

MINUTES OF THE FIVE HUNDRED THIRTY-THIRD MEETING
OF THE BOARD OF TRUSTEES
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT

Board of Trustees Room Z-203
La-Z-Boy Center
7:30 p.m., March 25, 2013

Members present: Joseph N. Bellino Jr., William H. Braunlich, James E. DeVries, Marjorie A. Kreps, Linda S. Lauer, Mary Kay Thayer

Members absent: William J. Bacarella Jr.

Also present: David Nixon, Randy Daniels, Sue Wetzel, Grace Yackee, Molly McCutchan, Deborah Beagle, Barbara McNamee, Paul Knollman, Jean Ford, Valerie Culler, Brian Lay, Mark Hall, Joe Verkennes, Tracy Vogt, Kimberly Lindquist, Jim Ross, Vinnie Maltese, Barry Kinsey, Elizabeth Raymond, Tom Scheer, Patrick Nedry, Jamie DeLeeuw, Denice Lewis, Josh Myers, Doug Chaffin, Judith Hamburg, Alice Dewey, Kevin Culler, Agora Staff Reporter Katie Mullins, and Victoria McIntyre (recording secretary)

1. Vice Chair Braunlich called the meeting to order at 7:30 p.m.
2. Capital Campaign Chair Doug Chaffin and Josh Myers presented an update of the Career Technology Center Capital Campaign. Half of the \$17 million building is being funded by the State of Michigan. It was recommended that the College reserves be committed to half of the \$8.5 million balance with the remaining \$4.25 million to be raised by the capital campaign.

Over \$50,000 has been pledged by college staff, faculty, and administrators. Participation at 100 percent has been made by Trustees, Foundation Directors, and the Alumni Board. DTE Energy Foundation pledged \$1 million. Monroe Bank & Trust President Doug Chaffin announced a \$50,000 pledge from the bank.

It was moved by Mrs. Thayer and seconded by Mrs. Kreps that the board approve \$4.25 million as the capital campaign goal and \$4.25 million as the contribution to the Career Technology Center from Monroe County Community College reserve funds.

The motion carried.

3. *It was moved by Mrs. Thayer and seconded by Mr. Bellino that the minutes of the regular meeting of February 25, 2013 and the special meetings of February 25, 2013 and March 5, 2013 be approved with corrections as noted.*
The motion carried.

4. Judith Hamburg, a representative of Concerned Citizens of Bedford for the Whitman Center, thanked the college for its help concerning questions regarding the Whitman Center. She also spoke to the need of hiring a new director. Alice Dewey spoke in support of the Whitman Center and the need for a larger and more up-to-date facility which would include biology and chemistry classes.

- B. 3. a. (1) 5. *It was moved by Ms. Lauer and seconded by Mr. DeVries that the following resolution of commendation for Mr. David Moran be adopted:*

WHEREAS, Mr. David Moran, has decided to retire from his position as Maintenance Chief with Monroe County Community College, effective April 30, 2013, and

WHEREAS, for 23 years, he has been considered an outstanding maintenance technician who has helped to foster an excellent preventive maintenance program in the Physical Plant, and

WHEREAS, he obtained an A.A.S. from Ferris State University and has brought a significant level of experience in heating, ventilation, cooling, air conditioning and refrigeration operations and maintenance experience, and

WHEREAS, he has served as a mentor, role model and trainer for his co-workers and has helped foster a high level of professionalism within the maintenance staff, and

WHEREAS, his dedication to MCCC led him to develop maintenance procedures which allowed a significant amount of refrigeration and controls service and construction to be performed with in-house staff, reducing our reliance on external maintenance contractors and reducing costs, and

WHEREAS, he has served on the Health Insurance Task Force to help select a more cost effective health insurance package, and

WHEREAS, he has demonstrated a high level of professionalism and dedication both on and off campus, and

WHEREAS, he has served his co-workers as an officer in the Monroe County Community College Maintenance Association for more than 20 years.

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Mr. Dave Moran, for his dedicated service and contributions to the college, our students, and the community, and

- C. 2. a. (1) 10. The board received a thank you from the Miss Monroe County Scholarship Program for an increase of the scholarship from \$500 to \$1,000.
- C. 3. a. (1) 11. President Nixon reported on the following staff appointment, retirement, and contract renewal.

Staff Appointment:

Kathleen Czajkowski, Part-time Grant Accountant, effective March 11, 2013 (replacing Donna Novak, full-time Coordinator of Annual Giving)

Retirement:

David Moran, Maintenance Chief, effective April 30, 2013

Contract Renewal - Correction

Kimberly Lindquist, Dean of Health Sciences/Director of Nursing, Third-year probationary contract (correction from February 2013 recommendation of second-year probationary contract)

- C. 3. a. (2) 12. The Board received the Statement of General Fund Revenues and Expenditures for the period ending February 28, 2013. Deborah Beagle, Director of Financial Services, reported that property tax collections are at \$4 million but coming in slower than last year.
- C. 3. b. (1) 13. Suzanne Wetzel, Vice President of Administration and Executive Director of The Foundation at MCCC, provided The Foundation Quarterly Update. Randy Daniels and Denice Lewis have been selected as Group Four Directors. A fund raiser to support the Enhancement Grants Program is being planned. Ribbon cutting for the CTC is planned for August. The “Good Friends of John Dingell” event raised over \$20,000 which will be used for an endowment. It was proposed that The Foundation meeting schedule be changed. Named gift opportunities for the CTC were approved. A \$50,000 allocation from the Cultural Enrichment Endowment to secure a signature performer for the 50th Anniversary of the College was granted. Part of the \$1 million gift from DTE for the CTC will be used to develop a diversity recruitment plan for CTC programs.
- C. 3. b. (2) 14. Suzanne Wetzel reported that the Career Technology Center was on schedule and on budget. The moving of equipment from the old Tech buildings to the new CTC building will be extensive and will begin soon. Furniture has been ordered.
- C. 3. b. (3) 15. The Capital Campaign Update was presented at the start of this meeting.
- C. 3. b. (4) 16. Valerie Culler, Director of Financial Aid, presented information on “Pell Runners,” who are students awarded financial aid but who do not intend on earning a college degree. A portion of the money granted goes to the college

for tuition and fees; the rest is "refunded" to students. They're expected to spend it on books, transportation and other expenses, but drop classes once they receive the aid. The college has to repay what they do not earn; however, it cannot make assumptions as to whether a student intends to use the money for their education or not. The college takes steps to identify perpetrators such as checking attendance history, address oddities, and discussions on the responsibilities of borrowing. Over \$10 million in financial aid is awarded to MCCC students annually, but about \$265,000 has to be paid back. The majority of students who receive Title IV aid at MCCC are serious about their education and fully earn their aid. Unfortunately, the small percentage of students who do not follow through with their classes results in a large amount of debt when MCCC has to return their unearned Title IV aid. The challenge for MCCC is to further refine Title IV aid processes to combat fraud based on some increased flexibility now being granted by the Department of Education without causing undo financial stress for students.

17. Joe Verkennes, Director of Marketing, presented an overview of the ad campaign for the presidential search. Using the ACCT branding, the ad will be posted in a combination of print and online media as well as the ACCT and MCCC websites. A link to a presidential search page on the MCCC website includes comprehensive information with photos, videos and links to other pages on the website and in the community.

William Braunlich, Search Committee Chair, reported that an orientation search advisory training will be held on April 8. A target date of April 12 has been set for candidates interested in applying for the president's position. A complete timeline for the process is being compiled. Although the end of May is targeted for filling the position, the date may be extended so meetings and interviews may take place through the summer. All board members are invited to participate in all phases of the process.

- C. 4. b. (1) 18. Upcoming events were noted including "One Book, One Community" events.
19. *It was moved by Mrs. Thayer and seconded by Mr. DeVries that the meeting be adjourned.*

The motion carried, and the meeting was adjourned at 9:08 p.m.

Respectfully submitted,

William H. Braunlich
Vice Chair

Linda S. Lauer
Secretary

vdm

These minutes were approved at the April 22, 2013 Board of Trustees meeting.