

BOARD OF TRUSTEES  
MONROE COUNTY COMMUNITY COLLEGE  
MONROE, MICHIGAN 48161  
(734) 242-7300, Ext. 4311

Board of Trustees Room, Z-203  
La-Z-Boy Center  
6:00 p.m., November 28, 2016

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine

- a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item. Pulled agenda items will be discussed as “New Business” items after the consent agenda has been approved.

- B. 2. a. (1) Approval of the regular meeting minutes of October 24, 2016 and the special meeting minutes of October 31, 2016.

- B. 2. a. (2) Retirement Resolution – Dr. William E. McCloskey

Recommended Motion: *That the following resolution of commendation for Dr. William McCloskey be adopted:*

*WHEREAS Dr. William McCloskey has decided to retire from his position as Professor of English with Monroe County Community College, effective December 16, 2016, and*

*WHEREAS Dr. McCloskey has been an outstanding faculty member at Monroe County Community College for twenty-eight years, first as an adjunct professor and then as a valued professor in the Humanities and Social Sciences Division, and*

*WHEREAS Dr. McCloskey served as the Dean of the Humanities and Social Sciences Division for eleven years, and*

*WHEREAS Dr. McCloskey led the campus in the establishment of its assessment program and served as Vice President on the Executive Board of the Monroe County Community College Faculty Association, and*

*WHEREAS Dr. McCloskey worked in Monroe County as an Assistant Principal and English teacher at Jefferson High School for twenty-one years from 1972 to 1993, and*

*WHEREAS Dr. McCloskey motivated, inspired, and guided thousands of students, both in High School and college, both in traditional classrooms and on study abroad trips, introducing students to the fascinations of William Shakespeare and other notable writers across all genres as well as helping students to become functional communicators and happy and prosperous members of our community, and*

*WHEREAS Dr. McCloskey organized and chaperoned class trips to Stratford, Ontario, and the ArtPrize competition in Grand Rapids, Michigan, and*

*WHEREAS Dr. McCloskey taught theater classes and worked locally as a theatrical performer for forty-six years as a member of Monroe County Community Theater and volunteered for many impromptu consultations and public readings as a solo performer and with the Community/College Symphonic band, and*

*WHEREAS Dr. McCloskey served as an associate editor at The Community College Enterprise as well as member and/or officer of LAND (Liberal Arts Network for Development), MLAD (Michigan Liberal Arts Deans), the National Honor Society Phi Kappa Phi, the NCTE (National Council of Teachers of English), and the International Medieval Congress at Western Michigan University, and*

*WHEREAS Dr. McCloskey has been recognized for his leadership roles, nominated numerous times for Grand Marshall and teaching awards, and honored as an Outstanding Faculty of the Year (2012),*

*THEREFORE, BE IT RESOLVED that the Board of Trustees recognizes Dr. William McCloskey for his dedicated service and contributions to his students and his community, and*

*BE IT DECIDED that by the President's recommendation, Dr. McCloskey shall hereby be granted faculty emeritus status, and*

*BE IT RECORDED that the Board of Trustees wishes for Dr. McCloskey continued success, good health, and happiness on this day, November 28, 2016.*

B. 2. a. (3) Retirement Resolution – Timothy J. Dillon

Recommended Motion: *“that the following resolution of commendation for Mr. Timothy J. Dillon be adopted:*

*WHEREAS Mr. Timothy J. Dillon has decided to retire from his position as Associate Professor of English with Monroe County Community College, effective December 16, 2016, and*

*WHEREAS Mr. Dillon has been an outstanding faculty member at Monroe County Community College for 22 years as a valued professor in the Humanities and Social Sciences Division, and*

*WHEREAS Mr. Dillon served as the MCCC Writing Across the Curriculum (WAC) Coordinator and directed the administration of the WAC program and the MCCC Writing Center, including recruiting and training student tutors, integrating technology, developing the overall scope of the program, collecting and interpreting data, and writing an annual report, and*

*WHEREAS Mr. Dillon initiated a writing tutor-training course, integrated technology into the Writing Center, including E-tutoring availability, constructed a Writing Center website, developed group writing workshops, and created innovative funding structures and fund raising activities, thereby creating yearly cohorts of highly trained and inspired writing tutors who became expert communicators and writing specialists in four-year institutions across our region, and*

*WHEREAS Mr. Dillon worked with several other colleges to help them develop Writing Centers and WAC programs, including Jackson College, Siena Heights University, and Schoolcraft Community College, and*

*WHEREAS Mr. Dillon regularly accompanied writing tutors to state and regional conferences, taught composition and literature courses, and served on the Academic Review, Faculty Council, Campus and Community Events, the North Central Self-Study Ad Hoc, and Developmental Education Committees, and*

*WHEREAS Mr. Dillon volunteered for a variety of campus events, including car shows, concerts, guitar performances, and programs through the Humanities Department, and*

*WHEREAS Mr. Dillon has been recognized for his teaching and leadership roles and was nominated fourteen times for the Outstanding Faculty of the Year award,*

*THEREFORE, BE IT RESOLVED that the Board of Trustees recognizes Mr. Timothy J. Dillon for his dedicated service and contributions to his students and his*

*community, and*

*BE IT DECIDED that by the President's recommendation, Mr. Dillon shall hereby be granted faculty emeritus status, and*

*BE IT RECORDED that the Board of Trustees wishes for Mr. Dillon continued success, good health, and happiness on this day, November 28, 2016."*

B. 2. a. (4) Retirement Resolution – Julie Billmaier

Recommended Motion: *That the following resolution of commendation for Julie Billmaier be adopted:*

*WHEREAS, Julie Billmaier has decided to retire from her position of Administrative Assistant to the Director of Admissions and Guidance Services with Monroe County Community College, and*

*WHEREAS, she has given 22 years of dedicated service to the College, and*

*WHEREAS, during those 22 years, Mrs. Billmaier's professional attitude, industrious manner, and proven competency has qualified her for various advancements from her initial position in 1994 as a student assistant, to Tech Prep Clerk, to Short Hand Lab Technician, to Computer Lab Technician, to Temporary Full-Time Administrative Assistant to the Vice-President of Instruction, to Administrative Assistant to the Director of Admissions and Guidance Services, and*

*WHEREAS, she has diligently worked to endow the Roy Turner Scholarship, actively served on The Foundation of MCCC, hosted several YFU students, volunteered at numerous college events and programs, and is currently a member of the Bacchus Society, and*

*WHEREAS, she has always performed all duties and responsibilities in an exemplary fashion demonstrating honesty, fairness, and steadfast dedication to students, and that*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes Julie Billmaier for her dedicated service and contributions to the College, its students, and the community, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees express their very best wishes for her continued success, well-being, and happiness on this Monday, November 28, 2016.*

B. 2. a. (5) Resolution of Commendation – Dr. Edward R. Feldman

Recommended Resolution: *“that the following resolution of commendation be adopted for Dr. Edward R. Feldman:*

*WHEREAS, Edward R. Feldman has served the Community College District with distinction for the past year, devoting himself to the educational, cultural, and financial enhancement of the College, and*

*WHEREAS, he has provided invaluable insight as a retired physician and former adjunct instructor at MCCC, and*

*WHEREAS, he has always kept the welfare of the citizens of the District in mind above any personal interest, and*

*WHEREAS, he provided leadership and countless hours of volunteer service to educating the community about the College’s Maintenance and Improvement Millage which was approved by the Monroe County electorate on November 8, 2016, and*

*WHEREAS, he has represented the College with dignity and professionalism, serving as a champion for the ideals of higher education and the mission of Monroe County Community College, and*

*WHEREAS, Monroe County Community College has benefited greatly from his unselfish and devoted services.*

*THEREFORE, BE IT RESOLVED, that the citizens of the Community College District of Monroe County, Michigan, and the students, faculty, staff, and administration of the College commend Edward R. Feldman for services he has rendered to the District from December 21, 2015 to December 31, 2016, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, wellbeing and happiness on this Monday, November 28, 2016.”*

B. 2. a. (6) Resolution of Commendation – Mr. Joseph N. Bellino, Jr.

*WHEREAS, Mr. Joseph N. Bellino, Jr. served as an elected trustee of Monroe County Community College from 2001-2016 and served as chair from 2015-16,*

*WHEREAS, he served on the Board during the tenure of three of the five presidents in the 52-year history of MCCC;*

*WHEREAS, he was a staunch advocate of the college, devoting hundreds of*

*volunteer hours to its advancement as a college of first-choice for Monroe County residents, and he departs the Board of Trustees with an exceptional record of leadership, service and accomplishment, and*

*WHEREAS, he provided valuable insight as an alumnus of Monroe County Community College and a local small business owner for nearly two decades, as well as through his membership in the Monroe Exchange Club, the Monroe County Chamber of Commerce, the National Federation of Independent Businesses, and the Associated Food and Petroleum Dealers, for which he presently serves as a board member and past chair,*

*WHEREAS, he served on the Board during critical points in the college's history, such as the opening of the La-Z-Boy Center and Meyer Theater in 2004 and the opening of the Career Technology Center in 2013, and*

*WHEREAS, he displayed an unwavering commitment to keeping higher education affordable for the citizens of Monroe County, and*

*WHEREAS, under his leadership as chair, MCCC embarked on a 5-Year Maintenance and Improvement Millage proposal that was passed by the Monroe County electorate in 2016 and will be used for critical updates to safety, accessibility, technology and the learning environment, as well as maintenance that has been deferred because of tight budgets,*

*WHEREAS, he represented the college with dignity and professionalism, promoting the ideals of higher education and the mission of Monroe County Community College, and*

*WHEREAS, Monroe County Community College has benefited greatly from his devoted service.*

*THEREFORE, BE IT RESOLVED, that the citizens of the Community College District of Monroe County, Michigan, and the students, faculty, staff and administration of the college commend Mr. Joseph N. Bellino, Jr. for services he has rendered to the district from 2001-2016, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, wellbeing and happiness on this Monday, November 28, 2016.*

B. 2. a. (7) Resolution to Amend College Millage Levy for 2016-17

*Recommended motion: "that the following resolution to set the College millage Levy for the 2016-17 fiscal year be adopted subject to Headlee rollback provisions*

<i>Operating</i>	<i>2.1794 mills</i>
<i>Facilities/Infrastructure</i>	<i>.85 mills</i>

*THEREFORE BE IT RESOLVED, that the clerks of the cities and townships of Monroe County be given written notice of this action. Each clerk shall be requested to forward such notice to the appropriate assessing officers of the cities and townships.*

*BE IT FURTHER RESOLVED, that taxes to be raised against property within any city, any portion of which lies within the community college district boundaries, may be levied and collected in the same manner and at the same time as the city taxes.”*

B. 2. a. (8) Recommendation of Group Three Directors

*Recommended motion: “that the following individuals be recommended to the MCCC Board of Trustees for appointment as Group Three Directors (Directors at Large) pursuant to Section 5.4 of the Bylaws of The Foundation at Monroe County Community College:*

*Three-Year Terms Expiring December 31, 2019*

- Alan Barron*
- Victor Bellestri*
- Florence Buchanan*
- Marjorie McIntyre Evans*
- Dr. Gerald Howe*
- Molly Luempert-Coy*
- Susan R. S. Miller*
- Laurence Wilson”*

3. Old Business

None

4. New Business

- a. Written - None
- b. Verbal – None

C. Information and Proposals

1. Delegations

2. Non-staff Communications and Reports

C. 2. a. (1) Letter of congratulations from Dr. Stephen McNew, Monroe County Intermediate School District Superintendent, on the success of the MCCC 5-year Maintenance and Improvement Millage.

3. President and Staff

C. 3. a. (1) Staff Appointments, Retirements, etc.

Retirements:

Timothy J. Dillon, Associate Professor of English and Writing Across the Curriculum Coordinator, effective December 16, 2016

William McCloskey, Professor of English, effective December 16, 2016

Julie Billmaier, Administrative Assistant to the Director of Admissions, effective December 22, 2016

Joan Mead, Information Systems Technician, effective January 17, 2017

Penny Bodell, Administrative Assistant to the Vice President of Student and Information Services, effective January 27, 2017

C. 3. a. (2) Note of thanks from Jeff and Gail VanSlambrouck for the memorial sent at the death of Gail's daughter, Tiffany Mohn.

C. 3. a. (3) Statement of General Fund Revenues and Expenses for the Period Ending October 31, 2016 (enclosure - Board members only)

C. 3. a. (4) Audit Report 2015-16 (Board members only) (Wetzel, Hehl)

C. 3. a. (5) MCCC Annual Report for 2015-16 (delivered under separate cover) (Verkennes)

C. 3. a. (6) Graduate Follow-up Survey 2014-15 (delivered under separate cover) (DeLeeuw)

C. 3. b. (1) President's Report

4. Board Member and Committee Reports

C. 4. b. (1) Presidential Evaluation (enclosure)

C. 4. b. (2) Board Committee Formation—Renovation to East and West Technology Buildings Architect Selection

C. 4. b. (3) Appointment of 2017-2018 Board Officer Selection Committee

C. 4. b. (4) Update on 2016 MCCA New Trustee Orientation and Trustee Leadership Institute (Kreps, Mason, Thayer)

C. 4. b. (5) 2016 Upcoming Events

December 6, 7:30 p.m. – Agora Chorale and Children’s Prelude Concert – Meyer Theater

December 12, 7:30 p.m. – Symphony Band Concert – Meyer Theater

December 17, 7:30 p.m. – Brad Wenzel – Meyer Theater

December 14, 12:00 p.m. - Staff Holiday Luncheon – LZB Atrium

2017 Upcoming Events

January 21, 7:30 p.m. – Classic Albums Live: The Beatles – Abbey Road

**January 23, 6:00 p.m. – Board of Trustees Regular Meeting**

February 4, 7:30 p.m. - The Dodworth Band – Meyer Theater

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Corporate and Community Services at least five business days before the scheduled meeting by calling (734) 384-4127, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI