

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Room Z-203
La-Z-Boy Center
6:00 p.m., September 23, 2019

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item.)

B. 2. a. (1) Approval of minutes for the regular meeting of June 24, 2019 and the special meetings of August 14, August 29, and September 6, 2019 (enclosures)

B. 2. a. (2) Proposed Resolution Proclaiming October, United Way Month

Recommended motion: *“that the following resolution proclaiming October, United Way Month be adopted:*

WHEREAS, the United Way of Monroe County is entering its 2019-2020 campaign and will set another milestone goal that will see campaign pledges of over one million dollars, and

WHEREAS, the United Way is the largest single voluntary organization in Monroe County through which volunteers can channel their concern for people in need, and

WHEREAS, the United Way, largely because of the continued generosity and caring of employees of Monroe County Community College, can continue to grow and support a wider range of health and human care needs that directly benefit residents of Monroe County.

THEREFORE, BE IT RESOLVED by the Monroe County Community College Board of Trustees, that the College employees be encouraged to participate in the 2019-2020 United Way Campaign of Monroe County and receive the highest commendations and vote of thanks for their generous gifts to this vitally important cause, and

THAT IT BE FURTHER RESOLVED that the Monroe County Community College Board of Trustees proclaims the month of October 2019 ‘United Way Month’ throughout the College district to emphasize the value and positive contribution United Way of Monroe County offers to our community and its residents on this Monday, September 23, 2019.”

3. Old Business
(None)

4. New Business

B. 4. a. (1) Proposed Resolution of Commendation – Mr. William J. Braunlich, Jr. and Mr. William H. Braunlich

Recommended motion: *“that the following resolution of commendation for Mr. William J. Braunlich, Jr. be adopted:*

WHEREAS, William J. Braunlich, Jr. was among the first advocates for the creation of Monroe County Community College, serving on the “Citizens’ Survey Committee of Monroe County Community College Possibilities,” which advocated for the creation of a community college district in Monroe County, and

WHEREAS, William J. Braunlich, Jr. served as Monroe County Community College’s first legal counsel for twenty-eight years from 1964 until 1992, often going well above the call of duty as a counselor to the president on a myriad of complicated issues, and

WHEREAS, William H. Braunlich succeeded his father as college general counsel, carrying forward the ethos and tradition established by his father as a close advisor to the president on matters far beyond strictly legal matters, and serving in that capacity until 2001, and

WHEREAS, William H. Braunlich was first elected in 2003 by the voters of Monroe County to serve on the MCCC Board of Trustees, and

WHEREAS, one of William H. Braunlich’s most notable contributions to MCCC was his stalwart advocacy for the creation of The Foundation at MCCC and his commendable work as the architect for much of its legal framework; moreover, his impact continues to be felt through his enduring generosity as a major donor and for his ongoing success as a board member to cultivate and secure millions of dollars in private and corporate contributions since The Foundation’s inception, and

WHEREAS, both William J. and William H. served as trusted advisors to elected Board of Trustees, presidents and administrative staff, helping to guide the institution through a wide spectrum of legal and ethical issues from its formative years into a mature, trusted and thriving institution of higher learning, and

WHEREAS, few, if any, have contributed as much in breadth and depth to Monroe County Community College and the greater community as William J. and William H. Braunlich. From its inception, William J. played an active part in the planning and building of MCCC into the institution of quality that it has become, and William H. to this day embodies that legacy through his steadfast commitment to the college and community, and

WHEREAS, on June 10, 2019 The Foundation Board of Directors unanimously passed a resolution urging the Monroe County Community College Board of Trustees to recognize the unparalleled contributions of William J. Braunlich, Jr. and William H. Braunlich.

THEREFORE BE IT RESOLVED by the Monroe County Community College Board of Trustees, that William J. Braunlich, Jr. and William H. Braunlich be recognized for their exceptional contributions to the support, well-being and reputation of the Community College District of Monroe County from its earliest years as a citizen's initiative through present day as a thriving and universally respected institution of higher learning, and

BE IT FURTHER RESOLVED, that the Monroe County Community College Board of Trustees directs the president, in consultation with the chairman of The Foundation at MCCC, to bring forward a recommendation to the Board to name a suitable campus facility (defined in MCCC Policy 1.69 on Naming Opportunities as "a building, room, lab, lounge, space, garden, pond, courtyard, street, or other permanent area or physical asset of the College") to stand as a lasting tribute to the significant and unparalleled lifetime contributions of William J. and William H. Braunlich, and

BE IT FURTHER RESOLVED, once a facility is approved by the Board of Trustees that MCCC appropriately commemorate this commendation with a suitable recognition to be installed within or adjacent to the facility named in their honor."

B. 4. a. (2) Proposed Resolution for Adherence to Best Practices (enclosed)

Recommended motion: "that the Monroe County Community College Board of Trustees certifies that Monroe County Community College not only meets but exceeds the best practice standards required by the education omnibus appropriations act for fiscal year 2020, as the attached table demonstrates."

B. 4. a. (3) Proposed Policy Revision – Policy 4.02, College Programs

Recommended motion: *“that Policy 4.02, College Programs be revised as presented.”*

B. 4. a. (4) Proposed Policy Revision – Policy 4.01, College Calendar

Recommended motion: *“that Policy 4.01, College Calendar, be revised as presented.”*

B. 4. a. (5) Proposed New Policy 3.33, Student Complaint Policy

Recommended motion: *“that Policy 3.33 Student Complaint Policy, be adopted as presented.”*

B. 4. a. (6) Authorization for the President to Execute an Administrative Contract (enclosure)

Recommended motion: *“that the Board Authorizes the President to execute a contract for the following administrator:*

*Ryan Rafko, Director of Admissions and Guidance Services
First-Year Probationary Contract
Effective September 30, 2019 through September 29, 2020.”*

B. 4. a. (7) Authorization for a Special Liquor License

Recommended motion: *“that Monroe County Community College, in accordance with MCCC Policy 6.21 and Procedure 6.21 (a), apply for a Special License from the Michigan Liquor Control Commission (MLCC) to serve alcohol in conjunction with the following special event, which will be held as indicated:*

MCCC Happy Hour – November 14, 2019, 4:30 p.m.-12:00 a.m. – The River Raisin Event Center, 8 N Monroe St, Monroe, MI 48162”

C. Information and Proposals

1. Delegations

3. President and Staff

C. 3. a. (1) Staff Appointment, etc.

1st Year Probationary Administrative Contract
Ryan Rafko, Director of Admissions and Guidance Services, effective
September 30, 2019 (replacing Mark Hall)

C. 3. a. (2) Statement of General Fund Revenues and Expenses for the Period Ending August 31, 2019 (enclosure – Board members only)

C. 3. b. (1) President’s Report

C. 3. b. (3) Procedure Update – Procedure 2.10a, Management Manning Table
(enclosure)

C. 3. b. (4) Fall 2019 Enrollment Report (enclosure) (Daniels)

4. Board Member and Committee Reports

C. 4. b. (1) Update on 2019 MCCA Summer Conference (Lambrix, Mason, Thayer, Quartey)

C. 4. b. (2) Upcoming Events

- September 19-20 – MCCA Student Success Summit, Lansing, Michigan
- September 24, 4:00 p.m. – The Foundation Board Retreat
- September 20, 8:00 p.m. Detroit Symphony Orchestra, Meyer Theater
- October 3-4 – MCCA Board of Directors Meeting, North Central Michigan College
- October 8, 6:00 p.m. – College Night
- October 16-19 – ACCT 2019 Leadership Congress, San Francisco
- October 14, 6:00 p.m. – The Foundation Board of Directors
- October 28, 6:00 p.m. – Board Meeting
- October 21, 5:00 p.m. – MCCC Board of Trustees Retreat
- October 25, 7:30 p.m. – Classic Albums Live: Tom Petty – Damn the Torpedoes, Meyer Theater
- October 28, 7:30 p.m. – Band and Chorale Concert
- November 4, 4:00 p.m. – Higher Learning Commission Team Visit
- November 9 – Mitch Ryder and the Detroit Wheels, Meyer Theater
- November 8 – MCCA Trustee Leadership Institute, Lansing
- November 14-15 – MCCA Presidents Dinner and Meeting,

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Corporate and Community Services at least five business days before the scheduled meeting by calling (734) 384-4127, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI