

Monroe County Community College
 Billable Contact Hour Conversion Chart

Course	Title	Billable	
		Min Credits	Contact Hours
ACTIVE			
ACCTG-110	Applied Office Accounting	3	3
ACCTG-151	Accounting Principles	4	4
ACCTG-152	Accounting Principles	4	4
ACCTG-201	Microcomputer Accounting I	3	3
ACCTG-205	Microcomputer Accounting II	3	3
ACCTG-220	Payroll Accounting	3	3
ACCTG-251	Intermediate Accounting I	4	4
ACCTG-252	Cost Accounting	4	4
ACCTG-254	Intermediate Accounting II	4	4
ACCTG-255	Introduction to Taxation	3	3
ADMN-101	Introduction to Today's Office	1	1
ADMN-102	Keyboarding	1	1
ADMN-104	Legal Specialty	3	3
ADMN-105	Medical Specialty	3	3
ADMN-106	Numeric Keypad	1	1
ADMN-119	Machine Transcription	3	3
ADMN-131	Beginning Keyboarding	3	3
ADMN-131B	Keyboarding Skills Enhancement	1	1
ADMN-135	Intermediate Keyboarding	3	3
ADMN-201	Integrated Office Software	4	4
ANTHR-152	Introduction to Cultural Anthropology	3	3
ANTHR-155	Introduction to Archaeology	3	3
ANTHR-165	Eastern North American Archaeology	3	3
ART-151	Art Fundamentals	3	6
ART-155	Art Appreciation	3	3
ART-158	Art for Elementary Teachers	3	3
ART-160	Two-Dimensional Design	3	6
ART-165	Illustration Techniques	3	6
ART-170	Life Drawing	3	6
ART-180	Drawing I	3	6
ART-181	Drawing II	3	6
ART-190	Painting I	3	6
ART-191	Painting II	3	6
ART-250	Watercolor Painting I	3	6
ART-251	Watercolor Painting II	3	6
ART-252	Studio Art	3	6
ART-270	Ceramics I	3	6
ART-271	Ceramics II	3	6
ART-272	Ceramics III	3	6
ART-273	Ceramics IV	3	6
ART-274	Studio Practices Ceramics	3	6
ART-280	Art History: Prehistoric to Gothic	3	3

ART-281	Art History: Renaissance to Baroque	3	3
ART-282	Art History:Neo-Classical/Early Modern	3	3
ASTRN-151	Introduction to Astronomy	4	4
AUTO-101	Internal Combustion Engines	4	6
AUTO-102	Automotive Electricity	4	6
AUTO-103	Fuel & Emission Control Systems	4	6
AUTO-104	Automotive Ignition Systems	3	4
AUTO-105	Automotive Transmissions	3	4
AUTO-107	Automotive Chassis Units	4	6
AUTO-109	Welding for Automotive Technicians	3	4
AUTO-114	Auto Instrumentation and Testing	4	6
AUTO-201	Automotive Digital Electronics	3	4
AUTO-295	Independent Study	1	4
BIOL-151	Biological Sciences I	4	6
BIOL-152	Biological Science	4	6
BIOL-153	Biological Sciences II	4	6
BIOL-154	Introduction to Environmental Science	4	4
BIOL-155	Allied Health Anatomy & Physiology	4	5
BIOL-157	Anatomy & Physiology I	4	5
BIOL-158	Anatomy & Physiology II	4	5
BIOL-160	Biology of Aging	3	3
BIOL-251	Elements of Botany	4	6
BIOL-252	Elements of Zoology	4	6
BIOL-259	Introduction to Pathophysiology	4	4
BIOL-260	General Microbiology	4	6
BIOL-264	Fundamentals of Genetics	4	6
BMGT-201	Principles of Management	3	3
BMGT-220	International Business	3	3
BMGT-251	Human Resource Management	4	4
BSLW-251	Business Law	4	4
BSMTH-101	Business Mathematics	3	3
BUSAD-151	Introduction to Business	4	4
CHEM-150	Fundamental Principles of Chemistry	4	6
CHEM-151	General College Chemistry I	4	6
CHEM-152	General College Chemistry II	4	6
CHEM-160	Fundamentals of Health-Science Chemistry	4	6
CHEM-251	Organic Chemistry I	4	6
CHEM-252	Organic Chemistry II	4	6
CIS-109	Spreadsheet Software	3	3
CIS-112	Database Software	3	3
CIS-118	Windows Operating System	1	1
CIS-123	PowerPoint Presentation Software	3	3
CIS-130	Intro to Computer Information Systems	3	3
CIS-132	Introduction to Computer Programming	2	2
CIS-140	Help Desk Concepts	3	3
CIS-142	Help Desk Troubleshooting	3	3
CIS-150	Computer Science I	3	3

CIS-152	Visual Basic Programming	3	3
CIS-155	Database Management Systems	3	3
CIS-167	Discrete Structures	3	3
CIS-171	Using the Internet	1	1
CIS-172	Web Design Concepts	3	3
CIS-173	FrontPage Web Design	3	3
CIS-174	Dreamweaver Web Design	3	3
CIS-175	Java Programming	3	3
CIS-176	Web Animation (Flash)	3	3
CIS-177	Markup Languages	3	3
CIS-179	Web Script Programming	3	3
CIS-180	Graphic Design Concepts	3	3
CIS-182	Illustrator Graphics	3	3
CIS-184	PhotoShop Graphics	3	3
CIS-185	Web Graphics	3	3
CIS-186	Multimedia Dev (Adobe After Effects)	3	3
CIS-187	Digital Video Editing	3	3
CIS-188	InDesign Desktop Publishing	3	3
CIS-189	3D Animation	3	3
CIS-205	System Analysis and Design	3	3
CIS-208	PC Operating Systems	3	3
CIS-209	Network Concepts	3	3
CIS-216	Introduction to Computer Security	4	4
CIS-220	Hardware Maintenance	4	4
CIS-228	Linux Administration	3	3
CIS-230	Windows Server	3	3
CIS-234	Advanced Windows Server	4	4
CIS-250	Computer Science II	3	3
CIS-252	Adv Visual Basic Programming	4	4
CIS-255	Microsoft SQL	4	4
CIS-266	Windows Programming in C++	3	3
CIS-267	Beginning Game Programming	3	3
CIS-268	Assembly Language/Computer Architecture	4	4
CIS-272	Database Web Development	3	3
CIS-274	Adv Database Web Dev (with ASP.NET)	3	3
CIS-275	Advanced Java Programming	3	3
CIS-276	Web Administration	3	3
COMM-151	Introduction to Radio and TV	3	3
COMM-250	Radio Programming	3	3
COMM-251	Television Programming	3	3
COMM-260	Advanced Radio I	2	3
COMM-261	Advanced Radio II	2	3
COMM-265	Radio Lab I	1	2
COMM-266	Radio Lab II	1	2
COMM-267	Radio Lab III	1	2
COMM-270	Advanced Television I	2	3
COMM-271	Advanced Television II	2	3

COMM-275	Television Lab I	1	2
COMM-276	Television Lab II	1	2
COMM-277	Television Lab III	1	2
CONM-100	Introduction to Design and Construction	3	4
CONM-101	Materials of Construction	3	4
CONM-102	Construction Practices	3	4
CONM-103	Residence Drafting	4	6
CONM-105	Mechanical Building Systems & Equipment	4	6
CONM-107	Surveying	3	4
CONM-110	Construction Blueprint Reading	3	4
CONM-120	Intro to AutoCAD for Architecture	3	4
CONM-201	Site Planning and Development	3	3
CONM-202	Construction Safety	3	3
CONM-240	Const Planning & Scheduling W/Primavera	3	3
CONM-242	Construction Documents and Law	3	3
CONM-244	Construction Estimating	3	3
CONM-248	Case Studies in Construction Management	1	1
CSM-101A	Introduction to Culinary Arts	4	5.6
CSM-101B	Basic Restaurant Production	2	2.8
CSM-101C	Baking I	2	2.8
CSM-101D	Soups, Stocks, & Sauce Production	2	2.8
CSM-111	Food Sanitation	2	2
CSM-114	Nutrition	2	2
CSM-116A	Introduction to Buffet Preparation	4	5.6
CSM-116B	Beginning Pastries	2	2.8
CSM-116C	Baking II	2	2.8
CSM-116D	Institutional Food Preparation	2	2.8
CSM-119	Bar Management	1	1
CSM-201A	Introduction to Hospitality Industry	2	3
CSM-201B	Dining Room Procedures	1	1.5
CSM-201C	Menu Planning I	1	1.5
CSM-201D	Purchasing and Receiving	1	1.5
CSM-201E	a la Carte Food Preparation	3	4.5
CSM-207	Restaurant Management & Supervision	3	3
CSM-216A	Garde Manger	2	3
CSM-216B	Menu Planning II	1	1.5
CSM-216C	Ice Carving	2	3
CSM-216D	Advanced Buffet Preparation	3	4.5
DANCE-151	Ballet I	1	2
DANCE-152	Modern Dance I	1	2
DANCE-153	Jazz I	1	2
DANCE-155	Dance Improvisation I	1	2
DANCE-170	Dance Composition I	2	2
DANCE-251	History of Dance	3	3
ECDV-101	Introduction to CDA	1	1
ECDV-102	CDA Training-Part 1	5	5
ECDV-103	CDA Training-Part 2	4	4

ECDV-105	Child Growth and Development	3	3
ECDV-106	Observing and Recording Child Behavior	3	3
ECDV-107	Programs for Young Children Birth-5	5	5
ECDV-110	Infant & Toddler Development and Care	3	3
ECDV-150	Nutr/Hlth/Sfty for Early Childhood Educ	3	3
ECDV-207	Methods/Materials for Early Childhood Ed	5	5
ECDV-210	Administration of Child Care Programs	3	3
ECDV-218	Early Childhood Development Externship	5	5
ECON-251	Principles of Macroeconomics	3	3
ECON-252	Principles of Microeconomics	3	3
EDUC-151	Exploring Teaching	3	3
ELEC-125	Fundamentals of Electricity	3	4
ELEC-126	DC Motors and Controls	2	3
ELEC-128	AC Motors and Controls	3	4
ELEC-130	Intro to Programmable Logic Controls	2	3
ELEC-132	Electronics I	4	6
ELEC-133	Circuit Analysis	4	6
ELEC-134	Electronics II	4	6
ELEC-135	Digital Electronic Logic	4	6
ELEC-136	Instrumentation	3	4
ELEC-137	Microprocessors	4	6
ELEC-138	Machinery and Power Control	4	6
ELEC-141	Industrial Automation & Process Control	3	4
ELEC-144	PC-Based Data Acquisition Control	2	3
ELEC-211	Medium Voltage Power Distribution System	3	3
ELEC-214	National Electrical Code	2	2
ENGL-090	Basic Writing Skills	3	3
ENGL-101	Written & Oral Communication	3	3
ENGL-102	Business Writing	3	3
ENGL-151	English Composition I	3	3
ENGL-152	English Composition II	3	3
ENGL-155	Technical Writing	3	3
ENGL-240	African American Literature	3	3
ENGL-251	Introduction to Poetry and Drama	3	3
ENGL-252	Introduction to Short Story and Novel	3	3
ENGL-253	American Literature	3	3
ENGL-254	Advanced Composition	3	3
ENGL-255	Women's Writings	3	3
ENGL-256	Children's Literature	3	3
ENGL-260	Introduction to Shakespeare	3	3
ENGL-261	Introduction to Creative Writing	3	3
ENGL-267	British Lit:Anglo Saxon to 18th Century	3	3
ENGL-268	British Literature: Romantic to Modern	3	3
ESC-151	Earth Science	4	5
FIN-151	Wealth Building Principles	3	3
FREN-151	Elementary French I	4	4
FREN-152	Elementary French II	4	4

FREN-251	Second Year French I	4	4
FREN-252	Second Year French II	4	4
GEOG-151	Elements of Physical Geography	4	4
GEOG-152	World Regional Geography	3	3
GERMN-151	Elementary German I	4	4
GERMN-152	Elementary German II	4	4
GERMN-251	Second Year German I	4	4
GERMN-252	Second Year German II	4	4
HIST-151	Western Civilization to 1650	3	3
HIST-152	Western Civil/1650 to Present	3	3
HIST-153	History of Michigan	3	3
HIST-154	History of the U S, 1607-1877	3	3
HIST-155	History of US/1877-Present	3	3
HIST-158	World History to 1500	3	3
HIST-159	World History 1500 to Present	3	3
HIST-160	Civil War and Reconstruction	3	3
HIST-255	History of East Asia	3	3
HIST-256	African-American History	3	3
HLTSC-110	Medical Terminology	2	2
HLTSC-120	Pharmacology	2	2
HLTSC-136	ECG Basics	3	4
HLTSC-137	ECG II	2	5.66
HLTSC-151	Princ of Nutr & Diet Therapy	3	3
HLTSC-156	Phlebotomy Basics	6	8
HLTSC-157	Phlebotomy II	3	6.33
HLTSC-160	Perspectives of Aging	3	3
HPE-150	Personal Health	2	2
HPE-151	First Aid and Safety	2	2
HPE-152	Community Health	3	3
HPE-153	Mental Health	3	3
HPE-158	Effective Coaching for Team Sports	3	3
HPE-159	The History & Foundations of Physical Ed	2	2
HPE-160	Archery	1	2
HPE-161	Badminton	1	2
HPE-162	Bowling	1	2
HPE-163	Golf	1	2
HPE-165	Karate	1	2
HPE-167	Physical Fitness	1	2
HPE-168	Bicycling	1	2
HPE-169	Racquetball/Paddleball	1	2
HPE-170	Exercise Walking	1	2
HPE-171	Jogging	1	2
HPE-173	Aerobics	1	2
HPE-174	Tae Kwon Do	1	2
HPE-175	Kick Boxing	1	2
HPE-176	Iaido: Japanese Swordsmanship	1	2
HPE-177	Weight Training	1	2

HPE-178	Weight Lifting	1	2
HPE-181	Volleyball	1	2
HPE-184	Basketball	1	2
HPE-185	Snowboarding	1	2
HPE-193	Snow Skiing	1	2
HPE-195	Cross Country Skiing	1	2
HPE-197	Hiking & Backpacking	1	2
HPE-210	Foundations in Health Education	3	3
HPE-212	Principles of Safety	3	3
HPE-260	Intermediate Archery	1	2
HPE-261	Intermediate Badminton	1	2
HPE-262	Intermediate Bowling	1	2
HPE-263	Intermediate Golf	1	2
HPE-265	Intermediate Karate	1	2
HPE-267	Intermediate Physical Fitness	1	2
HPE-268	Intermediate Bicycling	1	2
HPE-269	Inter Racquetball/Paddleball	1	2
HPE-273	Step Aerobics	1	2
HPE-281	Intermediate Volleyball	1	2
HPE-284	Intermediate Basketball	1	2
HPE-285	Intermediate Snowboarding	1	2
HPE-293	Intermediate Snow Skiing	1	2
HPE-297	Inter Hiking and Backpacking	1	2
HSP-100	Nurse Aide Practice	5	8
HUMAN-151	Introduction to Humanities	3	3
HUMAN-152	Exploring Creativity	3	3
HUMAN-250	Visual Media Literacy	3	3
HUMAN-255	Film and American Society	3	3
JOURN-161	Introduction to Journalism	3	3
JOURN-162	Journalism Workshop I	3	3
JOURN-261	Journalism Workshop II	3	3
JOURN-262	Journalism Workshop III	3	3
MATH-090	Basic Mathematics Skills	3	3
MATH-118	Introduction to Metric Systems	1	1
MATH-121	Technical Mathematics I	4	4
MATH-124	Technical Mathematics II	4	4
MATH-125	Mathemathics for Allied Health	3	3
MATH-150	Beginning Algebra	4	4
MATH-151	Intermediate Algebra	4	4
MATH-154	Mathematics Explorations	4	4
MATH-156	Math for Elementary Teachers I	3	3
MATH-157	College Algebra	3	3
MATH-159	Trigonometry and Analytical Geometry	3	3
MATH-160	Math Applications in Engineering Techn	2	3
MATH-162	Introduction to Statistics	3	3
MATH-164	Precalculus	4	4
MATH-166	Math for Elementary Teachers II	3	3

MATH-171	Calculus I	4	4
MATH-172	Calculus II	4	4
MATH-251	Introduction to Linear Algebra	3	3
MATH-271	Calculus III	4	4
MATH-273	Introduction to Differential Equations	3	3
MATL-101	Industrial Materials	3	4
MATL-215	Metallurgy	3	4
MATL-225	Plastics and Ceramics	3	4
MCOM-201	Principles of Marketing	3	3
MDTC-109	Mechanical Blueprint Reading	2	2
MDTC-116	Plant Layout and Material Handling	3	3
MDTC-152	Descriptive Geometry	4	6
MDTC-160	Mechanical Drafting and CAD I	4	6
MDTC-161	Mechanical Drafting and CAD II	4	6
MDTC-224	CAD Applications-Mechanical	3	4
MDTC-226	Geometric Dimensioning and Tolerancing	3	3
MDTC-228	Intro to Solid Modeling-SolidWorks	3	3
MDTC-240	Tool and Die Design	4	6
MDTC-242	Mechanical Design Capstone Project	4	6
MECH-102	Manufacturing Processes	4	6
MECH-103	Basic Machine Tools	4	6
MECH-104	Machine Tool Operations	4	6
MECH-105	Advanced Machine Tools	4	6
MECH-111	Introduction to Fluid Power	3	4
MECH-112	Pneumatics	3	4
MECH-116	Industrial Plumbing and Pipefitting	3	4
MECH-117	Basic Air Conditioning and Refrigeration	3	4
MECH-127	Advanced AC & Refrigeration & Refrig Cer	3	4
MECH-131	Introduction to Automated Manufacturing	3	4
MECH-134	Machine Tool Theory	2	2
MECH-201	Introduction to CAD/CAM	3	4
MECH-216	Industrial Plumbing & Pipefitting II	3	4
METC-100	Introduction to Engineering & Technology	3	3
METC-170	Introduction to Parametric CAD/CATIA	3	6
METC-172	Introduction to Parametric CAD/ProE	3	6
METC-180	Statics	1	2
METC-208	Strength of Materials	3	3
METC-210	Computer Applications in Machine Design	4	6
METC-220	Statics & Strength of Materials	4	6
METC-234	Thermodynamics and Fluid Sciences	4	6
METC-270	Advanced Parametric CAD	3	4
MOAD-101	Introduction to the Medical Office	3	3
MOAD-104	Medical Office Administration I	3	4
MOAD-204	Medical Office Administration II	3	3
MOAD-206	Medical Insurance Billing and Coding	3	3
MUSIC-150	Agora Chorale	1	3
MUSIC-151	Agora Chorale	1	3

MUSIC-152	Voice Class	2	2
MUSIC-154	College-Community Symphony Band	1	3
MUSIC-155	College-Community Symphony Band	1	3
MUSIC-157	Listening to Classical Music	2	2
MUSIC-161I	Applied Music Instrument	1	1
MUSIC-161V	Applied Music Voice	1	1
MUSIC-162I	Applied Music Instrument	1	1
MUSIC-162V	Applied Music Voice	1	1
MUSIC-165	Music for Classroom Teachers	3	3
MUSIC-170	Introduction to Music Theory I	3	3
MUSIC-250	Agora Chorale	1	3
MUSIC-251	Agora Chorale	1	3
MUSIC-252	Voice Class	2	2
MUSIC-254	College-Community Symphony Band	1	3
MUSIC-255	College-Community Symphony Band	1	3
MUSIC-261I	Applied Music Instrument	1	1
MUSIC-261V	Applied Music Voice	1	1
MUSIC-262I	Applied Music Instrument	1	1
MUSIC-262V	Applied Music Voice	1	1
MUSIC-265	History and Appreciation of Jazz	3	3
MUSIC-266	History of Rock Music	3	3
MUSIC-268	Popular Music in America	3	3
NURS-103	Adapting Throughout the Life Cycle	9	17
NURS-104	Adapt to Common Stressors I:Psy Nursing	4	6.93
NURS-105	Adapting to Common Stressors II:Med/Sur	5	10.53
NURS-180	Pharmacology for Nursing Care	3	3
NURS-204	Family Adapting I: Obstetrical Nursing	4.5	8.53
NURS-205	Family Adapting II:Pediatric Nursing	4.5	8.53
NURS-209A	Adapting Multiple Stressors I	10	18
NURS-209B	Adapting Multiple Stressors II	3	8
NURS-210	Nursing Seminar	3	3
NURS-220	Nursing Assessment	3	3
NURS-261	Nursing Care of the Adult I	4	4
NURS-262	Nursing Care of Adults I Clinical	2	6
NURS-263	Nursing Care of the Adult II	4	4
NURS-264	Nursing Care of Adults II Clinical	2	6
NURS-272	Nursing Care of Special Pops:Obstetrics	2	2
NURS-273	Nursing Care of Spec Pops:OB Clinical	1	3
NURS-274	Nursing Care Special Pops:Pediatrics	2	2
NURS-275	Nursing Care of Spec Pops:Peds Clinical	1	3
NURS-276	Nursing Care Spec Pops:Mental Health	4	4
NURS-277	NCLEX-RN Review Course	2	2
NURS-278	Nursing Care of Spec Pops:Men Hlth Clin	2	6
NURS-280	Clinical Applications of Nursing Care	8	24
NURS-290	Nursing Leadership	3	3
PHIL-151	Introduction to Logic	3	3
PHIL-152	Intro to Western Philosophy	3	3

PHIL-253	Intro to the Philosophy of Religion	3	3
PHOTO-151	History of Photography	3	3
PHY-101	Technical Physics	4	5
PHY-151	General Physics I	4	6
PHY-152	General Physics II	4	6
PHY-251	Engineering Physics I	5	7
PHY-252	Engineering Physics II	5	7
PHYSC-151	Physical Science	4	5
PNUR-120	Fundamentals of Pract Nursing for CNA	7	11
PNUR-121	Fundamentals of Practical Nursing	9	17
PNUR-123	Mental Health for Practical Nursing	2	2
PNUR-124	Practical Nursing Care of Adults I	6	8
PNUR-125	Practical Nurs Care of Pediatric Clients	3	5
PNUR-126	Practical Nursing Care of Obstet Clients	3	5
PNUR-127	Practical Nursing Care of Adults II	4	8
PNUR-128	Issues in Practical Nursing	2	2
PNUR-129	Management Concepts for the Pract Nurse	3	8.66
POLSC-151	Introduction to Political Science	3	3
POLSC-154	Intro to Law Enforcement	3	3
POLSC-156	Fund of Criminal Investigation	3	3
POLSC-211	Introduction to Comparative Politics	3	3
POLSC-221	State and Local Government	3	3
POLSC-251	Criminal Law	3	3
POLSC-252	International Relations	3	3
POLSC-255	Police Organization & Admin	3	3
POLSC-256	Police Operations	3	3
PSYCH-151	General Psychology	3	3
PSYCH-152	Psychology of Personality/Adjustment	3	3
PSYCH-153	Social Psychology	3	3
PSYCH-156	The Exceptional Person	3	3
PSYCH-251	Child Psychology	3	3
PSYCH-254	Life Span Psychology	3	3
QSTC-105	SPC Basics	1	1
QSTC-111	Quality Management	3	3
QSTC-115	Statistical Process Control	3	3
QSTC-120	Introduction to Quality Systems	3	3
QSTC-150	Introduction to Metrology	3	4
QSTC-160	Team Problem Solving	3	3
QSTC-210	Advanced Metrology	3	4
QSTC-220	Calibration and Gage R & R	3	4
QSTC-230	Documentation & Audit Prep	3	3
RDG-090	Basic Reading Skills	3	3
RTH-100	Respiratory Care Techniques I	8	10
RTH-104	Cardiopulmonary Assessment	2	2
RTH-110	Respiratory Care Techniques II	5	7
RTH-111	Respiratory Care Clinical Practice I	5	16
RTH-116	Cardiopulmonary Pathophysiology	3	3

RTH-120	Respiratory Care Techniques III	5	6.26
RTH-121	Respiratory Care Clinical Practice II	2	6.4
RTH-209	Respiratory Care Specialty Clinic I	2	2
RTH-211	Respiratory Care Clinical Practice III	5	16
RTH-212	Adv Cardiopulmonary Anatomy & Physiology	4	4
RTH-214	Adult Critical Care Management	4	5
RTH-216	Perinatal/Pediatric Management	2	3
RTH-219	Respiratory Care Specialty Clinic II	4	13
RTH-220	Pharmacology for Respiratory Therapists	2	2
RTH-221	Respiratory Care Clinical Practice IV	5	16
RTH-222	Seminar	2	2
RTH-226	Respiratory Care Techniques IV	3	3
SOC-151	Principles of Sociology	3	3
SOC-152	Marriage & Family	3	3
SOC-153	Women in Society	3	3
SOC-160	Social Gerontology	3	3
SOC-161	Death, Loss and Grief	3	3
SOC-170	Introduction to Corrections	3	3
SOC-251	Modern Social Problems	3	3
SOC-252	Juvenile Delinquency	3	3
SPAN-151	Elementary Spanish I	4	4
SPAN-152	Elementary Spanish II	4	4
SPAN-251	Second Year Spanish I	4	4
SPAN-252	Second Year Spanish II	4	4
SPCH-151	Communication Fundamentals	3	3
SPCH-152	Public Speaking	3	3
SPCH-155	Interpersonal Communication	3	3
SPCH-255	Nonverbal Communication	3	3
SWK-106	Child Welfare	3	3
SWK-151	Introduction to Social Service	3	3
THEA-151	Introduction to Theater	3	3
THEA-152	Directing/Production Tech	3	3
THEA-153	Readers' Theater	3	3
THEA-161	Theater Workshop	3	3
THEA-251	Fundamentals of Acting	3	3
WELD-100	Introduction to Welding Processes	4	6
WELD-101A	Introduction to GMAW	2	3
WELD-101B	Basic SMAW	2	3
WELD-101C	Arc Applications	2	3
WELD-102	Advanced SMAW	6	8
WELD-102A	Multi-Pass Arc Welding	2	3
WELD-102B	Code Welding Techniques	2	3
WELD-102C	Multi-Pass Pipe Fillet Welding	2	3
WELD-103	Weldment Evaluation and Testing	3	4
WELD-104A	Introduction to GTAW	2	3
WELD-104B	Introduction to GMAW	2	3
WELD-104C	GTAW-Stainless Steel	2	3

WELD-104D	GTAW-Aluminum	2	3
WELD-105	Welding Metallurgy	3	4
WELD-106	Basic Pipe Welding	6	8
WELD-106A	Pre-Pipe Welding Skills	2	3
WELD-106B	SMAW Pipe Welding--Uphill	2	3
WELD-106C	SMAW Pipe Welding--Downhill	2	3
WELD-110	Welding Symbols and Blueprint Reading	2	2
WELD-114	GMAW and GTAW Applications	6	8
WELD-115	Entry Level Welding	12	16.67
WELD-215	Advanced Level Welding	12	16.67
WELD-216	Basic Pipefitting	4	6
WELD-240	AWS Qualification/Cert-Entry Level	4	6
WELD-250	AWS Qualification/Certification-Adv Lvl	4	6
WPR-102	Word Processing I	3	3
WPR-103	Advanced Word Processing	3	3
WPR-110	Personal Word Processing	2	2