

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Board Room, #Z-203
La-Z-Boy Center
6:00 p.m., June 20, 2022

This is an in-person meeting for the Trustees, the President, and the Vice Presidents. Administrators and guests are encouraged to join the meeting via Microsoft Teams, although there will be limited seating in the Board Room as well.

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BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

Public Hearing – Suspend the regular order of business to conduct the public hearing on the 2022-23 budget. The Chair will entertain questions from the audience with regard to the 2022-23 budget material. The millage rate to be levied for operating purposes for 2022-23 fiscal year will be reaffirmed as 2.1794 mills of ad valorem property taxes and that the millage rate to be levied for facilities/infrastructure improvements for the 2022-23 fiscal year be reaffirmed as .85 mills of ad valorem property tax. If there are no further questions, the Chair will declare the public hearing adjourned.

B. Recommended Actions

1. Routine Matters

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item.)

B. 2. a. (1) Approval of the May 23, 2022 minutes of the regular meeting and the June 6, 2022 minutes of the study meeting of the Board of Trustees (enclosures)

B. 2. a. (2) Authorization for the President to Execute an Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a one year non-continuing contract for the following administrator:*

*Anthony Quinn
Director of Upward Bound
Effective August 31, 2022, through September 1, 2023.”*

B. 2. a. (3) Authorization for the President to Execute an Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a one-year probationary administrative contract for the following administrator:*

*Dana Blair
Director of Financial Services
Effective July 5, 2022, through June 30, 2023*

3. Old Business
None

4. New Business

B. 4. a. (1) Resolution to Adopt the 2022-23 Budget and Reaffirm Millage Rate (to be delivered under separate cover – Board members only)

Recommended motion: *“that the 2022-23 MCCC budget be approved as presented and that the millage to be levied for operating purposes for the 2022-23 fiscal year be reaffirmed as 2.1794 mills of ad valorem property tax and that the millage rate to be levied for facilities/infrastructure improvements for the 2022-23 fiscal year be reaffirmed as .85 mills of ad valorem property tax.”*

B. 4. a. (2) Proposed Policy Revision – Policy 2.19, Management Salary Schedule (enclosure)

Recommended motion: *“that Policy 2.19, Management Salary Schedule, be revised as presented.”*

B. 4. a. (3) Proposed Policy Revision – Policy 11.00, Adjunct Faculty Salary Schedule (enclosure)

Recommended motion: *“that Policy 11.00, Adjunct Faculty Salary Schedule, be revised as presented.”*

- B. 4. a. (4) Proposed Policy Revision – Policy 12.05, Professional Staff Salary Schedule (enclosure)

Recommended motion: *“that Policy 12.05, Professional Staff Salary Schedule, be revised as presented.”*

- B. 4. a. (5) Board of Trustees Schedule of Meetings for the Fiscal Year 2022-23

Recommended motion: *“that the schedule of meetings of the Board of Trustees for the fiscal year 2022-23 be adopted as follows: Time: 6:00 p.m. Place: Board of Trustees Room, Z-203* La-Z-Boy Center*

**The April 24, 2023, meeting will be held at the MCCC Whitman Center, 7777 Lewis Avenue, Temperance, Michigan.*

<i>Monday, September 26, 2022</i>	<i>Monday, March 27, 2023</i>
<i>Monday, October 24, 2022</i>	<i>*Monday, April 24, 2023 (Whitman)</i>
<i>Monday, November 28, 2022</i>	<i>Monday, May 22, 2023</i>
<i>Monday, January 23, 2023</i>	<i>Monday, June 26, 2023.”</i>
<i>Monday, February 27, 2023</i>	

- B. 4. a. (6) MCCA Representation for 2022-2023

Recommended motion: *“that the following individuals be designated to represent the Board before the Michigan Community College Association Board of Directors for the 2022-23*

<i>Trustee Director</i>	_____
<i>Alternate Trustee Director</i>	_____
<i>President Director</i>	<i>Dr. Kojo A. Quartey.”</i>

C. Information and Proposals

1. Delegation
NONE
2. Non-staff Communications and Reports
NONE
3. President and Staff

- C. 3. a. (1) Probationary Administrative Contract, Non-continuing Contract Renewal, Resignations, etc.

Non-continuing Contract Renewal

Anthony Quinn, Director of Upward Bound, non-continuing contract,
effective August 31, 2022 through September 1, 2023 (Title II Grant position)

1st Year Probationary Administrative Contract:

Dana Blair, Director Financial Services, effective July 5, 2022 through June 30,
2023 (replacing AJ Fisher)

Resignations:

Ronald Charter, Power Systems Trainee, effective June 5, 2022

Ijaz Ahmed, Director of Respiratory Therapy, effective July 8, 2022

Updated Retirement:

Susan Hoffer, General Maintenance Worker, effective July 29, 2022 (updated from
July 30, 2022)

- C. 3. a. (2) The Board received a note of thanks from Jane Clevenger for their heartfelt support and love given and expressed to her and her family at the passing of her daughter, Courtney Janelle (Clevenger) Lucio (enclosure)
- C. 3. a. (3) The Board received a note of thanks from Trustee William Bruck for the gift basket and card sent to him during his recovery from surgery (enclosure)
- C. 3. a. (4) Statement of General Fund Revenues and Expenses for the Period Ending May 31, 2022 (enclosure)
- C. 3. b. (1) President's Report (delivered under separate cover)
- C. 3. b. (2) Closed Session – Discussion of the President's Evaluation and Goals and Measurable Outcomes (enclosures – delivered under separate cover – Board Only)

Recommended motion: *“that the Board of Trustees go into Closed Session to discuss a matter exempt from disclosure under Section 15.268(d) of the Open Meetings Act.”*

4. Board Member and Committee Reports

- C. 4. b. (1) Appointment of Board By-laws Review Committee (Dowler)
- C. 4. b. (2) Appointment of Presidential Evaluation Tool Review Committee (Dowler)

C. 4. b. (3) Upcoming Events

June 25-26, 10:00 a.m. – 7th Annual Native American Pow Wow
July 2, 4:10 p.m. – Tiger’s Game: Tigers/Kansas City, Comerica Park
July 26-29 – MCCA Summer Conference, Traverse City
July 31, 1:00 p.m. – Monroe County Fair Parade, Downtown Monroe
July 31-August 6 – Monroe County Fair, Monroe County Fairgrounds
July 27-29 – MCCA Summer Conference, Traverse City
August 12, TBA – MCCC Open House
August 13, TBA – MCCC Community Open House
August 23, 7:45 a.m. – Employee Recognition Breakfast (Tentative)
August 23, 6:00 p.m. – The Foundation Scholarship Dinner, HEB Multipurpose Room
September 9, 8:30 a.m. – MCCC Alumni Golf Outing, Carrington Golf Club
September 5-11 – Monroe Family YMCA Corporate Cup

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI.