BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

Presentation of Charles E. Schell Foundation grant award by Karen Fraker, Fifth Third Bank

B. Recommended Actions

1. Routine Matters
   a. Approval of minutes of the regular meeting of June 27, 2011
   b. Approval of special meeting minutes of September 14, 2011
   c. Polling of audience for delegation recognition

2. Old Business

3. New Business
   a. Written
   b. Verbal


   Recommended motion: “that Policy 10.04, Weapons Policy, be adopted as presented.”

B. 3. a. (2) Proposed Policy Revision – Policy 2.01, Organizational Chart (enclosure)
Recommended motion: “that Policy 2.01, Organizational Chart, be revised as presented.”

B. 3. a. (3) Proposed Policy and Procedure Revisions - Administrative Titles

Recommended motion: “that all policies and procedures be updated to reflect new title changes.”

B. 3. a. (4) Authorization for President to Execute Administrative Contracts (enclosures)

Recommended motion: “that the Board authorizes the President to execute contracts for the following administrators:

Deborah Beagle
Director of Financial Services
Effective August 22, 2011 to June 30, 2012

Valerie Culler
Director of Financial Aid
Effective August 1, 2011 to June 30, 2012.”

B. 3. a. (5) Authorization for President to Execute Faculty Contract (enclosure)

Recommended motion: “that the Board authorizes the President to execute a contract for the following faculty member:

Kimberly Lindquist
First Year Probationary Contract
Effective Fall 2011 academic year.”

B. 3. a. (6) Resolution for License for Maintenance of Water Mains

Recommended motion: “that the following resolution be adopted:

BE IT RESOLVED that the Community College District of Monroe County, hereinafter called the College, grants unto the City of Monroe, hereinafter called the City, a license to enter upon the College premises in the Township of Monroe, Monroe County, Michigan for the purpose of maintaining existing water mains. License is specifically granted to enter upon the premises seven and one-half feet (7.5’) on either side of the existing water mains, as are shown upon the revised plans.

The College, in granting this license, acknowledges to the City that in the event any hard surface parking area is constructed over an existing water main, and it is necessary for the City to damage said surface in the maintenance of the water line, any costs for restoration of the hard surface is the College’s responsibility.”
The College further acknowledges that it will not locate any ‘landscaping, berm, light pole, building or permanent structure over the existing water mains, and that it will prohibit any other utility from being located within seven and one-half feet (7.5’) on either side of the existing main, and where possible, prohibit any sewer installation from being located within ten feet (10’) of the existing water main.’ “

B. 3. a. (7) Resolution Proclaiming October United Way Month

Recommended motion: “that the following resolution be adopted:

WHEREAS, the United Way of Monroe County is entering its 2011-2012 campaign and will set another milestone goal that will see campaign pledges of over one million three hundred thousand dollars, and

WHEREAS, the United Way is the largest single voluntary organization in Monroe County through which volunteers can channel their concern for people in need, and

WHEREAS, the United Way, largely because of the continued generosity and caring of employees of Monroe County Community College, can continue to grow and support a wider range of health and human care needs that directly benefit residents of our school district.

THEREFORE, BE IT RESOLVED by the Monroe County Community College Board of Trustees that the College employees be encouraged to participate in the 2011-2012 United Way Campaign of Monroe County and receive the highest commendations and vote of thanks for their generous gifts to this vitally important cause, and

THAT IT BE FURTHER RESOLVED that the Monroe County Community College Board of Trustees proclaims the month of October 2011 ‘United Way Month’ throughout the College district to emphasize the value and positive contribution United Way of Monroe County offers to our community and its residents on this Monday, September 26, 2011.”

B. 3. a. (8) Appointment of Group Three Directors (Directors at Large) to The Foundation at Monroe County Community College Board of Directors

Section 5.4 Election, Classification and Terms

(C) Group Three Directors (Directors at Large) are recommended to the Board of Trustees for approval, by vote of The Foundation’s directors, and shall serve three (3) year terms following the initial staggered terms.

Recommended motion: “that the following individuals be appointed Group Three Directors on The Foundation at Monroe County Community College Board of Directors for a three-year term expiring as indicated:
Three-Year Term Expiring December 31, 2014

Dr. Ronald Campbell
Joyce Fleuelling
Jean Guyor
Barbara Harrington
Winston “Len” Lingar
Joseph M. McIntyre
Chad Nyitray
Richard Sieb
Gerald Welch.

C. Information and Proposals

1. Delegations

2. Non-staff Communications and Reports

C. 2. a. (1) Note of thanks from Caleb Saltsman for receiving the Mechanical Design Scholarship (enclosure)

C. 2. a. (2) Letter of thanks from Alyssa Powers for receiving the Instructional Art Scholarship (enclosure)

C. 2. a. (3) Letter of thanks from Molly Gaynier for receiving the Presidential Scholarship (enclosure)

C. 2. a. (4) Letter of thanks from Dana Wagar for receiving the Presidential Scholarship (enclosure)

C. 2. a. (5) Letter of thanks from Holly Herrera for receiving the Board of Trustees Scholarship (enclosure)

C. 2. a. (6) Note of thanks from Natasha Wickenheiser for receiving the Board of Trustees Scholarship (enclosure)

C. 2. a. (7) Letter of appreciation from Ventower (enclosure)

3. President and Staff

C. 3. a. (1) Staff Appointments, Retirements, Contract Renewals

Staff Appointments:
Terri Lukshaitis, payroll clerk, effective July 26, 2011 (replacing Tammy Foster)
Valerie Culler, Director of Financial Aid, effective August 1, 2011 (replacing Tracy Vogt, Registrar)

Deborah Beagle, Director of Financial Services, effective August 22, 2011 (replacing Daniel Schwab, retired)

Kimberly Lindquist, first year probationary faculty member (nursing), effective Fall 2011 academic year (replacing Gail Odneal, retired)

Retirements:
Gail Odneal, Assistant Professor of Nursing, effective July 1, 2011

Contract Renewal
Anthony Quinn, Director of Upward Bound, non-continuing contract, effective September 4, 2011 to September 3, 2012 (enclosure)

C. 3. a. (2) Statement of General Fund Revenues and Expenditures for the Period Ending August 31, 2011 (enclosures - Board members only)

C. 3. a. (3) Notes of thanks from Bill and Mandi Pickard and The Robert Willetts family at the death of Robert Willetts, father-in-law of Bill Pickard (enclosures)

C. 3. a. (4) Note of thanks from Roger Spalding and family for a memorial gift sent at the death of his mother, Mary Louise Spalding (enclosure)

C. 3. a. (5) Note of thanks from Jeff and Heather Peters for the flowers sent at the birth of their son (enclosure)

C. 3. b. (1) The Foundation Quarterly Update (Wetzel)

C. 3. b. (2) Fall 2011 Enrollment Report (Hall)

C. 3. b. (3) MCCC Recycling Program (Blumberg/Stasko)

C. 3. b. (4) Career Technology Center Update (Blumberg)

4. Board Member and Committee Reports

C. 4. b. (1) Update on MCCA Summer Workshop 2011 (Thayer)

C. 4. b. (2) Upcoming Events
October 7-8 - MCCA Board of Directors at Muskegon Community College
October 12-15 - ACCT Annual Congress, Dallas
October 15-16, 7:30 p.m. - The Tango Tea at La-Z-Boy Center
October 17, 7:30 p.m. - Band and Chorale Concert
October 24, 7:30 p.m. - Regular Board Meeting
October 28-30, 7:30 p.m. - A Grand Night for Singing at La-Z-Boy Center
November 21, 7:30 p.m. - Regular Board Meeting

D. Adjournment