BOARD OF TRUSTEES MONROE COUNTY COMMUNITY COLLEGE MONROE, MICHIGAN 48161 (734) 242-7300, Ext. 4311

Board of Trustees Room, Z-203 La-Z-Boy Center 7:30 p.m., March 25, 2013

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

- B. <u>Recommended Actions</u>
 - 1. Routine Matters
 - a. Approval of minutes for the regular meeting of February 25, 2013 and the special meetings of February 25, 2013 and March 5, 2013
 - b. Polling of audience for delegation recognition
 - 2. Old Business
 - 3. <u>New Business</u>
 - a. Written
 - b. Verbal
- B. 3. a. (1) Retirement Resolution David Moran

Recommended motion: "that the following resolution of commendation be adopted:

WHEREAS, Mr. David Moran, has decided to retire from his position as Maintenance Chief with Monroe County Community College, effective April 30, 2013, and

WHEREAS, for 23 years, he has been considered an outstanding maintenance technician who has helped to foster an excellent preventive maintenance program in the Physical Plant, and

WHEREAS, he obtained an A.A.S. from Ferris State University and has brought a significant level of experience in heating, ventilation, cooling, air conditioning and refrigeration operations and maintenance experience, and

WHEREAS, he has served as a mentor, role model and trainer for his co-workers and has helped foster a high level of professionalism within the maintenance staff, and

WHEREAS, his dedication to MCCC led him to develop maintenance procedures which allowed a significant amount of refrigeration and controls service and construction to be performed with in-house staff, reducing our reliance on external maintenance contractors and reducing costs, and

WHEREAS, he has served on the Health Insurance Task Force to help select a more cost effective health insurance package, and

WHEREAS, he has demonstrated a high level of professionalism and dedication both on and off campus, and

WHEREAS, he has served his co-workers as an officer in the Monroe County Community College Maintenance Association for more than 20 years.

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Mr. Dave Moran, for his dedicated service and contributions to the college, our students, and the community, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, well being, and happiness on this March 25, 2013."

B. 3. a. (2) Resolution to Set College Millage Levy for 2013-14

Recommended motion: "that the following resolution to set the College millage levy for the 2013-14 fiscal year be adopted subject to Headlee rollback provisions

Operating 2.1794 mills

THEREFORE BE IT RESOLVED, that the clerks of the cities and townships of Monroe County be given written notice of this action. Each clerk shall be requested to forward such notice to the appropriate assessing officers of the cities and townships.

BE IT FURTHER RESOLVED, that taxes to be raised against property within any city, any portion of which lies within the community college district boundaries, may be levied and collected in the same manner and at the same time as the city taxes."

B. 3. a. (3) Michigan's Coordinator to ACCT

Recommended motion: "that the Monroe County Community College Board of Trustees hereby authorizes Mary Kay Thayer to serve in a voluntary role as Michigan's Coordinator to the Association of Community College Trustees."

B. 3. a. (4) Alumnus of the Year

Recommended motion: "that ______ be selected as the recipient of the 2013 Alumnus of the Year Award."

B. 3. a. (5) Proposed Policy Revision – Policy 6.46, Code of Ethics (enclosure)

Recommended motion: "that Policy 6.46, Code of Ethics, be revised as presented."

- C. Information and Proposals
 - 1. Delegations
 - 2. Non-staff Communications and Reports
- C. 2. a. (1) Thank you from Miss Monroe County Scholarship Program for increase of scholarship from \$500 to \$1,000 (enclosure)
 - 3. President and Staff
- C. 3. a. (1) Staff Appointments, Contract Renewals, etc.

<u>Staff Appointment</u>: Kathleen Czajkowski, Part-time Grant Accountant, effective March 11, 2013 (replacing Donna Novak, full-time Coordinator of Annual Giving)

<u>Retirement:</u> David Moran, Maintenance Chief, effective April 30, 2013

<u>Contract Renewal</u> – Correction Kimberly Lindquist, Third-year probationary contract (correction from February, 2013 recommendation of second-year probationary contract)

- C. 3. a. (2) Statement of General Fund Revenues and Expenditures for the Period Ending February 28, 2013 (enclosure - Board members only)
- C. 3. b. (1) Foundation Quarterly Update (Wetzel)
- C. 3. b. (2) Career Technology Center Update (Blumberg)

C. 3. b. (4) Pell Runners (Culler)

4. Board Member and Committee Reports

C. 4. b. (1) Upcoming Events

April 5-6 – Antique Show at MCCC April 5-9 – NCA HLC Annual Conference, Chicago April 20-23 – AACC Convention, San Francisco April 22, 7:30 p.m. - Board of Trustees Regular Meeting, Whitman Center April 24, 3:00 p.m. - Culinary Commencement April 24, 6:30 p.m. - Honors Reception April 26, 6:00 - 9:00 a.m. - Paul W. Smith's WJR Broadcast from La-Z-Boy Center April 29, 7:30 p.m. - Symphony Band Concert April 30, 7:30 p.m. - Agora Chorale Concert May 2 – Community College Day, Lansing May 2-4 – ACCT Governance Leadership Institute, New York May 3, 7:00 p.m. – MCCC Commencement May 17 – Strikes, Spares, and Scholarships May 20, 7:30 p.m. – Board of Trustees Regular Meeting May 21, 11:30 a.m. – Business and Industry Lunch May 30, 6:00 p.m. – Upward Bound Graduation June 24, 2013 – Board of Trustees Regular Meeting

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Corporate and Community Services at least five business days before the scheduled meeting by calling (734) 384-4127, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI.