

BOARD OF TRUSTEES  
MONROE COUNTY COMMUNITY COLLEGE  
MONROE, MICHIGAN 48161  
(734) 242-7300, Ext. 4311

Board of Trustees Room, Z-203  
La-Z-Boy Center  
7:00 p.m., November 25, 2013

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine

- a. Approval of workshop recap of October 26, 2013 and regular meeting minutes of October 28, 2013
- b. Polling of audience for delegation recognition

2. Old Business

3. New Business

- a. Written
- b. Verbal

B. 3. a. (1) Resolution of Tribute – Shirley Meyer (to be presented at the meeting)

B. 3. a. (2) Retirement Resolution – Patsy Servey

Recommended motion: *“that the following resolution of commendation for Patsy Servey be adopted:*

*WHEREAS, Ms. Patsy Servey has decided to retire from her position as Switchboard Operator with Monroe County Community College, effective December 31, 2013, and*

*WHEREAS, for 14 years, she has provided a high level of customer service and demonstrated an exceptional commitment to our students, faculty, staff and the community, and*

*WHEREAS, she has often been the first contact with our students and the public, providing general information, greeting students and visitors to campus, and directing them to the proper college personnel and resources, and*

*WHEREAS she has performed her duties and responsibilities with integrity, fairness, kindness, and steadfast dedication to the college, doing so in a courteous and professional manner, and*

*WHEREAS, she has been a wonderful friend and valued member of the support staff of Monroe County Community College making everyone feel welcome.*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes Ms. Patsy Servey for her dedicated service and contributions to the college, its students, and the community, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for her continued success, well-being and happiness on this Monday, November 25, 2013.”*

B. 3. a. (3) Retirement Resolution – Michael Stasko

Recommended motion: *“that the following resolution of commendation for Michael Stasko be adopted:*

*WHEREAS, Mr. Michael Stasko, has decided to retire from his position as General Maintenance Service Foreman with Monroe County Community College, effective December 31, 2013, and*

*WHEREAS, for 25 years, he has shared his expertise in grounds and custodial services, helping to provide an inviting environment to our students and community, and*

*WHEREAS, he established and managed the college’s Recycling Program, and helped to bring “Green Cleaning” solutions to campus and to incorporate sustainability through the use of recycled products, and*

*WHEREAS, he helped to develop a new systematic cleaning plan with detailed audits and feedback to employees resulting in departmental efficiencies and improved building conditions, and*

*WHEREAS, he worked diligently to manage campus event setups and personally ensured customer satisfaction, and*

*WHEREAS, he was responsible for managing snow and weather-related events and keeping the campus open and safe for students, staff, and the community, and*

*WHEREAS, he has demonstrated a high level of professionalism and dedication both on- and off-campus.*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Mr. Michael Stasko, for his dedicated service and contributions to the college, our students, and the community, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, well-being, and happiness on this Monday, November 25, 2013.”*

B. 3. a. (4) Retirement Resolution – David Waggoner

Recommended Motion: *“that the following resolution of commendation for Dr. David Waggoner be adopted:*

*WHEREAS, Dr. David Waggoner has decided to retire from his position as Professor of Chemistry at Monroe County Community College, and*

*WHEREAS, he is considered an extraordinary professor by his colleagues and students as indicated by receiving the “Outstanding Faculty Award” in 1999, with numerous additional nominations, and being named to Who’s Who Among America’s Teachers, and*

*WHEREAS, from the commencement of his service to Monroe County Community College, in 1988, he has been a caring instructor, truly devoted to his students, and*

*WHEREAS, he has shown a high level of devotion to the community by leading seminars and training for business and industry, performing chemical presentations to school age groups, and serving on the Lake Local Schools Board of Education, and*

*WHEREAS, he has demonstrated exemplified diversity in his endeavors by stepping across the lines of his discipline by not only being active with numerous MCCC standing and ad-hoc committees, but by being active in the German Club, and by training for and running a 26.2 mile marathon, and*

*WHEREAS, he has achieved an advanced level of academic attainment through studies at Bowling Green State University and the University of Toledo, and continuing education at numerous conferences, and*

*WHEREAS, he has demonstrated a high level of professional ability, by participating in the Chemistry Tour of Europe offered through Southern Illinois University and serving as Chairman of the Education Committee and member of the Committee on Two-Year College Chemistry of the American Chemical Society, and*

*WHEREAS, he has shown his commitment to evidencing and evaluating quality education by serving as the co-chair of the 2009 Higher Learning Commission self-study, and*

*WHEREAS, after 25 years of dedicated service to Monroe County Community College the fruit of his teaching and guidance is evidenced by former students being successfully employed in the community,*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes Dr. David Waggoner for his extraordinary service and contributions to the College, its students, the community, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for Dr. Waggoner’s continued well-being, success, and happiness on this Monday, November 25, 2013.”*

B. 3. a. (5) Authorization for the President to Execute Faculty Contracts:

*Recommended motion: “that the Board authorizes the President to execute contracts for the following faculty members:*

*Parnella Baul, Assistant Professor of Accounting  
Second-year Probationary Contract  
Effective January 6, 2014*

*Dr. Philip Wahr, Associate Professor of Biology  
Second-year Probationary Contract  
Effective January 6, 2014*

*Felice Moorman, Assistant Professor of Early Childhood Development  
Third-year Probationary Contract  
Effective January 6, 2014.”*

C. Information and Proposals

1. Delegations
2. Non-staff Communications and Reports
3. President and Staff

C. 3. a. (1) Staff Appointment, Retirements

Staff Appointment

Ramona Fisher, Coordinator of Annual Giving and Alumni Affairs, effective November 4, 2013

Retirements

Patsy Servey, Switchboard Operator, effective December 31, 2013

Mike Stasko, General Maintenance Service Foreman, effective December 31, 2013

David Waggoner, Professor of Chemistry, effective December 31, 2013

- C. 3. a. (2) Statement of General Fund Revenues and Expenditures for the Period Ending October 31, 2013 (enclosure - Board members only)
- C. 3. a. (3) Audit Report 2012-13 (Board members only)
- C. 3. a. (4) MCCC Annual Report (will hand deliver) (Verkennes)
- C. 3. a. (5) MCCC Annual Committee Report (enclosure) (Quartey)
- C. 3. b. (1) President's Report (Quartey)
- C. 3. b. (2) Career Technology Center Report (Wetzel)

4. Board Member and Committee Reports

- C. 4. b. (1) Report on CRD Conference, November 7-9 (Quartey/Myers/Slough/Fisher)
- C. 4. b. (2) 2013 Events
  - December 9, 7:30 p.m. – Foundation Board of Directors Meeting
  - December 10, 7:30 p.m. – Agora Chorale Concert
  - December 16, 7:30 p.m. – Symphony Band Concert
  - December 18 – Camaraderie Day and Holiday Luncheon – La-Z-Boy Center

2014 Events

January 27, 7:00 p.m. Board of Trustees Regular Meeting

February 10-13 – ACCT National Legislative Summit, Washington, DC

February 22, 7:00 p.m. – 27<sup>th</sup> Annual Black History Month Blues Concert

February 24, 7:00 p.m. – Board of Trustees Regular Meeting

February 24, 7:30 p.m. – Band and Chorale Concert

D. Adjournment

**If you have a disability and need special accommodations, please contact the Office of Corporate and Community Services at least five business days before the scheduled meeting by calling (734) 384-4127, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI**