

MINUTES OF THE FIVE HUNDRED NINETY SECOND
MEETING OF THE BOARD OF TRUSTEES
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT

Board of Trustees Room Z-203
La-Z-Boy Center
And via Microsoft Teams Meeting
6:00 p.m., April 27, 2020

Present: William H. Bruck, Florence M. Buchanan, Lynette M. Dowler, Steve Hill, Krista K. Lambrix, Aaron N. Mason, and Mary Kay Thayer

Also Present: Ijaz Ahmed, Jack Burns, Kevin Cooper, Valerie Culler, Joshua Myers, Barry Kinsey, AJ Fischer, Kelly Heinzerling, Brian Lay (on-campus), Laura Manley, Kojo Quartey, Ryan Rafko, Jim Ross, Linda Torbet, Joe Verkennes, Suzanne Wetzel (on-campus), Quri Wygonik, Grace Yackee, and Penny Dorcey (recording secretary)

Per Governor Whitmer's Directive 2020-15, which is effective immediately and through April 15, 2020. This executive order provides temporary authorization for remote participation in public meetings and hearings and temporary relief from required monthly school board meetings. All participants attended this meeting remotely through the Microsoft Teams Meeting application, although President Quartey, Ms. Suzanne Wetzel, Vice President of Administration/Treasurer, and Mr. Brian Lay, Director of Information Services did so from the Board of Trustees Room, Z-203 to accommodate members of the community who might want to attend the meeting. No Community members were present.

1. Chair Dowler called the meeting at 6:00 p.m.
 2. There were no delegations present.
- B. 2. a. (1) 3. *It was moved by Ms. Thayer and supported by Ms. Lambrix, that the following items on the consent agenda be approved:*
- B. 2. a. (1) Approval of the March 23, 2020 regular meeting of the Board of Trustees.
 - B. 2. a. (3) The Board adopted the following resolution of commendation for Mr. Mark Locher:

WHEREAS, Mr. Mark Locher has decided to retire from his position as Assistant Professor of Electronics Technology with Monroe County Community College, effective Summer of 2020, and

WHEREAS, he has long been considered an outstanding and caring professor who has taught and developed excellent curriculum in the field of Electronics Engineering Technology for 3 years full time and 11 years part-time and helped numerous students of his to earn a livelihood by teaching them in the field of Electronics Engineering Technology and Renewable Energies, specifically Wind Turbine Technology, and

WHEREAS, during those 14 years he has demonstrated a high level of professional competence, involvement and dedication through memberships in professional societies in the Electronics Engineering Technology areas, and

WHEREAS, during those years he had been instrumental in sustenance, maintenance, and development of the associate of applied science degree in Electronics Engineering Technology, and

WHEREAS, he expended considerable time and effort to secure much needed resources for the college in terms of equipment and supplies donations for the Electronics Engineering, Renewable Energy and Automotive programs, garnering business and industry support and placement of students in industry, and

WHEREAS, he has volunteered many hours of his personal time upgrading the electronics lab, working with the wind turbine to

demonstrate its use, and teaching in the Manufacturing boot-camp to encourage students to better themselves with an academic degree, and

WHEREAS, he has spent many hours promoting the college, Applied Science and Engineering Technology Division and the Electronics Engineering Technology program in various on and off-campus events, and

WHEREAS, he has been a member of the internal ASET committees for special projects and served on hiring committees, and

WHEREAS, he played a vital role in designing, planning, and advising in the construction of the Career Technology Center working with ASET faculty, and

WHEREAS he has been a Cub master and Assistant Scout Master for 30 years for St Michael's Boy Scout Troop 547 Monroe, MI, and

WHEREAS, he has been a trusted friend and an important member of the Applied Sciences and Engineering Technology (formerly Industrial Technology Division) for 14 years.

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Mr. Mark Locher for his dedicated service and contributions to the college, our students, the community, and

BE IT DECIDED, that by the President's recommendation, Mr. Mark Locher shall hereby be granted faculty emeritus status, and

BE IT RECORDED, that the Board of Trustees wishes for Mr. Locher continued success, good health, and happiness on this April 27, 2020.

The motion carried.

- B. 2. a. (2) 4. *It was moved by Ms. Thayer and supported by Mr. Mason that the following resolution of commendation for Ms. Jo Ellen Locher be adopted:*

WHEREAS Ms. JoEllen Locher has decided to retire from her position as Assistant Professor of English with Monroe County Community College, effective June 1, 2020, and

WHEREAS Ms. Locher has been an outstanding, full-time faculty member at Monroe County Community College for 22 years as a valued and highly esteemed professor in the Humanities and Social Sciences Division, and

WHEREAS Ms. Locher also taught various composition, literature and speech classes in an adjunct role from 1981 to 1998, and

WHEREAS Ms. Locher has enriched the lives and provided support to a significant number of students, most especially business and technical writing, and

WHEREAS Ms. Locher has supported corporate and community services in the development of technical report writing modules utilized by the Michigan State Police, and

WHEREAS Ms. Locher was one of the first faculty members at Monroe County Community College to deliver online instruction when distance education was in its infancy, and

*WHEREAS Ms. Locher has either created or edited several textbooks including six publications in technical and business writing, and
WHEREAS Ms. Locher has served the college on various committees including the Learning Resources Committee, the Learning Assessment Committee, Curriculum Committee, and the Criminal Justice Advisory Committee, and*

WHEREAS Ms. Locher has been recognized for her teaching roles being

nominated twice for the Outstanding Faculty of the Year award,

THEREFORE, BE IT RESOLVED that the Board of Trustees recognizes Ms. JoEllen Locher for her dedicated service and contributions to her students and the community, and

BE IT DECIDED that by the President's recommendation, Ms. Locher shall hereby be granted faculty emeritus status, and

BE IT RECORDED that the Board of Trustees wishes for Ms. Locher continued success, good health, and happiness on this day, April 27, 2020.

Trustee Thayer said that she was very proud of Ms. Locher. She commended her for standing up and paving the way for online learning. Chair Dowler thanked Ms. Locher for her twenty-two years of service.

Ms. Locher stated that she has a bucket list of what she wants to do when she retires, but first on the list is to get a haircut. She said that leaving MCCC was bittersweet and noted that she has had a wonderful career and luckily was able to stay as long as she did. To get a full-time position was just fantastic. Ms. Locher has really enjoyed herself and she appreciates everyone at the College.

Chair Dowler told Ms. Locher that she would receive her resolution in the mail and she wished her many years of happy and healthy retirement. She said she and the other Trustees wished they could be with Ms. Locher in person tonight. When Ms. Dowler thinks of the role trustees play, she thinks of hard work, but occasionally they have fun work to do and some of the beautiful work they get to do is to say congratulation, farewell, and best wishes to the amazing educators that serve the community and MCCC's students.

Dr. Grace Yackee, Vice President of Instruction, remarked about the important role Ms. Locher has played at the College, particularly in the area of technical writing. Ms. Locher worked with the Criminal Justice Program and other applied programs, as it was vital that, beyond composition, students had a technical approach to some of their writing. Ms. Locher was crucial to the development of those courses, and she worked with the faculty and advisory committees to ensure that the College was preparing students for work within their occupations that required a technical approach. Dr. Yackee thanked Ms. Locher for this and all of her other contributions to the College.

President Quartey thanked Ms. Locher for her years of service and said that she will be missed very much for everything she has done at MCCC over the years.

A roll call vote was taken as follows:

Yes (7) William H. Bruck, Florence M. Buchanan, Lynette M. Dowler, Steve Hill, Krista M. Lambrix, Aaron N. Mason, and Mary Kay Thayer

No (0) None

- C. 3. a. (1) 4. President Quartey reported the following staff promotion:

Promotion:

Rick Hubbert, Communication Network & System Administrator, effective April 14, 2020 (new position)

Dr. Quartey stated that Mr. Hubbert has been a "great worker over the years and is very deserving of this promotion.

- C. 3. a. (2) 5. The Board received a Statement of General Fund Revenues and Expenses for the period ending March 31, 2020.

Ms. Suzanne Wetzel, Vice President of Administration/Treasurer, reported that her area is excited about Mr. Hubbert's promotion to the Internet Services team. This is a new position and Mr. Hubbert will play a pivotal role in many of the new systems this area is bringing onboard at the College. He has the expertise and knowledge to be very successful.

Ms. Wetzel went on to report that the College is now three quarters of the way through its fiscal year. CARES Act funding. Ms. Wetzel announced the College has applied for and was notified on Saturday it has been approved for the emergency financial aid grant to students through the CARES Act. That money (approximately \$650,000) is for the sole and exclusive purpose of providing emergency financial aid grants to students for expenses that are directly related to the disruption of campus operations due to the coronavirus. Today, Ms. Wetzel submitted the next grant application for the second half of the funding. Colleges must apply for and be approved for the first set of funding before applying for the second half (an additional \$650,000). If approved, these institutional funds that can be used to cover any cost associated with significant changes to delivery of instruction due to the coronavirus. They cannot be used for recruitment activities, endowments, capital outlay related to athletics, or church activities. Ms. Wetzel did receive notification that the application had been accepted into the system. A formula is used to determine the allotment for which a college is eligible. Valerie Culler, Director of Financial Aid and Interim Vice President of Enrollment Management and Student Success, is chairing a committee that will make recommendations on how best to disburse the student portion of the funds.

Ms. Wetzel reported that she has not yet heard anything regarding the personal property tax tier 3 funding. Last year the tier 3 funding equated to almost \$325,000. This year's funding level is still unknown, but it is money that cannot be withheld by the state. If it is available, it is disbursed to the local units.

Ms. Wetzel stated, that the College made the HVAC payment on March 19th. The \$1.4 million payment is now paid in full for the FY19/20. The administration continues working on the budget. This is a difficult budget year and there are a number of things the budget team is working out on the revenue side. Ms. Wetzel noted that the College has received word that because of the the State of Michigan's budget shortfall, community colleges should expect a 5 to 10 percent cut in state funding this year as well as for next year. A 10 percent cut in this year's funding to the College would mean a loss of about \$475,000 in revenues. The College should be prepared to see some form of cut in both this year's and next year's state funding.

Ms. Wetzel informed the Board that the budget team is doing its best to predict enrollment. Some colleges are projecting that enrollment will be significantly down, while others believe it will be significantly up because some university student may chose to stay close to home and pick up classes at their local community colleges rather than taking a year off. Ms. Wetzel's budget team will be working closely with the Student Services area to monitor the situation across the state so that they can have the best revenue projection for the upcoming budget meeting.

The Budget team does not anticipate a significant loss in property tax revenue. Some of the other colleges are projecting a 5 percent loss in revenues next year. Part of that is predicated on the fact that some people may not be able to pay their property taxes. Usually the College receives those projection about the second week of May. As of today, the College has received no news from the City of Monroe regarding the DTE tax appeal. As soon as there is some news, Ms. Wetzel will send the information to the Trustees. All construction projects are remains on hold until May 18th unless the Governor extends the "Stay Home, Stay Safe" order. Planning continues on a regular basis through ZOOM meetings so the construction can resume as soon as possible once restrictions are lifted.

Ms. Wetzel will provide various scenarios at the study meeting, which will include the 5 and 10 percent revenue reduction scenarios, as well as various enrollment projections. About a week and a half ago, the state was projecting about a \$3.5 billion shortfall. The College administration is in regular contact with their lobbyists who are updating them at the situation changes. The administration will build a conservative budget.

Ms. Wetzel noted that if the Governor should relax the construction restrictions before May 18th, the contractors are prepared to resume work as soon as the College gives them permission. Barton Mallow has developed a QR code and survey for its employees. Every contractor, subcontractor, and employee will have to take a survey before be being allowed back to work. Quri Wygonik, Coordinator of Institutional Research, Evaluation and Assessment, and Brian Lay, Director of Internet Services

are working on a similar system for College employees to ensure they are healthy before coming to work.

- C. 3. a. (3) 6. Dr. Joshua Myers, Executive Director of The Foundation, gave the following update on the activities of The Foundation related to COVID-19. The Foundation Board met a week ago today via Microsoft Teams. The meeting covered some of the activities happening on campus and some of the responses The Foundation has enacted to address student needs. The Foundation is doing a lot on campus both for the community and for MCCC's students. The College is also doing a lot for both its students and employees as well to keep us whole during this time. Dr. Myers thanked everybody who is working to keep the College going.

The ASET Division has been leading a personal protection equipment (PPE) program, in which they create PPE in the new Makerspace, and then distribute the equipment to local hospitals, organizations, and businesses. Dr. Myers acknowledged following companies for their gifts to the program, DTE Energy, The L-Z-Boy Foundation, and the Monroe Kiwanis who each donated \$1,000 and matched \$3500 donated by employees in an internal campaign. The manufacturing of equipment is ongoing. Last week, the Foundation awarded a small grant to the Bookstore to provide free shipping for books to all students who are enrolled in the summer semester. The Foundation realize that student cannot come to campus at this time to pick up their books and did not want to penalize them for that, so they gave tem Amazon Prime for the MCCC bookstore. During the winter semester the Foundation gave \$50,000 dollars to students who were enrolled in classes. To date they have awarded nearly \$30,000 to over 100 students who had emergency needs. Those awards ranged from \$250 on up to purchasing laptops. Dr. Myers thanked Ms. Culler for prioritizing hundreds of emergency applications that came into her office. She has been instrumental in giving these funds out to the most needy students and has done a terrific job.

Dr. Myers relayed that in connection with awarding funds to some really inspirational students, The Foundation is trying to capture those students' stories. Those stories will drive the Foundation's fundraising for the next months. The goal is to take student voices to show the impact The Foundation has been able to have on campus and share that with donors and hope it will inspire them to become a part of that. The first two student stories are posted on the College website. The plan is to run a full-fledged capital campaign through the summer and fall semesters. This will include the use of direct mail and social media to try to push traffic to the College website. A part of that has been a board initiated effort by The Foundation Board, which raised over \$10,000 this past week to create a challenge fund This challenge will be opened up to employees as well. The goal is to raise \$15,000, much the same as Giving Tuesday, and then use that fund to inspire donors through he use of social media. The direct mail piece will go out to all donors, which will include a cover letter. This is a very difficult campaign very difficult campaign to run because many donors may also be struggling during this time.

The Foundation Board met with the finance committee a couple of days later. On March 23rd, the market was down about 34-37 percent. The market has recovered since that low, but The Foundation endowments have done even better. The scholarship endowment, which is managed by Fifth Third bank is down about 15 percent and the cultural enrichment endowment is, which is managed by First Merchants Bank is down about 12.5 percent. That is due to sound diversification strategy, which was also aided by a defensive posture that the Foundation's wealth managers were taking back in October when they saw the yield curve invert, indicating a possible recession. The Foundation was already bracing for a market decline when COVID-19 came along and made that decline happen faster than expected. The good news is that The Foundation calculates its endowments based on a 12 quarter rolling average. Those calculations are already made for the fall semester so despite the market downturn, this is going to be MCCC's most generous scholarship year ever. This is good timing because students are going to have a lot of need.

In closing, Dr. Myers said that on the CARES Act funding, 1.3 million sounds like a lot of money; however, the Department Education has taken a very narrow interpretation of how colleges can spend that money. Because of this, The Foundation will need to take on an even bigger role in helping MCCC students make it through the summer and fall semesters.

Chair Dowler thanked Dr. Myer and The Foundation for creating the emergency fund and for helping students during his uncertain time.

- C. 3. a. (4) 7. Dr. Yackee, Vice President of Instruction, reported the following Instructional Area updates. In regard to the Fall visit from the Higher Learning Commission (HLC) in November of 2019, although the College awaits formal action by the HLC, The Institutional Actions Council has acted on MCCC's accreditation and has recommended continued accreditation for the college, although there are some additional actions including that the HLC will conduct its regular check in visit in the fall of 2023 and during that time they will expect the College to provide additional reports on strategic planning and student success. Also, HLC will conduct a campus focused visit on the assessment of student learning in February of 2022. MCCC is on the Standard Pathway for accreditation so there will be a team on campus for the check in visit in 2023, and there will be a smaller team on campus just prior to that visit to do a focused visit on the assessment of student learning. In both cases the teams will be on campus.

Dr. Yackee went on to say that in terms of delivery of instruction for the winter semester, in March a majority winter classes (95 percent) are on schedule to complete in time by May 2nd. Also, the nursing students will complete shortly thereafter and they have been able to do this through the faculty with remote testing and simulation software. That is aligned with a preceptorship. MCCC's nursing students do a 96-hour, one-to-one preceptorship with a professional in the field. There are no other programs in the state that have a preceptorship and there are a few that have a preceptorship nationally. This is above and beyond clinical preparation. MCCC students were able to do that through simulation software. Thanks to the work of Kimberly Lindquist, Dean of Health Sciences, and the nursing faculty, the nursing students will complete shortly after the end of the winter semester.

Dr. Yackee reported that they are working on completing the remaining 5 percent of classes once the College opens for operation. That date has been extended. Dr. Yackee and the deans will work with faculty and students to get the remaining 5 percent of students who are enrolled for the winter semester completed as quickly as possible. The summer credit and non-credit classes will be held exclusively online. In the case of non-credit, there may be some off-campus training taking place. Dr. Yackee and her team are currently preparing for the fall semester. At this time, registration is suspended for face-to-face classes to give the administrators and faculty a little more time to make the determination regarding how much of these classes will be able to be delivered online and then the blended format, in both cases those would run remotely off campus. Regardless of what happens, the goal is to keep as many students off campus as much as possible without affecting the quality of instruction.

Dr. Yackee reported that the faculty and students appear to be adjusting well after first two weeks and have had to address little activity since moving to the online format. Cautiously she would say they have done very well. Classes were moved to a remote delivery of instruction in the middle of the semester, so a number of faculty acknowledged that some of their most difficult content, including labs, was completed early on in the semester, so their comfort level of moving to the online format may have been a little better than if they had started them at the beginning of the semester. Now Dr. Yackee, the deans and faculty can prepare for the fall and will have the summer for preparation. Faculty and students were given a one-week break between moving from the original format of their classes to a fully online format. They are much more comfortable moving into the fall for some or part of the classes.

- C. 3. a. (5) 8. Dr. Valerie Culler, Director of Financial Aid and Interim Vice President of Enrollment Management and Student Success, gave the Board and update on the CARES Act.

The Coronavirus Aid Relief and Economic Security Act (CARES) provides economic assistance for American workers, families, and small businesses. Dr. Culler Valerie gave a brief summary of the methodology that was used to calculate the eligibility of each school. The Department of Education used data from IPEDS, which the College reports IPEDS data every year. Seventy-five percent of the funds were awarded to institutions based on their full-time equivalent enrollment of Pell Grant recipients. The remaining 25 percent of funds was awarded to higher education institutions based on the number of students from the calculation who were not Pell

Grant recipients. In the formula that they used, they did exclude students who are enrolled in solely in all online classes.

From that formula, Monroe County Community College is going to receive a total allocation of \$1.3 million in the CARES Act fund. Fifty percent of that funding must be used and awarded directly to students in the form of emergency grants. Every dollar must go back into the hands of students. Colleges are not allowed to use any portion of the student allocation to cover outstanding tuition and fees or book charges that a student might owe. The College administration has known about the CARES Act for a couple of weeks now, so President Quartey supported a recommendation to create a task force begin working on this because he knew that the CARES Act was going to be very complex legislation. The taskforce has been meeting and assigning mini-assignments to members of the task force to prepare for the time when to prepare for the time to award money to the students. The student portion just came through this Saturday. In the mean time, the task force has been gathering and has representation from various groups across campus, including students, faculty, and administrators. They are working on creating a simple application that students will complete to help us identify their need for the funding. They have also been working on some set-up in the Ellucian Colleague system to help the College award those funds quickly to students. Joe Verkennes is also drafting a press release and an email that will go out to students meets and creates a timeline.

Dr. Culler said that the Department of Education is released guidance to schools over the past couple of weeks. They have added some restrictions to the funding to which the College must strictly adhere. The expenses must be directly related to disruptions due to COVID-19. MCCC does not have dorms or meal plans, but some students may need new computers and software, or upgrades to their computers such as camera or microphone. Dr. Culler says the task force is focused on helping students with technology for the first round of funding. The CARES Act funding also has robust reporting requirements. Once a college begins spending the funding it must begin reporting every student that receives the funding, the dollar amount the student receives, and the allowable expense the college was able to give them. This reporting happens every 30 days for the next year.

Dr. Culler's task force is paying particular attention to the legislation and guidance regarding the allowable and non-allowable uses for the funding. Last week, the Department of Education did move forward with guidance that stipulated that in order to receive these funds, students must be eligible to receive Title IV financial aid. All students must fill out a FAFSA, be a degree-seeking student, and meet all for the academic requirements required to receive a PELL Grant or Direct Loan. At MCCC that means that dual enrollment students, who also have these needs, unfortunately are excluded from the CARES Act funding.

The task force has its next meeting tomorrow. They hope to make some final decisions and also roll out student applications tomorrow. The next piece that the task force will begin to work on is to apply for the 50 percent allocation that is available for the institution. These funds can be used to help the institution recover some of the expenses incurred from moving classes to an all-online format. Institutions must completely disburse all funds to students before they can tap into the school portion.

Ms. Suzanne Wetzel, Vice President of Administration/Treasurer, stated that there are so many pieces and parts to the CARES Act. The Human Resources and Business offices are also working on the expansion of the employee side in terms of emergency sick leave and the extended Family Medical Leave Act. Linda Torbet, Director of Human Resources, and her staff are working hard to fulfill the needs of staff. Also, AJ Fischer, Director of Financial Services, has been busy working on another piece that involves 403b plans. He has put together an expansion to allow the College's distributions for employees that may need to use some of those funds. For MCCC employees and retirees, the 10 percent withdrawal penalties are waived for 2020. Employees also have the ability to take distributions and loans from their 403b plans. For retirees, the required minimum distributions have been waived through 2020.

- C. 3. b. (1) 9. President Quartey summarized his reports to the Trustees, which he sends every other week.

President Quartey commended Dr. Valerie Culler for the immense job she has done during this time and for stepping into the Interim Vice President of Student Success

and Enrollment. He also thanked Ms. Suzanne Wetzel for being in the office every day when the majority of staff members are working remotely from home. Dr. Quartey thanked Parmeshwar Coomar, Dean of Applied Science and Engineering Technology, and his staff for trying to their work manufacturing personal protection equipment to donate to local hospitals and organizations and beyond. Finally, President Quartey thanked Dr. Kimberly Lindquist, Dean off Health Sciences and Dr. Ijaz Ahmed for working to get ventilators out to the community.

Dr. Quartey announced that the College is eligible for \$1.3 million for COVID-19 relief through the CARES Act. The community college presidents continue to meet once week to determine the best practices to disburse these funds to students. The administrative offices are handling phone calls and emails from parents and students regarding the pandemic as it relates to the College. Board members received a copy of Dr. Quartey's report this morning. He also daily email updates to the campus and the Board.

Trustee Buchanan thanked Dr. Quartey for the compassion in his daily updates to the campus. She appreciates them and they give her encouragement.

President Quartey and his cabinet are considering a graduation event in December for commencement. Tracy Vogt, Registrar, is also researching virtual graduations.

- C. 3. b. (3) 10. Discussion of the President's goals and measurable objectives was postponed to the May 18, 2020 regular meeting of the Board of Trustees

4. Board Member and Committee Reports

- C. 4. a. (1) 11. Chair Dowler gave a brief overview about how Trustees are to complete the Presidential Evaluation. She explained that the evaluation is relative to Dr. Quartey's performance this school year. Dr. Quartey has provided a self-evaluation for the 2019/2020 year. Ms. Dorcey will send out blank evaluation forms within the next couple of days. Trustees are asked to complete the evaluation and return it to Ms. Dorcey by May 10th so that she can compile them for the May Board meeting. After the evaluations are in place, Ms. Dowler will appoint a subcommittee to research presidential compensation and make sure to ensure MCCC's presidential compensation is aligned with that of other similar community colleges.
- C. 4. b. (2) 12. The review of the Board self-evaluation compiled results was postponed to the May 18, 2020 regular meeting of the Board of Trustees.
- C. 4. b. (3) 13. Chair Dowler will work with Ms. Dorcey to set a date for the Board Study meeting regarding the proposed budget. The meeting should last about an hour and a half. Ms. Wetzel suggested waiting until the first week of June so that she and her team can have the most recent information on state and county funding, enrollment, and information on the delivery method for fall instruction.
- C. 4. b. (4) 14. Chair Dowler noted the upcoming regular meeting of the Board of Trustees scheduled for May 18, 2020 at 6:00 p.m.
- C. 4. b. (5) 15. *It was moved by Mr. Mason and supported by Ms. Lambrix that the meeting be adjourned.*

A roll call vote was taken as follows:

Yes (7) William H. Bruck, Florence M. Buchanan, Lynette M. Dowler,
Steve Hill, Krista M. Lambrix, Aaron N. Mason, and
Mary Kay Thayer

No (0) None

The motion carried and the meeting adjourned at 7:15 p.m.

Respectfully submitted,

Lynette M. Dowler
Chair

Aaron N. Mason
Secretary

/prd

These minutes were approved at the May 19, 2020 Special meeting of the Board of Trustees.