The motion carried.

C. 2. a. (1) 6. The Board received a note of thanks from the family of Kimberly Reaume for a donation sent to St. Charles School at her death. Kimberly was an MCCC employee.

C. 3. a. (1) 7. President Nixon reported on the following staff appointments:

Staff Appointments
Judy VanDaele, Coordinator of Advancement Research and Prospect Management, effective October 25, 2010 (replacing Connie Buick, resigned)

Kevin Zorn, Power Systems Operator, effective October 11, 2010 (replacing Terry Cole, transfer)

C. 3. a. (2) 8. Steve Mapes, Associate Professor of Student Services, reviewed the Student Profile Data Report for Fall 2010. A data report with pertinent information was distributed to the Board. The typical student profile stayed the same: female, Caucasian, 25 year old, Monroe County resident, part-time, transfer student. The number of full-time students is going down because grant monies are coming to an end. Out of district and out of state numbers are increasing. Students are looking for occupational programs with a duration of less than two years so they can get jobs quickly.

C. 3. a. (3) 9. Tim Dillon, Associate Professor of English and Coordinator of Writing Across the Curriculum Program gave a report on the Writing Across the Curriculum program. A written report was distributed to each Trustee. The program usually has about 30 writing fellows participating. They are required to work two hours per week, but they are volunteering more time as needed. Mr. Dillon said the one-on-one approach works best with students. The program is very successful and students want the writing center. Trustee Braunlich commented on the positive written comments which further validate the program.

C. 3. a. (4) 10. The Board received a thank you note from Jim Russo at the death of his mother-in-law Elizabeth Jeannette Davis.

C. 3. a. (5) 11. The Board received a thank you from Lana Shryock for a monetary gift sent at the death of her father-in-law.
C. 3. a. (6) 12. The statement of General Fund Revenues and Expenditures for the Period Ending September 30, 2010 was presented by Dan Schwab, Business Manager. He reported that property tax revenues will begin the end of December. The State Renaissance Zone action has had a minimal effect on our college. State aid revenue will start at the end of October when the state fiscal year starts. (A copy is filed with the Board Minutes.)

C. 3. b. (1) 13 Sandy Kosmyna gave a welcome to the Board at the start of the meeting.

C. 3. b. (2) 14. Suzanne Wetzel, Vice President of Administration, presented the Board with a proposed Critical Needs Budget template for consideration. Discussion was had as to how it might best work to bring a clear rationale to critical needs of the college. Trustee Braunlich suggested reporting a breakdown of costs with rationale for each cost. This report, which would be presented to the board monthly, will help the board clearly see a range of needs as well as funding data.

Trustee Lauer asked how one funding request is accepted and another rejected. Dr. Yackee explained that all needs are considered then work is done with the deans to prioritize. The funding focus is on what is currently working well. The challenge is trying to fund new programs.

C. 3. b. (3) 15. Molly McCutchan, Director of Human Resources, distributed a draft of the Transparency Initiative/Employee Total Compensation report to the Board. With the objective of achieving full disclosure, the report discloses total salaries and compensations of each full-time employee of the college and would be published on our website.

Vice Chair Braunlich explained that each employee of the college is considered a municipal government employee and that this kind of reporting is the proper thing to do for the public. He said that employee wages fall under the Freedom of Information Act, and we should publish the information before we are asked to do it. He would also like to see an explanation of benefits, not just numbers. Other colleges are doing this type of reporting. This kind of transparency is what the committee was looking for.

Trustee Bellino asked that all compensation, including extra-contractual, be included in the totals.

C. 3. b. (4) 16. Vice President Yackee introduced Vuncia Council, Director of the Learning Bank of Monroe County. Ms. Council gave an overview of the Learning Bank which explained why we have the program, what its missions is, how the mission is fulfilled, and who benefits. She is willing to use any tool to help the users of this program be successful. The program provides connections to education, job preparation, and other services to help those in need. A host of excellent partners help make this happen. Students want short-
term programs so they can return to the work force as quickly as possible. The Learning Bank has a 98% student success rate for passing the GED.

C. 3. b. (5) 17. The sports club update has been moved to the November meeting.

C. 3. b. (6) 18. Vice President Daniels presented the results of the Community College Survey of Student Engagement (CCSSE). A survey was given to 600 of our students who answered questions regarding a wide variety of experiences at MCCC. CCSSE uses a three-year cohort of participating colleges in its analyses of data resulting from the survey. The results are a tool to help us know where we need to improve and what we are doing well.

C. 4. b. (1) 19. Trustee Thayer reported on the MCCA Board of Directors Meeting that was held October 15-16. Speculation was had as to what might happen after the elections. Four-year institutions are lobbying for state dollars. Pell Grants are being given year-round because of a variety of career paths being taken by students.

C. 4. b. (2) 20. Trustee Thayer reported on the ACCT Annual Congress October 20-23 in Toronto. She is an ACCT Coordinator for the State of Michigan. A town hall meeting at the Congress was well attended and focused on student education completion and success. Colleges are exploring a variety of approaches to help students complete their education. The Federal Government is looking for documentation to prove students are successful in contrast to what they are paying for an education in regard to value and completion. Those who have lost jobs under NAFTA are eligible for college grants under the Trade Adjustment Assistance Act (TAA).


C. 4. b. (4). 22. Upcoming events were noted.

23. Mr. Braunlich praised the committee that worked on the formal dedication of the River Raisin Battlefield which was held at the La-Z-Boy Center on October 22. The dedication was a culmination of ten years of hard work. In recognition and with thanks, Mr. Braunlich presented both Chair Bacarella and President Nixon with a plaque as a tribute to the commitment made by the board and by Dr. Nixon to make this happen.

24. Vice President Yackee reported that the NLNAC, an accrediting body for the nursing program, announced a preliminary recommendation that the nursing program at MCCC be awarded an eight year accreditation. This accreditation will be final in March. Chair Bacarella gave his support of the program and all its successes.
25. The November 22 Board Meeting has been changed to November 15.

26. *It was moved by Mr. Bellino and seconded by Mr. Meyer that the meeting be adjourned.*

The motion carried, and the meeting was adjourned at 9:25 p.m.

Respectfully submitted,

William J. Bacarella Jr.
Chair

Mary Kay Thayer
Secretary

These minutes were approved at the November 15, 2010 Board of Trustees meeting.