MINUTES OF THE FIVE HUNDRED TWENTY-SIXTH MEETING
OF THE BOARD OF TRUSTEES
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT

Board of Trustees Room #Z-203
La-Z-Boy Center
7:30 p.m., May 21, 2012


Member absent: None

Also present: David Nixon, Randell Daniels, Suzanne Wetzel, Grace Yackee, Barbara McNamee, Brian Lay, Vinnie Maltese, Paul Knollman, Molly McCutchan, Jim Blumberg, Jim Ross, Joe Verkennes, Tracy Vogt, Bonnie Boggs, Kimberly Lindquist, Penny Dorcey-Naber, Josh Myers, Barry Kinsey, Mark Hall, Patrick Nedry, Valerie Culler, Jean Ford, Paul Hedeen, Sandy Kosmyna, Debra Beagle, Jamie DeLeeuw, Rick Hubbert, Mark Naber, Hao Jiang and Victoria McIntyre (recording secretary)

1. Vice Chair Braunlich called the meeting to order at 7:30 p.m.

2. It was moved by Mrs. Thayer and seconded by Mr. Meyer that the minutes of the regular meeting of April 23, 2012 be approved as presented.

   The motion carried.

3. There were no delegations present.

B. 3. a. (1) 4. It was moved by Mrs. Kreps and seconded by Mr. Meyer that Policy 2.22, Management Scheduled Paid Holidays and Scheduled Paid Vacation Days; and Policy 8.16, Support Staff Scheduled Paid Holidays and Scheduled Paid Vacation Days, be approved as presented.

   The motion carried.

B. 3. a. (2) 5. It was moved by Mr. Braunlich and seconded by Ms. Lauer that the Board authorizes that an Early Retirement Incentive Plan be offered to employees as presented.

   The motion carried.

C. 2. a. (1) 6. The college received a congratulatory letter from State Senator Randy Richardville for receiving a Planning Grant from the Michigan College Access Network.

C. 2. a. (2) 7. A memo written by Anthony Quinn announced the five-year grant renewal for Upward Bound.
C. 2. a. (3) 8. The board received a thank you from Mikayla Thoma for being awarded a Board of Trustees Scholarship.

C. 3. a. (1) 9. President Nixon reported on the following resignation.

Resignation:
David Dowler, CAD Lab Technician, effective May 5, 2012

C. 3. a. (2) 10. The Board received the Statement of General Fund Revenues and Expenditures for the period ending April 30, 2012. Deb Beagle, Director of Financial Services, reported that the college has received notification that its final tax settlement of $685,000 will be received by June 1. At the end of April, revenue exceeded expenses by $3.6 million. Revenues and expenses closely align with last year, but expenses are down slightly. The college is at 99.4 percent of its budget.

C. 3. b. (1) 11. Barry Kinsey reported on the 2010-2011 Graduate Follow-up Survey results. Of the 570 students who completed the requirements for graduation, 202 or 36.1 percent responded to the survey. Top services indicated by students include helpfulness of instructors, relevance of classes and course work, and services provided by the Learning Assistance Lab. About 83 percent of respondents indicated they achieved their initial educational goals. Employers of graduates were also surveyed. With relation to the employees’ work, about 95% were satisfied with training and preparation.

C. 3. b. (2) 12. Penny Dorcey-Naber, Chair of the Institutional Governance Committee, presented an update of the college’s pilot Institutional Shared Governance Model. The three councils – Administrative, Faculty, and Staff – met for the first time in April. Three items moved through the model – two information items and one action item. Language to revise the College Constitution, Procedure 4.06 in reference to standing committees only was updated to reflect changes in committees. This portion of the constitution will be suspended until the new council model trial is finished in Winter 2013 at which time councils will make recommendations as to how to proceed with MCCC shared governance.

C. 3. b. (3) 13. Jim Blumberg updated the board on the progress of the Career Technology Center. The foundations are being completed. Steel walls will then be erected followed by the roof. About $1.2 million has been expensed.

14. Vice President Daniels introduced Hao Jiang a University of Toledo doctorate student studying Educational Technology. He is on campus to learn more about community colleges and is assisting Dr. DeLeeuw in research endeavors. Vice President Yackee introduced Dr. Paul Hedeen, Dean of Humanities and Social Sciences.

15. Chair Bacarella asked that Trustees Braunlich, Lauer, and Kreps serve to facilitate completion of the Presidential Evaluation forms by all Trustees and return them to the recording secretary by June 4.
16. Vice Chair Braunlich commended the Career Technology Center groundbreaking committee on the success of the event which was hosted by Paul W. Smith.

17. Dr. Nixon asked that trustees interested in attending the MCCA Summer Workshop be sure to fill out travel forms before the event.

18. Trustee Lauer invited all trustees to join her in the Great Pumpkin Pursuit, a cross-country race to benefit the Marilyn Schroeder scholarship which will be held in October.

C. 4. b. (1) 19. Upcoming events were noted.

20. It was moved by Mrs. Thayer and seconded by Mr. Bellino that the meeting be adjourned.

The motion carried, and the meeting was adjourned at 8:08 p.m.

Respectfully submitted,

William J. Bacarella, Jr.
Chair

Mary Kay Thayer
Secretary

vdm

These minutes were approved at the June 25, 2012 Board of Trustees meeting.