BUSINESS MEETING AGENDA ITEM

A. Call to Order
   Call to Order by Chair of the Board

B. Recommended Actions
   1. Routine Matters
      a. Approval of minutes of the regular meeting of November 21, 2011
      b. Polling of audience for delegation recognition

   2. Old Business

   3. New Business
      a. Written
      b. Verbal

B. 3. a. (1) Authorization for President to Execute Administrative Contract (enclosure)

   Recommended motion: “that the Board authorizes the President to execute a contract for Dr. Paul Hedeen, Dean of Humanities and Social Sciences, effective May 1, 2012.”

B. 3. a. (2) Authorization for President to Execute Faculty Contract (enclosure)

   Recommended motion: “that the Board authorizes the President to execute a contract for the following faculty member:

   Felice Moorman, Assistant Professor of Early Childhood Development
   First Year Probationary Contract
   Effective January 3, 2012.”
B. 3. a. (3) Authorization for President to Execute Probationary Professional Staff Contract (enclosure)

Recommended motion: “that the Board authorizes the President to execute a probationary contract for the following professional staff member:

*Jamie DeLeeuw, Coordinator of Research, Evaluation and Assessment*
*One-year Probationary Contract*
*Effective January 9, 2012 to January 8, 2013.*”

B. 3. a. (4) Proposed Policy Revision, 1.65 (enclosure)

Recommended motion: “that Policy 1.65, Policy Statement on Illegal Discrimination and Sexual Harassment, be revised as presented.”

B. 3. a. (5) Proposed New Policy Series 12.00, Professional Staff (enclosure to follow)

Recommended motion: “that the new policy series 12.00, Professional Staff, be adopted as presented.”

C. Information and Proposals

1. Delegations

2. Non-staff Communications and Reports

C. 2. a. (1) Thank you card from Mercy Memorial Hospital System for a donation to their Fantasy of Christmas Trees event

C. 2. a. (2) Holiday card from Miss Monroe County Board of Directors (enclosure)

3. President and Staff

C. 3. a. (1) Staff Appointments, etc.

*Staff Appointments:*

Dr. Paul Hedeen, Dean of Humanities and Social Sciences, effective May 1, 2012

Felice Moorman, Assistant Professor of Early Childhood Development, effective January 3, 2012 (replacing Tiffany Wright)

Dr. Jamie DeLeeuw, Coordinator of Institutional Research, Evaluation and Assessment, effective January 9, 2012
Transfer:
Annette Russell, Payroll Clerk, effective January 23, 2012, (transfer from accounts payable clerk, replacing Terri Lukshaitis, resigned)

Resignation:
Dr. Cynthia Roman, Dean of Health Sciences, effective April 27, 2012

C. 3. a. (2) Statement of General Fund Revenues and Expenditures for the period ending December 31, 2011 (enclosure – Board members only)

C. 3. a. (3) MCCC Standing Committee Report Booklets (2009-10 and 2010-11) (enclosures)

C. 3. b. (1) Winter 2012 Enrollment Report (Hall)

C. 3. b. (2) Non-credit Enrollment Report (Joy)

C. 3. b. (3) Foundation Quarterly Report (Wetzel)

4. Board Member and Committee Reports

C. 4. b. (1) Appointment of Selection Committees for Alumnus of the Year Award and College Supporter of the Year Award

C. 4. b. (2) Upcoming Events
   January 27, 7:30 p.m. – Late Nite Catechism 3
   February 13-16 – ACCT National Legislative Summit, Washington
   February 10, 7:30 p.m. – Atlanta Rhythm Section
   February 18, 7:30 p.m. – Collin Raye
   February 20, 7:30 p.m. – Band and Chorale Concert
   February 25, 7:00 p.m. – 25th Annual Black History Month Blues Concert Series
   February 27, 7:30 p.m. – Board of Trustees Regular Meeting
   March 12, 7:30 p.m. – Foundation Board of Directors Meeting
   March 13 – Phi Theta Kappa, Lansing
   March 15-16 – MCCA Board of Directors Meeting at Kalamazoo Valley CC
   March 23, 11:30 a.m. – Foundation Cultivation Luncheon at MCCC
   March 26, 7:30 p.m. – Board of Trustees Regular Meeting
   March 29-31 – ACCT Governance Leadership Institute, New York
   March 31 & April 1 – Antique Show at MCCC
   April 19 – Community College Day, Lansing
   April 21-24 – AACC Convention, Orlando
   April 23, 7:30 p.m. – Board of Trustees Regular Meeting, Whitman Center
   April 23, 7:30 p.m. – Symphony Band Concert
   April 24, 7:30 p.m. – Agora Chorale Concert
   April 25, 3:00 p.m. – Culinary Commencement
   April 27, 7:30 p.m. – MCCC Commencement
   April 18, 6:30 p.m. – Honors Reception
May 18 – Strikes, Spares, and Scholarships
May 21, 7:30 p.m. – Board of Trustees Regular Meeting
May 31, 6:00 p.m. – Upward Bound Graduation

D. Adjournment