MINUTES OF THE FIVE HUNDRED TENTH MEETING  
OF THE BOARD OF TRUSTEES 
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT  

Board of Trustees Room #Z-203  
La-Z-Boy Center  
7:30 p.m., September 27, 2010  


Members absent: None  

Also present: David Nixon, Randell Daniels, Grace Yackee, Molly McCutchan, Brian Lay, Barbara McNamie, Paul Knollman, Dan Schwab, Jean Ford, Mark Naber, John Joy, Sue Wetzel, Mark Hall, Peter Coomar, Cameron Albring, Joe Czapiewski, Tracy Vogt, Cindy Yonovich, Cynthia Roman, Jim Blumberg, Robert Boonin, Derek Whittaker (DTE), Molly Luempert-Coy (DTE), Raymond Zoia (DTE), Bill Terrasi (DTE), Greg Pearch (student), Paul Zawieski (student), and Victoria McIntyre (recording secretary)  

1. Chair Bacarella called the meeting to order at 7:30 p.m.  

2. It was moved by Mr. Meyer and seconded by Mrs. Kreps that the minutes of the regular meeting of June 28, 2010 and the special meeting of August 25, 2010, be approved as presented.  

The motion carried.  

3. There were no delegations present.  

4. Molly Luempert-Coy, Raymond Zoia, Derek Whittaker, and Bill Terrasi, representatives from DTE gave a PowerPoint presentation on the SolarCurrents project to be built here at the college. Information was presented about the partnership between DTE and MCCC on the project, three components of legislation, and the overview of construction. MCCC’s solar farm will be the largest of any college institution in the state. An educational kiosk will be placed on campus.  

B. 3. a. (1)  

5. It was moved by Mr. Bellino and seconded by Mr. Meyer that Paul Schmidt, Registrar, be released from his administrative contract for the purpose of retirement, effective September 1, 2010.  

The motion carried.  

B. 3. a. (2)  

6. It was moved by Mrs. Thayer and seconded by Mrs. Kreps that the Board authorizes the President to execute a temporary full-time contract for the following faculty members:  

   Melody Carmichael, Biology Faculty  
   Temporary full-time contract  
   Effective Fall 2010 academic year  

   Kristine Gerlach, Disability Services Counselor  
   Temporary full-time contract  
   Effective Fall 2010 academic year  

The motion carried.  

B. 3. a. (3)  

7. It was moved by Mrs. Thayer and seconded by Mr. Bellino that the Board authorizes the President to execute contracts for the following faculty members:  

   Dawn Lymond, Nursing Skills Laboratory Coordinator  
   First year Probationary Contract  
   Effective Fall 2010 academic year  

The motion carried.
Holly Boylan, Nursing Faculty  
First Year Probationary Contract  
Effective Fall 2010 academic year

The motion carried.

B. 3. a. (4) 8. It was moved by Mrs. Kreps and seconded by Mr. Meyer that the following resolution be adopted:

WHEREAS, the United Way of Monroe County is entering its 2010-2011 campaign and will set another milestone goal that will see campaign pledges of over one million two hundred thousand dollars, and

WHEREAS, the United Way is the largest single voluntary organization in Monroe County through which volunteers can channel their concern for people in need, and

WHEREAS, the United Way, largely because of the continued generosity and caring of employees of Monroe County Community College, can continue to grow and support a wider range of health and human care needs that directly benefit residents of our school district.

THEREFORE, BE IT RESOLVED by the Monroe County Community College Board of Trustees that the College employees be encouraged to participate in the 2010-2011 United Way Campaign of Monroe County and receive the highest commendations and vote of thanks for their generous gifts to this vitally important cause, and

THAT IT BE FURTHER RESOLVED that the Monroe County Community College Board of Trustees proclaims the month of October 2010 ‘United Way Month’ throughout the College district to emphasize the value and positive contribution United Way of Monroe County offers to our community and its residents on this Monday, September 27, 2010."

The motion carried.

B. 3. a. (5) 9. It was moved by Mrs. Thayer and seconded by Mr. Meyer that the following individuals be appointed Group Three Directors on The Foundation at Monroe County Community College Board of Directors for a three-year term expiring as indicated:

Three-Year Term Expiring December 31, 2013
Victor S. Bellestri  
Dr. Gerald Howe  
Molly Luempert-Coy  
Marjorie McIntyre Evans  
Susan R. S. Miller  
Laurence W. Wilson

Mr. Meyer expressed his appreciation for their hard work in the past and is honored to have them back again.

The motion carried.

C. 2. a. (1) 10. The Board received a note of thanks from the family of Janie Keck for flowers sent at the death of their mother, Janie, MCCC employee.

C. 2. a. (2) 11. The Board received a letter of thanks from Brandon Pirolli, recipient of Instructional Scholarship for Construction Management Technology.

C. 3. a. (1) 12. President Nixon reported on the following contracts, staff appointments, and resignation.

Staff Appointments:
Melody Carmichael, first year temporary full-time faculty member (biology), effective Fall 2010 academic year (replacing Robert Pettit, retired)

Kristine Gerlach, Learning Assistance Laboratory Coordinator, first year temporary full-time contract, effective Fall 2010 academic year (replacing Cindy Riedel, retired)
Holly Boylan, Assistant Professor, Practical Nursing, first year probationary contract, effective Fall 2010 academic year (new position)

Dawn Lymond, Nursing Skills Laboratory Coordinator, first year probationary contract, effective Fall 2010 academic year (new position)

Cameron Albring, Administrative Assistant to the Dean of Industrial Technology, effective August 9, 2010 (replacing Becky Leonhardt, transfer)

Terry Cole, Maintenance Chief, effective September 14, 2010 (replacing Jeff VanSlambrouck, transfer)

Kelly DeNunzio, Administrative Assistant to the Director of the Physical Plant, effective August 9, 2010 (replacing Carol Eshelman, retired)

Ann Gerweck, Administrative Assistant to the Director of Human Resources, effective September 20, 2010 (replacing Annie Germani, retired)

Becky Leonhardt, Administrative Assistant to the Dean of the Business Division, effective August 1, 2010 (replacing Linda Spenoso, retired)

Rebecca Libstorff, Administrative Assistant to the Manager of Information Services, effective September 1, 2010 (replacing Chris Sims, retired)

Sean McDonald, Graphic Designer, effective September 27, 2010 (replacing Jerry Morse, retired)

Victoria McIntyre, Executive Assistant to the President and Board of Trustees, effective July 19, 2010 (replacing Lynne Goldsmith, retired)

Kelly Plumb, Administrative Assistant to the Director of Purchasing and Auxiliary Services, effective September 27, 2010 (replacing Ann Gerweck, transfer)

Jeff VanSlambrouck Maintenance Foreman, effective September 1, 2010 (replacing Wayne Bezeau, retired)

Resignation:

Connie Buick, Coordinator of Advancement Research and Prospect Management, Effective August 12, 2010 (Grant position)

C. 3. a. (2) 13. The statement of General Fund Revenues and Expenditures for the Period Ending August 31, 2010 was presented by Dan Schwab, Business Manager. He reported that property tax revenues will begin coming in the end of December. The State Renaissance Zone action has minimal effect on our college. State aid revenue will start in October. (A copy is filed with the Board Minutes.)

C. 3. a. (3) 14. Board members received a note of thanks from Becky Leonhardt for the flowers sent at her hospitalization.

C. 3. a. (4) 15. Board members received a note of thanks from Stacy Goins and family for the flowers sent at the death of her step father.

C. 3. a. (5) 16. Suzanne Wetzel, Vice President of Administration and Executive Director of The Foundation at MCCC, provided the Quarterly Update and offered an overview of The Foundation's 2009-2010 Annual Report. A presentation was given by Dan Shaw on The Foundation Enhancement Grant funded student trip to New York. New Foundation web pages have been added to the MCCC website offering an increase of options for giving opportunities. The Spanning Generations Through Scholarships dinner was held in August for scholarship donors and recipients. The Alumni Scholarship Golf outing raised approximately $8,200 for scholarships. The Ultimate Tailgate Raffle, collaboration between The Foundation and the Alumni Association, raised about $4,000 for student scholarships as well. The 2010 Annual Fund drive brought in about $33,000. Progress continues on the Hurd Road Property donation. The Learning Bank grant was renewed for $200,000. The Foundation 2009-2010 Annual Report provides an update of Foundation activities including news about scholarships, the Feasibility Study, planned giving, the grants office, the annual fund, and a financial summary.
C. 3. b. (1) 17. The Fall 2010 Enrollment Report was given by Mark Hall, Director of Admissions and Guidance Services. Enrollment has shown a net increase of 2% and is at an all time high of 4,700 students. This also reflects the highest number of credit hours. The mean age of students has increased. Part-time student enrollment has increased more than full-time. An overview about an orientation for older students was also presented. The students who participated thought it was very helpful.

C. 3. b. (2) 18. Suzanne Wetzel addressed the progress on the Hurd Road property donation by Pump Engineering. She reported that work continues on the donation agreement. The Phase I and Phase II environmental assessments have been completed with no significant findings.

C. 3. b. (3) 19. Peter Coomar, Dean of Industrial Technology, updated the board on a visit from the Department of Labor to the Welding Center of Excellence. A PowerPoint presentation was given by members of the Industrial Technology team. Joe Czapiewski, Grant Coordinator, spoke on numbers of students and grant monies available to train them. Equipment valued at $225,000 was purchased through the grant. Justin Schmidt, Instructor, gave details about sub-arc welding machines. Two welding graduates talked about their experience and certification. The importance of this program was stressed and more classroom space is needed.

C. 3. b. (4) 20. The update on the Monroe County Learning Bank was moved to the October meeting.

C. 4. b. (1) 21. Trustees Bacarella, Bellino, Kreps, Lauer, Thayer and President Nixon reported on the MCCA Summer Workshop in Traverse City. Increasing costs to colleges will fall on students. A workshop on legal issues was well-received as were round-table discussions about the conference as a whole. It was a well-attended conference. William Bacarella was recognized on behalf of all Trustees in the State of Michigan for serving six-plus terms of service on the MCCC board.

C. 4. b. (2) 22. It was moved by Mrs. Thayer and seconded by Mr. Bellino that the Monroe County Community College Board of Trustees meet in closed session in accordance with Section 8(c) of the Open Meetings Act regarding current collective bargaining negotiations.

A roll call vote was taken as follows:

Yes: Bacarella, Bellino, Braunlich, Kreps, Lauer, Meyer, Thayer.
No: None

The motion carried and the meeting was closed at 8:59 p.m.

The Board returned to open session at 9:54 p.m.

C. 4. b. (3) 23. Upcoming events were noted including the formal transfer of the deed for the River Raisin National Battlefield Park from the City of Monroe to the United States of America with U. S. Secretary of the Interior Ken Salazar in attendance on October 22. Mary Kay Thayer will be attending the ACCT Annual Leadership Congress in Toronto on October 20-23. The October Board meeting will be held at the Whitman Center on October 25.

24. The November 22 Board Meeting has been changed to November 15.

25. It was moved by Mr. Meyer and seconded by Mr. Bellino that the meeting be adjourned.
The motion carried, and the meeting was adjourned at 10:03 p.m.

Respectfully submitted,

William J. Bacarella Jr.
Chair

Mary Kay Thayer
Secretary

/vdm

These minutes were approved at the October 25, 2010 Board of Trustees meeting.