

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Board of Trustees Room, Z203
La-Z-Boy Center
6:00 p.m., January 28, 2019

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

Administration of Oath of Office to Florence Buchanan and Krista Lambrix by the Honorable Michael Weipert.

B. Recommended Actions

1. Routine Matters

a. Polling of the audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item. Pulled items will move to the 4. New Business area of the Agenda.)

B. 2. a. (1) Approval of the minutes of the regular meeting of November 26, 2018, the special meeting of December 4, 2018 (enclosures)

B. 2. a. (2) Proposed Policy Revision – Policy 4.02.1, Course Numbering System

Recommended Motion: *“that the Board approve Policy 4.02.1, Course Numbering System as presented.”*

B. 2. b. (1) Appointment of Group Three Director (Director at Large) to The Foundation at Monroe County Community College Board of Directors

Section 5.4 Election, Classification and Terms

(C) Group Three Director (Director at Large) are recommended to the Board of Trustees for approval, by vote of The Foundation's directors, and shall serve three (3) year terms following the initial staggered terms.

Recommended motion: *"that the following individuals be appointed Group Three Directors on The Foundation at Monroe County Community College Board of Directors for a three-year term expiring as indicated:*

Three-Year Term Expiring December 31, 2021
William J. Bacarella."

B. 2. b. (2) Authorization for a Special Liquor License

Recommended motion: *"that Monroe County Community College, in accordance with MCCC Policy 6.21 and Procedure 6.21 (a), apply for a Special License from the Michigan Liquor Control Commission (MLCC) to serve alcohol in conjunction with the following special events which will be held as indicated:*

The Bacchus Society's film screening of 'The Secret of Santa Vittoria' – February 21, 2017 – the Board of Trustees Room."

3. Old Business

None

4. New Business

- a. Written
- b. Verbal

B. 4. a. (1) Request for Extension of Board Officer Terms

Extension of Board Officers' Terms (Chair, Vice Chair, Secretary and Treasurer) until February 25, 2019.

Recommended motion: *"that the Board approve a one month extension of board officer terms for Chair Lynette M. Dowler, Vice Chair Mary Kay Thayer, and Secretary Aaron Mason, with elections of new Board Officers to take place at the February 25, 2019 regular meeting of the Board of Trustees. Board Officer elections will resume their regular cycle at the regular meeting of the Board of Trustees in January 2021."*

B. 4. a. (2) Appointment of Treasurer to Board of Trustees

Recommended motion: *"that Suzanne M. Wetzel be named Treasurer of the Board of Trustees of the Community College District of Monroe County, Michigan for a*

two-year term.”

- B. 4. a. (3) Board Authorization for the President to sign a Michigan New Jobs Training Program (MNJTP) Agreement with TTG Automation, Temperance

Recommended Motion: *“that the Board authorize the President to sign a MJNTP training agreement with TTG Automation of Temperance, not to exceed \$105,203.41.”*

C. Information and Proposals

1. Delegations
None

2. Non-staff Communications and Reports

- C. 2. a. (1) The Board received a note of thanks from Mr. Joseph Connors for their kindness in recognizing Monroe Plumbing and Heating as the 2018 Supporter of the Year (enclosure)

3. President and Staff

- C. 3. a. (1) Staff Appointments, Retirement, Resignation, etc.

Staff Appointments:

Token Conde, General Maintenance Worker, effective January 7, 2019

William Hogan III, General Maintenance Worker, effective January 14, 2019

Retirement:

Mark Hall, Director of Admissions, effective February 28, 2019

Resignation:

Kari Jenkins, Foundation & Communication Coordinator, effective January 7, 2019

- C. 3. a. (2) The Board received a note of gratitude from Mrs. Ann Gerweck for the memorial sent at the passing of her brother-in-law, Tom Gerweck (enclosure)

- C. 3. a. (3) Statement of General Fund Revenues and Expenses for the periods ending November 30, 2018 and December 31, 2018 (enclosures)

- C. 3. a. (4) Winter 2019 Enrollment Report (Delivered under separate cover) (Hall)

- C. 3. a. (5) Review of President's Goals and Measureable Objectives (delivered under separate cover) (Quartey)

- C. 3. b. (1) President's Report (Quartey)

C. 3. b. (2) The Foundation Board Annual Report (delivered under separate cover) (Myers)

4. Board Member and Committee Reports

C. 4. a. (1) Discussion of ACCT 2018 Citizen Survey (enclosures) (Dowler)

C. 4. a. (2) Discussion of Board Self-evaluations (enclosure) (Dowler)

C. 4. b. (1) Appointment of Group One Directors (MCCC Trustees) to The Foundation at MCCC for a 3-year term expiring December 31, 2021 (enclosure)

Recommendation of Group One Directors

Group One shall consist of not less than two (2) and not more than three directors who are incumbent members of the Monroe County Community College's Board of Trustees, appointed by the Governing Board chair following consultation with the Board of Trustees.

Three-Year Term Expiring December 31, 2021

_____.”
_____.

C. 4. b. (2) Appointment of Board Officer Nomination Committee (Dowler)

C. 4. b. (3) Appointment of Selection Committee for Alumnus of the Year Award (Dowler)

C. 4. b. (4) Appointment of Selection Committee for College Supporter of the Year Award (Dowler)

C. 4. b. (5) Appointment of Board Audit Committee (Dowler)

C. 4. b. (6) Upcoming Events

January 30, 8:30 a.m. – MCCA Michigan Legislative Committee Summit, Lansing

February 2, 7:30 p.m. – Drew Hastings, Meyer Theater

February 10-13 – ACCT National Legislative Summit, Washington DC

February 11, 6:00 p.m. – The Foundation Board of Directors Meeting

February 23, 7:00 p.m. – 32nd Annual Black History Month Blues Series Concert, Meyer Theater

February 25, 6:00 p.m. – Board of Trustees Regular Meeting

February 25, 7:30 p.m. - Band and Chorale Concert, Meyer Theater

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI