BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

Public Hearing - Suspend the regular order of business to conduct the public hearing on the 2012-13 budget. The Chair will entertain questions from the audience with regard to the 2012-13 budget material. The millage rate to be levied for operating purposes for the 2012-13 fiscal year will be reaffirmed as 2.1794 mills of ad valorem property taxes. If there are no further questions, the Chair will declare the public hearing adjourned.

Update on Care Coalition – Molly Luempert-Coy, DTE Energy

B. Recommended Actions

1. Routine Matters
   a. Approval of the minutes from the special meeting of May 21, 2012 and the regular meeting of May 21, 2012
   b. Polling of audience for delegation recognition

2. Old Business

3. New Business
   a. Written
   b. Verbal

B. 3. a. (1) Resolution of Tribute Honoring Paul Whitman

   Recommended motion: “that the following resolution of tribute be adopted:

   WHEREAS, Paul Whitman lived his life as a respected business and civic leader who contributed greatly to the betterment of Monroe County, making a particular impact on Bedford Township;
WHEREAS, Mr. Whitman was representative of the “Greatest Generation” of young Americans. Mr. Whitman enlisted in the Navy in 1943. He patriotically and heroically served our country in the Pacific theater during World War II;

WHEREAS, Mr. Whitman embraced a lifelong commitment to the benefit and importance of higher education as a foundation for a promising future;

WHEREAS, In 1990, upon hearing of the College’s search for property to build a permanent campus in Bedford Township, Mr. Whitman donated 10 acres of land for construction of what would become the Whitman Center, named in honor of his family;

WHEREAS, In 1998, the Board rightfully and fittingly named Mr. Whitman the College’s Business/Labor Supporter of the Year in recognition of his monumental contributions to Monroe County Community College, its students, and the public at large;

WHEREAS, Mr. Whitman continued his support of Monroe County Community College throughout his life and in 1999 joined The Foundation at Monroe County Community College as an Honorary Director;

WHEREAS, Mr. Whitman’s passing represents the loss of an entrepreneurial and visionary businessman, generous and dedicated community leader, as well as the loss of a true and loyal friend to Monroe County Community College;

NOW THEREFORE BE IT RESOLVED, that the Monroe County Community College Board of Trustees expresses its deepest condolences to his wife Virginia, children – Mary Ann, Jon and Lee – and the entire Whitman family; and simultaneously expresses its enduring gratitude to Mr. Whitman for his advocacy, leadership, and lasting contributions to MCCC. The Board further requests that this Resolution of Tribute be transmitted to Mrs. Virginia Whitman.”

B. 3. a. (2) Retirement Resolution – Cheryl McKay

Recommended Motion: “that the following resolution of commendation be adopted:

WHEREAS, Ms. Cheryl McKay has decided to retire from her position as Professor of Accounting with Monroe County Community College, effective July 31, 2012, and

WHEREAS, she has been an outstanding employee of the college for 35 years, and

WHEREAS, she has been a dedicated professor who has developed unique and cutting edge curriculum in the field of Accounting, and helped thousands of students become happy and successful members of our society, and
WHEREAS, during those years she has demonstrated a high level of professional expertise and dedication through numerous memberships in professional organizations and other activities which advance her abilities, and

WHEREAS, she has been a vital and influential member of many college committees including HLC Self-Study teams, standing committees, special task forces, hiring committees, and has guided numerous program reviews at MCCC, and

WHEREAS, she has always been a wonderful example of style and professionalism, always projecting an image to be emulated by her students, and

WHEREAS, she has been a wonderful friend, influential, and valued member of the Business Division.

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Ms. Cheryl McKay for her dedicated service and contributions to the College, our students, and the community, and

THAT IT BE FURTHER RESOLVED, that by the President’s recommendation, Ms. Cheryl McKay shall hereby be granted faculty emeritus status, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for her continued success, well being and happiness on this Monday, June 25, 2012.”

B. 3. a. (3) Retirement Resolution – Andrew Parsons

Recommended motion: “that the following resolution of commendation be adopted:

WHEREAS, Andrew W. Parsons has decided to retire from his position as Associate Professor of Chemistry and Biology at Monroe County Community College, and

WHEREAS, he is considered an extraordinary professor by his colleagues and students as indicated by being named “Teacher of the Year” in 1992, with numerous previous and subsequent nominations, and

WHEREAS, from the commencement of his service to Monroe County Community College, in 1984, he has been a caring instructor, truly devoted to his students, and

WHEREAS, he has shown a high level of devotion to the community, and

WHEREAS, he has achieved an advanced level of academic attainment through studies at Alma College and Wayne State University, and

WHEREAS, he has demonstrated a high level of professional ability and maintained a high order of professionalism, by holding membership in the Michigan
Community College Biologists, Michigan College Chemistry Teachers Association, Michigan Education Association, National Education Association, Michigan Industrial Hygiene Association and Michigan Industrial Fire Protection Association, and

WHEREAS, after 28 ½ years of dedicated service to Monroe County Community College the fruit of his teaching and guidance has come full circle as evidenced by former students being successfully employed in the community and at the College,

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes Mr. Andrew W. (Andy) Parsons for his extraordinary service and contributions to the College, its students, the community, and

THAT IT BE FURTHER RESOLVED, that by the president’s recommendation, Mr. Parsons shall hereby be granted faculty emeritus status, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued well-being, success, and happiness on this Monday, June 25, 2012.”

B. 3. a. (4) Authorization for President to Execute Faculty Contract (enclosure)

Recommended motion: “that the Board authorizes the President to execute a contract for the following faculty member:

Michelle Schwartz, Assistant Professor of Nursing
First Year Probationary Contract
Effective August 27, 2012.”

B. 3. a. (5) Resolution to Adopt the 2012-13 Budgets and Reaffirm Millage Rate (enclosure - Board members only)

Recommended motion: “that the 2012-13 MCCC budget be approved as presented and that the millage rate to be levied for operating purposes for the 2012-13 fiscal year be reaffirmed as 2.1794 mills of ad valorem property tax.”

B. 3. a. (6) Sabbatical Request – Vinnie Maltese (enclosure)

Recommended motion: “that Vinnie Maltese be granted a sabbatical from September 16, 2012 to March 15, 2013 to complete dissertation research required to achieve a doctorate degree in Higher Education Leadership.”
B. 3. a. (7) Board of Trustees Schedule of Meetings for the Fiscal Year 2012-13

Recommended motion: “that the schedule of meetings of the Board of Trustees for the fiscal year 2012-13 be adopted as follows:

Time: 7:30 p.m.
Place: Board of Trustees Room, Z-203*
La-Z-Boy Center

*The April 22, 2013 meeting will be held at the MCCC Whitman Center, 7777 Lewis Avenue, Temperance, Michigan.

Monday, September 24, 2012  Monday, February 25, 2013
Monday, October 22, 2012  Monday, March 25, 2013
Monday, November 26, 2012  Monday, April 22, 2013 (Whitman)
Monday, June 24, 2013.”

B. 3. a. (8) MCCA Representation for 2012-13

Recommended motion: “that the following individuals be designated to represent the Board before the Michigan Community College Association Board of Directors for the year 2012-13

Trustee Director Mary Kay Thayer, Secretary
Alternate Trustee Director Marge Kreps, Trustee
President Director David E. Nixon.”

B. 3. a. (9) Proposed Policy Revision – Policy 2.19, Management Salary Schedule (enclosure)

Recommended motion: “that Policy 2.19, Management Salary Schedule be revised to retain the same rates of pay during fiscal year 2012-13 as were in effect during fiscal year 2008-09, 2009-10, 2010-11, and 2011-12.”

B. 3. a. (10) Proposed Policy Revision – Policy 8.08, Support Staff Salary Schedule (enclosure)

Recommended motion: “that Policy 8.08, Support Staff Salary Schedule be revised to retain the same rates of pay during fiscal year 2012-13 as were in effect during fiscal year 2008-09, 2009-10, 2010-11, and 2011-12.”
B. 3. a. (11) Proposed Policy Revision – Policy 11.00, Adjunct Faculty Salary Schedule (enclosure)

    Recommended motion: “that Policy 11.00, Adjunct Faculty Salary Schedule be revised to retain the same rates of pay during fiscal year 2012-13 as were in effect during fiscal year 2008-09, 2009-10, 2010-11, and 2011-12 with the exception of Adjunct Nursing Clinical Instructors with Master of Science Nursing degrees.”

B. 3. a. (12) Proposed Policy Revision – Policy 11.01, Part-Time Support Staff Salary Schedule (enclosure)

    Recommended motion: “that Policy 11.01, Part-Time Support Staff Salary Schedule be revised to retain the same rates of pay during fiscal year 2012-13 as were in effect during fiscal year 2008-09, 2009-10, 2010-11, and 2011-12.”

B. 3. a. (13) Proposed Policy Revisions – Policy 12.05, Professional Staff Salary Schedule (enclosure)

    Recommended motion: “that Policy 12.05, Professional Staff Salary Schedule be revised to retain the same rate of pay during the fiscal year 2012-13 as was in effect during fiscal year 2011-12.”

C. Information and Proposals

    1. Delegations
    2. Non-staff Communications and Reports

C. 2. a. (1) Thank you from Michael Williams for receiving the Instructional Scholarship (enclosure)

    3. President and Staff

C. 3. a. (1) Staff Appointment, Retirement, Resignation, etc.

    Staff Appointment:
    Michelle Schwartz, Assistant Professor of Nursing, effective August 27, 2012

    Retirement:
    Cheryl McKay, Professor of Accounting, effective July 31, 2012
    Andrew Parsons, Associate Professor of Chemistry and Biology, effective July 31, 2012

    Resignation:
    Amanda Bennett, Coordinator Annual Giving and Alumni Affairs, Grant Position, effective June 2, 2012
Sabbatical
Vinnie Maltese, Dean of Science/Mathematics, from September 16, 2012 to March 15, 2013.

C. 3. a. (2) Statement of General Fund Revenues and Expenditures for the Period Ending May 31, 2012 (enclosure - Board members only)

C. 3. a. (3) Card of thanks from Barnett Kantz and Carrie Nartker-Kantz for flowers sent at the birth of their son, Damian Alexander (enclosure)

C. 3. a. (4) Card of thanks from Toni Bean for flowers sent following her recent surgery (enclosure)

C. 3. b. (1) Foundation Quarterly Update (Wetzel)

C. 3. b. (2) Career Technology Center Update (Blumberg)

4. Board Member and Committee Reports

C. 4. b. (1) Closed Session for Presidential Evaluation Pursuant to Section 8(a) of the Open Meetings Act

Recommended motion: “that the Board go into closed session at the request of David E. Nixon, President, to discuss his periodic personnel evaluation.”

Return to Open Session

C. 4. b. (2) Upcoming Events
July 27-28 – MCCA Summer Workshop, Traverse City
August 18, 6:00 p.m. – Miss Monroe Pageant – Meyer Theater
August 28, 7:45 a.m. –Employee Recognition Fall Breakfast
August 29 – Scholarship Recognition Dinner
September 7 – MCCC Alumni Golf Outing
September 10, Foundation Board of Directors
September 24, 7:30 p.m. – Board of Trustees Meeting (tentative)
October 4-5 – MCCA Board of Directors Meeting at Delta College
October 10-13 – ACCT Leadership Congress, Boston, Massachusetts
October 22, 7:30 p.m. – Board of Trustees Meeting (tentative)

D. Adjournment