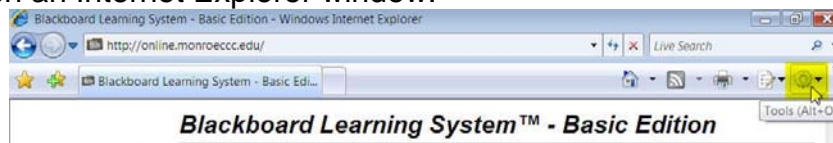


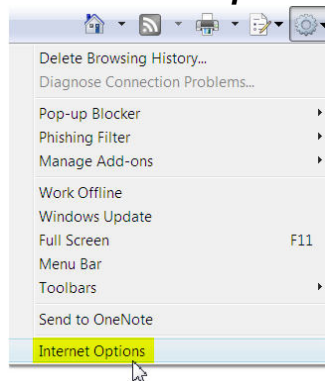
INTERNET EXPLORER 7

When Internet Explorer 7 is downloaded to your computer, the settings are reset to the default Internet Explorer settings. Many of the tools in Blackboard use pop-ups to function. By adding Blackboard to your Internet's settings and adjusting your pop-up blockers, Blackboard's tools will function correctly.

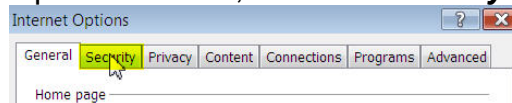
STEP 1: Open an Internet Explorer window:



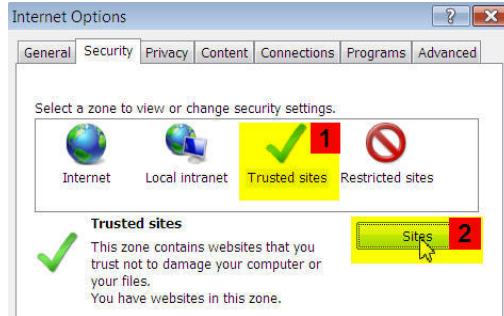
STEP 2: From the Tools Menu, click **Internet Options**:



STEP 3: On the Internet Options window, click the **Security Tab**:



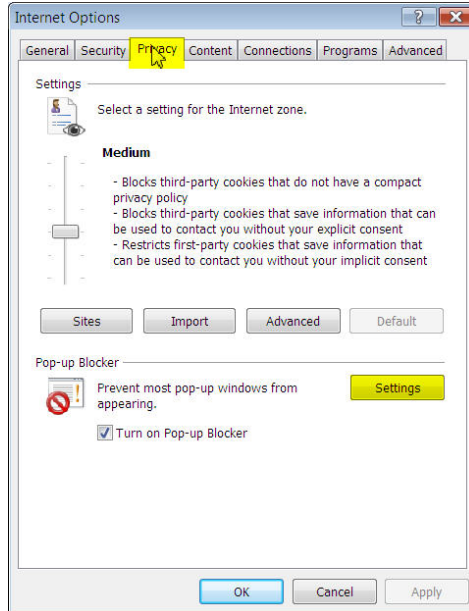
STEP 4: Click the **Trusted Sites** checkmark on the Security Tab and then the **Sites** button:



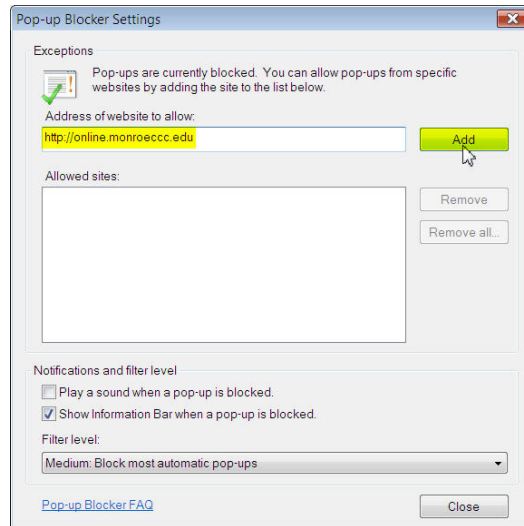
STEP 5: Confirm the “Require server verification (https:) for all sites in this zone” is **UNCHECKED**. Then type in the URL of the Blackboard website, <http://online.monroeccc.edu>, then click the **Add** button. Click the **Close** button:



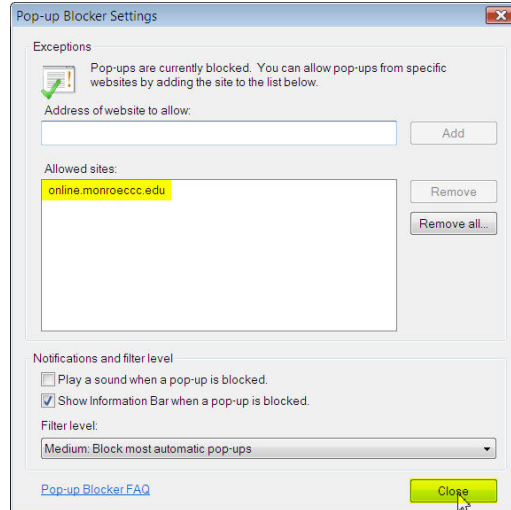
STEP 6: Click the **Privacy tab** on the Internet Options window. Then click the **Settings** button:



STEP 7: When the Pop-Up Blocker Settings window opens, type in the Blackboard URL, <http://online.monroeccc.edu>, in the “Address of website to allow” bar. Then click the **Add** button:



STEP 8: After you click the Add button, the Blackboard URL will be added to the Allowed Sites box. Click **Close**:



The above steps should adjust your Internet settings to allow the tools to function correctly in Blackboard.

If you have additional questions about adjusting your Internet settings, or how to use any other tools in Blackboard, please call Jennifer Yarger, Distance Education Assistant at 734-384-4328 or by email at jyarger@monroeccc.edu.