

POSSIBLE TEST ACCOMMODATIONS

When Possible Test Accommodations is checked on the MCCC Approved Accommodations Form, the student has registered with Disability Services and is approved to request test or quiz accommodations for your class. This can occur any point in the semester.

Students who request test accommodations must submit their request for each test/quiz on the Disability Service's Test Accommodation Request Form located on the College's web site.

Once the student has submitted their request, you will be sent a form indicating the approved testing accommodation and requesting the test conditions. If the student requests special test considerations from you and you have not received the form; please immediately refer the student to Disability Services.

Our process requires students to electronically submit their request at least 3 business days prior to the test/quiz date. Test accommodation requests submitted with less than 3 business days' notice will be denied.

We realize that you may find it necessary to announce some test/quizzes with less than 3 business days' notice. In that case, we'll make every effort to work with you in order to meet the College's obligation to the student in compliance with the ADA/AA.