ECON 251

Principles of Macroeconomics

ASSOCIATE PROFESSOR: Mrs. Wysocki
OFFICE: Campbell Learning Resource Center Office C-214
PHONE: (734) 384-4294
E-MAIL: WWYSOCKI@monroeccc.edu
OFFICE HOURS: Posted
REQUIRED MATERIALS: Scantrons
RECOMMENDED WEBSITE: [http://wps.prenhall.com/bp_osullivan_macro_5](http://wps.prenhall.com/bp_osullivan_macro_5)
OPTIONAL MATERIALS: Study Guide and calculator

EXPECTATIONS:
The following is a summary of expected college student behaviors in on online course.

- It is each student’s responsibility to ensure regular and reliable access (several days each week) to the Internet and the Blackboard course site. It is not possible for the professor to troubleshoot or provide assistance for individual students in the use of their computer or the Internet. If your preferred computer fails for any reason, it is your responsibility to arrange for other access to the course. Computer labs are available on the Monroe County Community College campus, and many public libraries have open computer access. Computer or Internet failure will not be an acceptable excuse for late or missing coursework. Complete assignments early enough that you can make other arrangements if your computer fails.

- Keep up with your work. One of the major reasons students drop or fail online classes is that they get behind and cannot catch up. Plan to set aside several blocks of time each week to work on this class, and stick to it. Changes to the class schedule and any other important information related to the class will be posted in the “Announcements” in the Blackboard course page. Log into Blackboard several times each week and read these announcements each time you log in.

- Online classes are by nature designed for independent learners. Your contributions to the discussion boards are a very important component of the learning process for you and your classmates. You are expected to provide thoughtful responses to discussion boards and you are expected to read all of your classmates’ responses to the boards.

- Treat others in the class with respect. You may have ideas that differ greatly from your classmates or the professor. Differing opinions are encouraged but should be expressed in a courteous manner. Please see [http://www.albion.com/netiquette/corerules.html](http://www.albion.com/netiquette/corerules.html) for additional information on “netiquette.”

- Online communication is to be conducted in a manner that would be fitting for a business environment. Swearing or other language that might be reasonably viewed as offensive by some students is unacceptable and will not be tolerated. The instructor reserves the right to remove postings that are deemed offensive. If this is done an explanation and expectations will be communicated to the student who made the posting.

TESTS:
The tests will be administered on campus in the RCTC (West Technology Building room W-157. The tests will be available for one week. The test weeks will be listed on the course schedule. The tests will be available anytime the RCTC is open. There are no makeup tests so make allowances for unexpected situations that may arise when deciding what day and time to take your test.

ASSIGNMENTS:
Complete all readings, MyEconLab homework assignments, and Commanding Heights Portfolio assignments as assigned. In addition to textbook readings and homework assignments, there may be supplemental lectures, articles, assigned web sites and other resources. Remember to allow enough time to view the Commanding Heights video series. Do not wait until the last minute to view them. View the specific assignment directions under the Assignment Button on the course announcement page.
Assignments are to be completed on time. Don't wait until the last minute to turn in assignments, because technology glitches do happen. I will not accept late assignments. Assignments turned in late will receive a zero. Exceptions may be made under extraordinary circumstances at the sole discretion of the instructor.

Please be patient. I check my email regularly, but online classes result in a great deal of email. I will try to respond to student emails within 24 hours (not including weekends).

METHODS OF INSTRUCTION:
This is an online course, with the tests administered on-ground in the RCTC. Learning activities will include online readings, written assignments, web resources, participation in web-based activities including threaded discussions, and online assessments. Blackboard Course Management software will be the primary tools for communication in this course.

LATE ASSIGNMENTS:
Late assignments will receive a grade of zero.

BLACKBOARD:
This course will use the Blackboard online course software to distribute assignments, provide practice quizzes, post grades, and other activities. To log into Blackboard you will need a computer with an Internet connection (if you do not have other access, you may get to the Internet on computers in the college computer labs).

To Log Into Blackboard:
Go to online.monroeccc.edu and click “Login.”
Your USERNAME is the same as your WebPAL username. Your PASSWORD is the last four digits of your social security number.

COLLEGE REGULATIONS AND PLAGIARISM:
This course will be conducted according to the College policies as published in the Catalog. This includes policies on cheating and plagiarism. It is the student’s responsibility to be familiar with these rules. There should also be no: 1) discussion during a test with someone other than the instructor; 2) copying from another student’s work; 3) assisting another student with the intention of misrepresenting the work of the student or students as being prepared independently; 4) or submitting and representing someone else’s work as your own.

When you submit your assignments, you must add the following statement:

This work is entirely my own, and I have neither given nor received inappropriate aid in the preparation and submission of this assignment.

LEARNING ASSISTANCE LAB (LAL):
If you have a documented disability for which accommodations may be appropriate, please contact the Learning Assistance Laboratory at 734-384-4167, Room C-218. See the MCCC catalog for a listing of services. The MCCC catalog is available in the division and admission offices and on the college web site (www.monroeccc.edu).

WRITING AND GRAMMAR:
Writing for assignments shall conform to standard English, and citations shall be in the Modern Language Association (MLA) format. Writing should be at a collegiate level, and you will lose points for poor writing, incorrect spelling, or bad grammar. Responses as a series of bullet points are not acceptable. Writing assistance is available from the MCCC Writing Center. See the Writing Center home page at http://www.monroeccc.edu/writing/ for more information.

CHANGES:
The instructor reserves the right to make corrections or changes to the content of this syllabus.

GRADING:

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<th>Assignment Type</th>
<th>Percentage</th>
<th>Grade</th>
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<tr>
<td>Tests (5)</td>
<td>65%</td>
<td>A 100-90%</td>
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<tr>
<td>Commanding Heights Portfolio</td>
<td>15%</td>
<td>B 89-80%</td>
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<td>Homework / Quizzes</td>
<td>15%</td>
<td>C 79-70%</td>
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<td>Current Events</td>
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<td>D 69-60%</td>
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