

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Whitman Center
7777 Lewis Avenue, Temperance, MI
6:00 p.m., April 24, 2017

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item.)

B. 2. a. (1) Approval of minutes of regular meeting of March 27, 2017

B. 2. a. (2) Authorization for the President to Execute a Probationary Administrative Contract

Recommended Motion: *“that the Board authorizes the President to execute a first-year probationary administrative contract for Kevin Cooper, Dean of Science/Mathematics, effective July 5, 2017 to June 30, 2018.”*

B. 2. a. (3) Authorization for the President to Execute a Probationary Faculty Contract

Recommended Motion: *“that the Board authorizes the President to execute a first-year probationary contract for Zackary Moore, Instructor of CIS Programming, effective August 21, 2017 to May 3, 2018.”*

B. 2. a. (4) Retirement Resolution – Mrs. Cheryl Johnston

Recommended motion: *“that the following resolution of commendation for Ms. Cheryl Johnston be adopted:*

WHEREAS Ms. Cheryl Johnston has decided to retire from her position as Assistant Professor of Reading and English with Monroe County Community College, effective May 4, 2017, and

WHEREAS she has been an outstanding educator at the college and an excellent colleague and valued member of the Humanities and Social Sciences Division since 1983, serving in the Learning Assistance Laboratory and the classroom, and

WHEREAS in her role as a classroom teacher of reading, writing, children's literature, and the humanities, she motivated, inspired, and guided hundreds of students, and

WHEREAS she has demonstrated during each of her 34 years a high level of professional expertise and dedication, taking students on curricular and co-curricular trips to humanities sites and performances near and far, including Western Europe, Stratford, Ontario, the Detroit Institute of Arts, Toledo Museum of Art, and the Grand Rapids Art Prize, and

WHEREAS she served on all the major committees on campus, most recently on Faculty Council as well as the Retention and Academic Review committees, and

WHEREAS she has served as co-chair and coordinator of campus events for the One Book, One Community program for nine years, offering her community and campus hundreds of events associated with engaging books for all levels of readers, and

WHEREAS in the spring of 2011 she was recognized for all her accomplishments and given the Outstanding Faculty Award,

THEREFORE, BE IT RESOLVED that the Board of Trustees recognizes Ms. Cheryl Johnston for her dedicated service and contributions to her students, our College, and her community, and

BE IT DECIDED that by the President's recommendation, Ms. Cheryl Johnston shall hereby be granted faculty emeritus status, and

BE IT RECORDED that the Monroe County Community College Board of Trustees wishes for Ms. Cheryl Johnston continued success, health, vitality, and happiness on this day, the 24th of April 2017."

B. 2. a. (5) Retirement Resolution – Mr. Charles Kelly

Recommended Motion: *“that the following resolution of commendation for Mr. Charles Kelly be adopted.*

WHEREAS, Mr. Charles Kelly has decided to retire from his position as Professor of Computer Information Systems with Monroe County Community College, effective May 4, 2017, and

WHEREAS, he has been an outstanding employee of the college for twenty-two years, and as a dedicated professor developed assorted curriculum, materials, technology and instructional techniques in the field of Computer Information Systems Applications, and

WHEREAS, he has been the lead instructor for many of our most important courses for students entering the computer field such as Computer Programming and App Development, PC Hardware and Networking, Computer Architecture and others, and

WHEREAS, he has developed relationships, motivated, inspired, and guided thousands of students to become happy, successful and prosperous members of our society, and

WHEREAS, he has personally led the effort to develop an enduring and outstanding relationship with the University of Michigan, Dearborn which has resulted in many students being able to transfer seamlessly to UM-D, and

WHEREAS, two of these transfer students were mentored and guided by Chuck ultimately earning the highest honor awarded at UM-D, The Chancellor's Medallion for the Outstanding Engineering Student, and

WHEREAS, he has demonstrated a high level of instructional expertise and dedication to the profession through memberships in professional organizations, participation in conferences, authoring text books, and other activities which advance his abilities, and

WHEREAS, he has always been a vital and influential member of many college committees including HLC Self-Study teams, standing committees, special task forces, hiring committees, and has guided numerous program reviews at MCCC, and

WHEREAS, he organized and participated in multiple CIS program advisory board meetings, and

WHEREAS, he is an outstanding example of what a highly talented teacher represents as demonstrated through his classroom preparation and presentation skills, and

WHEREAS, he has been an integral, influential and valued member of the Business Division for over twenty-two years,

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Mr. Charles Kelly for his dedicated service and contributions to the College, our students, and the community, and

THAT IT BE FURTHER RESOLVED, that by the President's recommendation, Mr. Charles Kelly shall hereby be granted faculty emeritus status, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, well-being and happiness on this 24th day of April, 2017."

B. 2. a. (6) Retirement Resolution – Terry Telfer

Recommended Motion: "that the following resolution of commendation for Terry Telfer be adopted:

WHEREAS Dr. Terry Telfer has decided to retire from his position as Professor of English with Monroe County Community College, effective May 4, 2017, and

WHEREAS Dr. Telfer has been an outstanding faculty member at Monroe County Community College for twenty-five years, serving as a valued professor in the Humanities and Social Sciences Division, and

WHEREAS Dr. Telfer served for ten years as a member of the curriculum committee and one year respectively as the president of Monroe County Community College Faculty Association and Liberal Arts Network for Development, and

WHEREAS Dr. Telfer created four enduring, popular, and valuable courses in MCCC's curriculum—Visual Media Literacy, Women's Writings, Film and Society (1920-1960), and Film and Society (1960-present)—and

WHEREAS Dr. Telfer worked as the advisor for the International Youth and Students for Social Equality (IYSSE) and as the consultant and moderator for films shown during "The Big Read," and

WHEREAS Dr. Telfer published poetry as well as over 80 articles online, some of the articles being book and film reviews, others educational theory and labor history, and

WHEREAS Dr. Telfer motivated, inspired, and guided thousands of students in their writing, reading, and analyses of cinema and literature, and

WHEREAS Dr. Telfer learned and lived the maxim that being true to one's self is the most important requirement for both teaching and happiness,

THEREFORE, BE IT RESOLVED that the Board of Trustees recognizes Dr. Terry Telfer for his dedicated service and contributions to his students and his community, and

BE IT DECIDED that by the President's recommendation, Dr. Telfer shall hereby be granted faculty emeritus status, and

BE IT RECORDED that the Board of Trustees wishes for Dr. Telfer continued success, good health, and happiness on this day, April 24, 2017."

- B. 2. a. (7) Appointment of Group Three Director (Director at Large) to The Foundation at Monroe County Community College Board of Directors

Section 5.4 Election, Classification and Terms

(C) Group Three Directors (Directors at Large) are recommended to the Board of Trustees for approval, by vote of The Foundation's directors, and shall serve three (3) year terms.

Recommended motion: *"that the following individual be approved for appointment as a Group Three Director (Director at Large) to The Foundation at Monroe County Community College Board of Directors, pursuant to Section 5.4 of the Bylaws of The Foundation at Monroe County Community College, for a term beginning January 1, 2017:*

Three-Year Term Expiring December 31, 2020
Renee Darrow."

- B. 2. a. (8) Alumnus of the Year – William J. Bacarella Jr.

Recommended Motion: *"that the following resolution of commendation For William J. Bacarella Jr. be adopted:*

WHEREAS, Mr. William J. Bacarella Jr. earned his associate of science degree from Monroe County Community College in 1971 and continued his education to earn a bachelor of business administration in accounting from Eastern Michigan University and a master's degree in accounting from Walsh College, and

WHEREAS, he went on to an excellent career in the corporate world at companies such as Price Waterhouse and Morgan Stanley, followed by a highly successful venture into small business as the head of his own accounting business in Monroe, Bacarella and Associates, where he continues today as owner and CPA, and

WHEREAS, he was named Top Accounting and Estate Planning Professional by Detroit Wealth Managers in 2011, 2013, 2014, and 2015, and

WHEREAS, he taught for 20 years as an adjunct faculty member at the University of Toledo and Siena Heights University, bringing his many years of applied and theoretical knowledge to the classroom in the areas of both accounting and finance, and

WHEREAS, he served as an elected trustee of MCCC – including terms as chair – from 1978-2015, making him the longest-serving trustee in the history of the college, and

WHEREAS, he was a staunch advocate of the college, devoting hundreds of volunteer hours to its advancement and departed the Board of Trustees with an exceptional record of leadership, service and accomplishment, and his knowledge of institutional history was a great resource that was highly valued not only by other board members, but also by college administrators, faculty and staff, and

WHEREAS, he served on the board during critical points in the college's history, including the passage of a millage increase in 1980 that provided much needed financial stability, the opening of the Whitman Center and the Gerald Welch Health Education Building and the creation of The Foundation at MCCC in the 1990s, and the opening of the La-Z-Boy Center and Career Technology Center after the turn of the century, and

WHEREAS, he displayed an unwavering commitment to keeping higher education affordable for the citizens of Monroe County, and

WHEREAS, he possesses a tireless work ethic and is highly dedicated to his profession, the community and MCCC, and

WHEREAS, he is a man of great character and integrity who exemplifies the best of Monroe County Community College.

THEREFORE, Be it Resolved, that the Board of Trustees recognizes and congratulates Mr. William J. Bacarella Jr., on his accomplishments and accolades, and

THAT IT FURTHER BE RESOLVED, that the Board of Trustees honor him with the 2017 Monroe County Community College Alumnus of the Year Award and expresses its sincere gratitude and appreciation on this Monday, April 24, 2017.”

- B. 2. a. (9) College Supporter of the Year – Michigan Regional Council of Carpenters and Millwrights Local 687

Recommended Motion: *“that the following resolution of commendation for Michigan Regional Council of Carpenters and Millwrights Local 687 be adopted:*

WHEREAS, the Michigan Regional Council of Carpenters and Millwrights Local 687 is an avid supporter of Monroe County Community College, demonstrating a vision for the future that begins with an educational foundation, and

WHEREAS, Local 687 is a strong advocate for the value and worth of higher education and is a staunch supporter of MCCC, which it demonstrated through the pivotal role its members played in the passage of the college’s 5-Year Maintenance and Improvement Millage in November and its partnerships with the college’s applied science and engineering technology and workforce development programming, and

WHEREAS, Local 687 secured a \$5,000 donation to the political action committee to promote the MCCC millage effort and organized members to install millage signs and canvass the county door-to-door to provide information about how critical the college’s maintenance and improvement needs were to community, and

WHEREAS, the union ensured that all of its members throughout Monroe County were aware of what was included in MCCC’s millage proposal and that the union had formally endorsed it, and

WHEREAS, Monroe County Community College is indeed fortunate to have a community partner like Local 687 that is so committed to helping individuals pursue their educational goals and career aspirations and steadfast in helping to improve the quality of life for the residents of Monroe County.

THEREFORE, be it resolved, that the Board of Trustees recognizes the Michigan Regional Council of Carpenters and Millwrights Local 687 as College Supporter of the Year for its continued support of Monroe County Community College, and its students and public, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its sincere gratitude on this Monday, April 24, 2017.”

2. Old Business

3. New Business

- a. Written
- b. Verbal

C. Information and Proposals

1. Delegation

2. Non-staff Communications and Reports

- C. 2. a. (1) The Board received a letter from Valerie Eby regarding 2015 House Bill 4493, Mandate Holocaust and genocide instruction (enclosure – Board members only)

3. President and Staff

- C. 3. a. (1) Staff Appointment, Probationary Faculty Contract, Probationary Administrative contract, etc.

Staff Appointment

Michael Varney, General Maintenance Worker, effective April 10, 2017 (replacing James Russo)

Probationary Administrative Contract

Kevin Cooper, Dean of Science/Mathematics, first-year probationary contract, effective July 5, 2017 to June 03, 2018 (replacing Vincent Maltese)

1st Year Probationary Faculty Contract

Zackary Moore, Instructor of CIS Programming – effective, August 21, 2017 (replacing Chuck Kelly)

- C. 3. a. (2) Statement of General Fund Revenues and Expenses for the Period Ending March 31, 2017 (enclosure - Board members only)
- C. 3. b. (1) President’s Report
- C. 3. b. (2) Staff Council Update (Eagle)
- C. 3. b. (3) The Foundation Update (Myers)
- C. 3. b. (4) Closed Session - Monroe County Community College Maintenance Association (MCCCMA)

Recommended Motion: *“that the Board meet in closed session in accordance with Sections 8 (c) and 8 (h) of the Michigan Open Meetings Act to discuss issues related to the negotiation of a collective bargaining agreement and a written opinion letter of counsel subject to attorney/client privilege.”*

4. Board Member and Committee Reports

C. 4. b. (1) May/June Board Study Meeting Date

C. 4. b. (2) Upcoming Events

April 25, 7:30 p.m. – Agora Chorale Concert

April 26, 12:30 p.m. – The Foundation Enhancement Grants Announcements

April 28, 7:00 p.m. – MCCC Commencement

April 29, 8:30 a.m. – Board Retreat

May 1, 7:30 p.m. – Symphony Band Concert

May 8, 7:00 p.m. – MCCC Prelude Children’s Chorus

May 3, 12:00 p.m. - Spring Staff Picnic

May 5, 6:00 p.m. – Monroe County Middle College Graduation

May 18, 6:00 a.m. – Paul W. Smith’s WJR Broadcast from La-Z-Boy Center

May 19, 6:00 p.m. – Strikes, Spares, and Scholarships

May 22, 6:00 p.m. – Board of Trustees Regular Meeting

May 9, 6:00 p.m. – Upward Bound Awards and Recognition Ceremony

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Corporate and Community Services at least five business days before the scheduled meeting by calling (734) 384-4127, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI