MINUTES OF THE FIVE HUNDRED TWENTY THIRD MEETING
OF THE BOARD OF TRUSTEES
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT

Board of Trustees Room #Z-203
La-Z-Boy Center
7:30 p.m., February 27, 2012


Also present: David Nixon, Randy Daniels, Sue Wetzel, Grace Yackee, Molly McCutchan, Deb Beagle, Paul Knollman, Jim Blumberg, Vinnie Maltese, Mark Hall, Joe Verkennes, Penny Dorcey-Naber, Patrick Nedry, Ben Andries, John Joy, Valerie Culler, Jean Ford, Barry Kinsey, Jamie Deleeuw, Rick Hubbert, Patrick Wise, Tracy Vogt, Taylor Pinson, Kathi Swanson (CLARUS) and Victoria McIntyre (recording secretary)

1. Chair Bacarella called the meeting to order at 7:32 p.m.

2. Trustee Bellino asked why the college starts classes after before Labor Day. A comprehensive answer will be communicated to the trustees.

3. It was moved by Mrs. Thayer and seconded by Mrs. Kreps that the minutes of the regular meeting of January 23, 2012 be approved as presented.

   The motion carried.

B. 3. a. (1) 4. It was moved by Mrs. Thayer and second by Mr. Braunlich that policy 4.01, College Calendar, be revised as presented.

   The motion carried.

B. 3. a. (2) 5. It was moved by Mr. Braunlich and seconded by Mrs. Kreps that the board affirm the Memorandum of Agreement regarding the Historic Preservation of the Enrico Fermi Atomic Power Plant, Fermi I.

   DTE Energy, Monroe County Community College, and other interested parties have agreed to develop and establish a permanent public exhibit regarding the history of the Fermi 1 Power Plant. The exhibit will be permanently displayed in the Career Technology Center. DTE Energy will fund the project.

   The motion carried.
B. 3. a. (3) 6. *It was moved by Mr. Meyer and seconded by Mr. Bellino that the named gift opportunities for the Career Technology Center be approved as presented.*

The motion carried.

C. 2. a. (1) 7. The college received a thank you from the Sisters, Servants of the Immaculate Heart of Mary for a free will offering from late Nite Catechism 3 held at the Meyer Theater.

C. 2. a. (2) 8. The college received a thank you from Lisa Berns for a donation in memory of her father, Barry P. Boduch, father-in-law of Randy Berns.

C. 3. a. (1) 9. President Nixon reported on the following non-renewal grant completion and contract renewals.

**Non-renewal – DOL Welding Grant is Completed September 30, 2012**
Justin Schmidt, Instructor of Welding, effective May 5, 2012

**Administrative Contract Renewals**
Deborah Beagle, Director of Financial Services, second-year probationary contract, effective 7/1/12-6/30/13
Valerie Culler, Director of Financial Aid, second-year probationary contract, effective 7/1/12-6/30/13

**Continuing Contracts**
Nicole Garner, Assistant Professor of Nursing
Denise Robinson, Assistant Professor of Nursing

**3rd Year Probationary Contracts**
Holly Boylan, Assistant Professor of Practical Nursing
Penelope Dunn, Assistant Professor of Criminal Justice
Kristine Gerlach, Coordinator of Disability Services
Dawn Lymond, Assistant Professor of Nursing/Nursing Skills Lab Coordinator

**2nd Year Probationary Contracts**
Clifton Brown, Assistant Professor of Renewable Energy (1/12-12/12)
Maris Fonseca, Associate Professor of Biology
Tracy Giacomini, Assistant Professor of Nursing Faculty
Melissa Grey, Assistant Professor of Psychology
Edmund La Clair, Assistant Professor of History
Kimberly Lindquist, Associate Professor of Nursing
Nicholas Prush, Instructor and Director of Clinical Education, Respiratory Therapy
C. 3. a. (2) 10. The Board received the Statement of General Fund Revenues and Expenditures for the period ending January 31, 2012. At the request of Trustee Thayer, an updated Statement of General Fund Revenues, Expenditures, and Other Changes was presented with the addition of the prior year’s percentages of revenue and expenditures. Percentages compare closely to last year. Final property tax revenue payoffs may not be made until May.

C. 3. a. (3) 11. The board received a thank you from Joanna Sabo for a donation in memory of her father-in-law Gerald Beers.

C. 3. a. (4) 12. The board received a thank you from Denice Lewis and family for a donation in memory of her mother-in-law, Launa Lucas.

C. 3. a. (5) 13. A report was presented by Patrick Calhoun from SHW Group and Jim Blumberg, Director of Physical Plant on the Facilities Assessment and Deferred Maintenance Capital Planning Report – 2011 update. Patrick Calhoun defined deferred maintenance and the purpose of a facilities assessment. The college needs to comply with State Master Plan requirements to be sure facilities are being maintained. The condition of the college has been determined “very good” which is considered better than average. A backlog of deferred maintenance had gone down from 2001, but is starting to increase because systems are beginning to come to their end of life.

Jim Blumberg clarified the steps to process the information on assessment of college facilities to plan, and implement, and complete improvements.

C. 3. a. (6) 14. Vice President Wetzel reported on updates for Procedures 6.28 – Procedure for Acceptance of Loaned Art or Exhibition and 6.28(a) – Exhibition Agreement. The college regularly receives requests to display artwork/exhibits on campus. A signed agreement needs to be in place before the college accepts any loaned art or exhibition. The agreement will serve as a record of the transaction, to identify the artwork/exhibit and its value, and to state the college’s and lenders’ responsibility.

C. 3. b. (1) 15. Dr. Nixon introduced Penny Dorcey-Naber, Chair of the Institutional Governance Committee (IGC) and Joe Verkennes, Chair of the Communication Subcommittee of the IGC who presented updates on MCCC’s Employee Communication and Shared Governance Improvement Initiative. Mr. Verkennes reviewed a timeline of activities from the May 5, 2010 announcement of the final results of its accreditation visit by the Higher Learning Commission to the current near finalization of a manual for a new council model of shared governance at MCCC.

Ms. Dorcey-Naber reviewed the Working Tactical Implementation Plan which outlined tactics, responsible parties, and status of each tactic as recommended
by Dr. Kathi Swanson of CLARUS Corporation. The new governance structure was also reviewed.

C. 4. b. (1) 16. Upcoming events were noted.

17. *It was moved by Mrs. Thayer and seconded by Mr. Braunlich that the meeting be adjourned.*

The motion carried, and the meeting was adjourned at 9:04 p.m.

Respectfully submitted,

William J. Bacarella Jr.
Chair

Mary Kay Thayer
Secretary

vdm

These minutes were approved with a correction at the March 26, 2012 Board of Trustees meeting.