

MINUTES OF THE SIX HUNDRED SECOND  
MEETING OF THE BOARD OF TRUSTEES  
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT

Via Microsoft Teams Meeting  
and in the Board of Trustees Room  
Z-203, La-Z-Boy Center  
6:00 p.m., May 24, 2021

This meeting was conducted via Microsoft Teams

Present: William T. Bruck Florence M. Buchanan, Lynette M. Dowler, Steve Hill, Krista K. Lambrix, Aaron N. Mason, and Mary Kay Thayer

Also Present: Scott Behrens, Jack Burns Jr., Kevin Cooper, Valerie Culler, AJ Fischer, Allison Gallardo, Kelly Heinzerling, Rick Hubbert, Barry Kinsey, Brian Lay (Board Room), Kimberly Lindquist, Laura Manley, Joshua Myers, Dale Parker (Board Room), Tina Pillarelli, Kojo Quartey, Ryan Rafko, Jim Ross, Linda Torbet, Joe Verkennes, Suzanne Wetzel (Board Room), Quri Wygonik, Grace Yackee, and Penny Dorcey (recording secretary)

1. Chair Dowler called the meeting at 6:00 p.m. and took attendance as follows:

Present: Mary Kay Thayer – Home, Lambertville, MI; Aaron N. Mason – Home, Monroe Charter Township, Krista K. Lambrix – Hotel Capstone, University of Alabama, Tuscaloosa, AL; Florence M. Buchanan – Home, Monroe Charter Township, MI; Steven Hill, Home, Dundee, MI; Lynette Dowler – Home, Newport, MI; Trustee William Bruck – Home, Erie, MI

2. There were no delegations present.

- B. 2. a. (1) 3. *It was moved by Trustee Thayer and supported by Trustee Bruck that the following item on the Consent Agenda be approved as presented:*

B. 2. a. (1) Approval of the minutes of the regular meeting of April 26, 2021

A roll call vote was taken as follows:

Yes [6] Mary Kay Thayer, Aaron N. Mason, Florence M. Buchanan,  
Steve Hill, William T. Bruck, and Lynette M. Dowler  
No [0] None

Trustee Lambrix was not able to vote due to technical difficulties.

The motion carried.

- B. 3. a. (1) 4. Trustee Mason explained that that the College Supporter of the Year Nomination Committee needed more time to recommend a nomination. The committee will submit its nomination at the June 28<sup>th</sup> regular meeting of the Board of Trustees.

5. Ms. Dowler reminded those present that there is a five to seven-minute target for all presentations. If someone has an exception to that timeframe, they should let the President's office know in advance.

4. New Business

- B. 4. a. (1) 6. *It was moved by Mr. Mason and supported by Ms. Buchanan that the following resolution of commendation for Ms. Toni Bean be adopted:*

*WHEREAS, Ms. Toni Bean has decided to retire from her position as Accounts Receivable Clerk at Monroe County Community College, effective May 31, 2021, following 29 years of dedicated service to the College, and*

*WHEREAS, Ms. Bean has positively impacted the lives of thousands of students in Monroe County while serving in her role, and*

*WHEREAS, Ms. Bean has worked diligently to maintain an outstanding working relationship with the K-12 schools and sponsored businesses in and around Monroe County, and*

*WHEREAS, Ms. Bean has established and nurtured partnerships with organizations such as CBC Collections, Nelnet Enterprise, Michigan Works, and Monroe County Middle College, and*

*WHEREAS, Ms. Bean has graciously volunteered countless hours in support of activities such as the GIFT program, Auto Show, Family Fun Night, Commencement, Monroe County Fair, and several others, and*

*WHEREAS, Ms. Bean is a person of great character; always displaying a sense of humor and an extremely positive attitude while consistently contributing wholeheartedly to the Mission of the College, and*

*WHEREAS, Ms. Bean has proactively served on multiple committees, task forces, and work groups as part of the College’s shared governance process.*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Ms. Toni Bean for 29 years of dedicated service to the students of Monroe County Community College, its faculty and staff, and the community-at-large, and*

*THEREFORE, BE IT RECORDED, that the Board of Trustees expresses its very best wishes for her continued success, wellbeing and happiness on this Monday, May 24, 2021.*

Chair Dowler Thanked Ms. Bean for her service to the College and its students.

A roll call vote was taken as follows:

|         |  |
|---------|--|
| Yes [6] | Mary Kay Thayer Aaron N. Mason, Krista K. Lambrix, Florence M. Buchanan, William T. Bruck, Lynette M. Dowler |
| No [0]  | None   |

Trustee Hill was not able to vote due to technical difficulties.

The motion carried unanimously.

- B. 4. a. (2) 7. *It was moved by Mr. Bruck and supported by Ms. Thayer that the following resolution of commendation for Mr. Dale Parker be adopted:*

*WHEREAS, Mr. Dale Parker, has decided to retire from his position as General Maintenance Worker with Monroe County Community College, effective June 4, 2021, and*

*WHEREAS, for 20 years, he has been considered an outstanding employee who has helped to foster an excellent maintenance program in the Physical Plant, and*

*WHEREAS, in the performance of this duties he has secured a number of certifications to assist him in maintaining the College’s buildings, and*

*WHEREAS, he has served as a mentor, role model and trainer for the custodial student assistants from the Monroe County ISD Transition Center and the Project SEARCH Transition-to-Work Program, and*

*WHEREAS, he utilized his proficiency and exceptional painting skills to better the interior environment in numerous buildings on campus, and*

*WHEREAS, he has demonstrated a high level of commitment and dedication to our students, faculty, staff, and community, and*

*WHEREAS, he loyally and bravely served our nation as a member of the United States Navy for six years before being honorably discharged.*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes Mr. Dale Parker for his dedicated service and contributions to the College, our students, and the community, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, well being, and happiness on this Monday, May 24, 2021.*

Chair Dowler thanked Mr. Parker for his service to the College and to his country. She stated, “You know I, when I think about the work that our maintenance team does every single day. You take care of our home and our home is what welcomes our students every single day and in every nook and cranny of the facilities, each time I step on campus. The campus grounds are beautiful fresh, welcoming and safe. Ms. Dowler thanked Mr. Parker for his 20 years of service to the college.”

Mr. Parker thanked everyone for the retirement resolution and expressed his hope that he made everyone happy during his 20 years of work at MCCC. It’s been a pleasure. There have been good days and bad days. He commented that it has been a great time and he is very thankful. Chair Dowler remarked, “Dale, you are just one of those guys that is just a joy. When you walk into the building, you just welcome everyone. You are memorable and impressive.” Ms. Thayer added, “Dale, we’re going to miss you. Thank you for all the years, and all the hugs. I know things aren’t easy and sometimes hard, ... so thank you Dale, you will be missed.” Mr. Parker stated that he would miss everyone at the College, all the students and all the employees.

Dr. Quartey stated, “Dale, you will be missed. Dale stops by after hours quite a bit as he is cleaning and we hang out. Four years ago, when we were campaigning for the first millage, Dale and I would meet on the weekend and work all the way from Bedford to the City of Monroe. Just Dale and I and one or two students that we had. You made an impact here my friend and a personal impact on me also.” Mr. Parker responded, “I hope I made a good impact.”

A roll call vote was taken as follows:

Yes [6] Mary Kay Thayer, Aaron N. Mason, Krista K. Lambrix, Florence M. Buchanan, Steve Hill, William T. Bruck, Lynette M. Dowler

No [0] None

The motion carried unanimously.

- B. 4. a. (3) 8. *It was moved by Mr. Hill and supported by Mr. Mason that Policy 6.23, Access Control Policy for College Facilities, be approved as presented.*

Suzanne Wetzel, Vice President of Administration/Treasurer, explained that all of the changes to the Access Control Policy and procedures that the Trustees are considering for approval tonight, come from the five pillars of the maintenance and improvement millage, one of which was safety. During the millage campaign, the administration spoke to the community and the campus about enhancing and improving security across campus. The College has moved forward with many of these initiatives at a cost of about \$2.5 million to date. Some of those initiatives are, campus wide interior and exterior door access system; office suites; information services rooms, the power systems rooms, and other unique areas across campus that needed access control. Unfortunately, the budget did not allow access control to be added to every single door, but the taskforce was very purposeful and worked with consultants to determine which doors should have this control. Also added is phase one of a campus wide lockset system that covers the classrooms, labs, and information systems rooms. Phase two will include all of the other doors on campus.

Ms. Wetzel announced that, in terms of security cameras, 288 cameras have been installed on main campus and the Whitman Center. New phone systems, including exterior emergency blue phones, have been installed. There are eight blue phones on the main campus and one at the Whitman Center. A four-camera system is installed on each unit. The College has a contract with Johnson Controls, who will monitor all the systems. New elevator phones are also part of the new phone system. Johnson Controls also monitors these phones.

Ms. Wetzel noted that a cellular DAS solution to increase cellular coverage in all the buildings has been installed. John Wyrabkiewicz has worked very hard on this project, which will cover all the buildings, including the Whitman Center. The Safety Services Office has been relocated to the space that used to house the switchboard.

This area has undergone major renovations. The space has been expanded and large screens have been installed to view the rotating cameras.

Ms. Wetzel announced that the final stage of this project is the new policy and procedures that the Board is looking at tonight for access control. The policy sets the standard for why access control is important, and then the procedures how the College will manage the access control. That includes a list of when the College doors are regularly opened and also a form that is filled out and signed to get access granted to individuals. This is a major change on the campus. Over the years, access control had become too loose and people had access to some spaces that should not have had. The new policy and procedures really tightens that up so that everybody has a heightened level of security. Ms. Wetzel noted that a team of individuals on campus who worked with consultants to put this policy and its accompanying procedures together.

In answer to questions from the Trustees, Ms. Wetzel stated that the cell coverage includes all carriers. The College negotiated contracts for each individual cellular provider. Brian Lay, manager of Information Systems, explained that there is a service contract from the installer because the equipment is very unique. There is a five-year contract in the beginning for service and maintenance. As things change, the College will need to adapt as with all technologies. There is no cost from the carriers to interact with the carrier service but the College needs permission to include them. Jack Burns, Jr., added all these emergency systems are all set out of the new IT rooms that all fed off of the emergency generators. This is so that if the power goes off, we still have the means by which to maintain security and the connectivity to communicate with the students.

A roll call vote was taken as follows:

Yes [6] Mary Kay Thayer, Aaron N. Mason, Krista K. Lambrix, Florence M. Buchanan, Steve Hill, William T. Bruck, Lynette M. Dowler  
No [0] None

The motion carried unanimously.

- B. 4. a. (4) 9. *It was moved by Ms. Buchanan and supported by Ms. Lambrix that Policy 6.04, Policy for Designated Depositories for College Funds, be revised as presented.*

Suzanne Wetzel explained that the revision to this policy is routine because of the election of new officers at the April meeting. The designated depositories and signature cards have been updated so that the College can transact business with the bank.

Yes [7] Mary Kay Thayer, Aaron N. Mason, Krista K. Lambrix, Florence M. Buchanan, Steve Hill, William T. Bruck, Lynette M. Dowler  
No [0] None

The motion carried unanimously.

- C. 3. a. (1) 10. President Quartey reported the following professional staff appointment, retirements, and resignations, etc.

Professional Staff Appointment:

Kristina Henry, Experiential Learning Coordinator, effective June 7, 2021

Retirements:

Toni Bean, Accounts Receivable Clerk, effective May 31, 2021

Dale Parker, General Maintenance Worker, effective June 4, 2021

Resignations:

Denise Howe, Administrative Assistant to the Learning Assistance Lab, effective May 21, 2021

Courtney Slater, Administrative Assistant to the Registrar, effective May 20, 2021

Christopher Sweeney, Temporary Full-time Assistant Professor of Automotive Engineering, effective May 14, 2021

- C. 3. a. (2) 11. The Board received a Statement of General Fund Revenues and Expenses for the period ending April 30, 2021.

Suzanne Wetzel, Vice President of Administration and Treasurer, noted that Ms. Dorcey sent a revised schedule to the Trustees earlier today. This revised schedule includes a revised budget for state revenues. Seven of ten state appropriations payments are in and the percentages are running pretty close. “Other” revenue is down substantially due to rentals and culinary sales, which are way down as a result of the pandemic shutdown. Expenses are running right on schedule with what was anticipated year over year. Budget work continues to toward balancing the budget. Hopefully, the preliminary budget will be close by the June 2<sup>nd</sup> study meeting. Ms. Wetzel also commented that she and her team are also waiting on the conference committee coming out of the state to finalize the College’s state revenues. Currently, she is carrying the Governor’s budget, as the senate is not including a little over \$100,000 that is covered in the Governor’s budget as a one-time payment. The House has completely revised the formula, which could be good news for MCCC but it is not so good for some of our sister colleges. Last week, the state’s revenue estimating conference was last week so the house budget should follow shortly. Ms. Wetzel announced that Audit preparations have begun and AJ Fischer and his team will be meeting with the auditors soon to set up the audit schedule.

- C. 3. a. (3) 12. Quri Wygonik, Director of Institutional Research, Planning and Accreditation, and Joe Verkennes, Director of Marketing and Communications, gave an update on the Strategic plan, which includes Objective 3.5: Diversity, Equity, and Inclusion (DEI): Create a culture of Diversity Equity, and Inclusion to assure that everyone (students, employees, visitors) who comes on campus feels a sense of belonging. A copy of the objective is included in the Board Packet. The Focus is on feeling a sense of belonging based on the diverse characteristics we celebrate in everything we do at the College. There are five sub-objectives, which include tactics that are related to each of those objectives. Dr. Wygonik and Mr. Verkennes will update the Board as the objectives are completed. Some of the objectives have been completed and reviewed. Dr. Quartey and his team have hired a consultant group to work on a comprehensive DEI plan. That work is ongoing and Dr. Wygonik has been involved in those meetings with the leadership, making sure that all the plans are aligned. Dr. Wygonik asked the Board for a motion to modify the 2020-2025 Strategic Plan to include the new objectives.

Dr. Quartey added that when you look at the objective, you see the word “belonging” and that is the goal, to have everyone who comes on campus to have a sense of belonging. He recently met with the Vice President of Diversity at Jackson College and their plan is actually called Diversity, Equity, and Belonging plan. If anyone that comes to campus does not feel that sense of belonging, then we are not doing what we need to do. Linda Torbet and the Human Resources staff helped pull this Objective together, as well as the consultants who are currently working on the Taskforce for Diversity Equity and Inclusion.

Trustee Buchanan asked for an explanation of the “County-wide Diversity Committee” mentioned is sub-objective 3.5c. Dr. Quartey explained that there is a Diversity Committee that includes Diversity Committee that has been in place for several years that includes individuals from the College, DTE, La-Z-Boy, United Way, and several other county organizations. So there is a College Diversity Committee and a County-wide Diversity Committee. MCCC leads both efforts. Trustee Mason mentioned that the owner of the company (Legacy Partners of Northwest Ohio), Terry Awls, is a former graduate of MCCC.

Mr. Verkennes added that the reason he and Dr. Wygonik brought this item to the Board today is because of the addition of another objective in the plan. He mentioned that this plan continues to change and evolve. Some of the tactics have changed and some of the deadlines are changing. The Board is being asked to approve Objective 3.5 being added with its language. The Board will receive a bi-annual report out form the Strategic Plan standing committee. The first report out is scheduled for the June 28, 2021 Board meeting. Dr. Wygonik reported that the College has made great progress on all of the tactics and deadlines.

Trustee Lambrix asked individuals from ProMedica were involved in the on countywide committee. Dr. Quartey confirmed that ProMedica has been involved. For the record, Ms. Lambrix is going to reach out to staff at ProMedica to make sure they provide a connection to the College. Dr. Quartey also noted that it was the

countywide committee that brought about establishment of making Martin Luther King Day a holiday for college.

Trustee Bruck asked if there was funding in the budget for the DEI plan and what exactly is the baseline for DEI. Dr. Quarthey explained that we look at how many employees and students do we have that are of a diverse nature to see where we are and then monitor how we improve over time. In terms of the budget and what the College is paying the consultants, the fees are minimal.

Dr. Wygonik added that the taskforce is also looking at the perceived sense of belonging among students and staff as well as any other satisfaction or survey data that the College has to help establish a baseline. She met with Annika and Terry Awls to help establish measurable goals for that group. Dr. Quarthey commented that one thing the group has learned during this process is that it cannot focus on a minority and ignore the majority. Everybody has to be included.

*It was moved by Mr. Mason and supported by Ms. Thayer that the Board approve the addition of Objective 3.5 as written, to the 2020-25 Strategic Plan.*

A roll call vote was taken as follows:

Yes [6] Mary Kay Thayer, Aaron N. Mason, Krista K. Lambrix, Florence M. Buchanan, Steve Hill, William T. Bruck, Lynette M. Dowler  
No [0] None

The motion carried unanimously.

Chair Dowler thanked Dr. Wygonik, Mr. Verkennes and those who are working on the DEI plan for the College and the connection to the community. Trustee Lambrix commented that beyond teaching the faculty and staff to be friendly and to embrace diversity, equity, and inclusion, it is also promoting individuals like Christina Payne, who walks the talk and makes everyone feel like they belong. It is our own individual responsibility to walk the talk and create belonging.

- C. 3. b. (1) 13. The Board received an update on the activities of the staff council from Allison Gallardo, Administrative Assistant to the Director of Financial Aid, and Staff Council Chair.

Ms. Gallardo reported that there are about 102 full-time and part-time staff and maintenance employees on the Staff Council. This year 12 members left during the year and nine members were added. The Staff Council is one of three Councils in the Shared Governance Model. Staff Council meets regularly on the third Monday of each month to discuss topics that are of concern to any of the councils or to the campus as a whole. Staff Council deliberates, develops, and considers proposals submitted by any members of the college community to convey recommendations to the president. Staff Council also initiates, develops, and modifies proposals concerning issues surrounding college services and processes carried out by the staff. The Council deliberates, develops, and considers.

Ms. Gallardo gave a brief summary of the meeting minutes. In May 2020, Council Chair Rick Hubbert was promoted to a professional staff position at the College. Secretary Allison Gallardo volunteered for and was elected to take over as Staff Council Chair until August 2020. In August 2020, Rachel Lehr, Administrative Assistant to the Dean of Health Sciences, volunteered for and was elected to take over the duties of Secretary of Staff Council until December 2020. Due to COVID this year, their commissions have been extended. Allison will continue as chair until August 2021 and Rachel will continue until December of 2021.

Ms. Gallardo went on to report that to date, the Staff Council has met six times in the 2020-21 academic year. The members have heard six information items, and they have considered one request for input and three requests for action. A complete record of the Staff Council meeting meetings can be viewed on the Brightspace Shared Governance Organization.

Actions taken by the Council include the formation of a strategic planning taskforce and the creation of a data governance taskforce. They have no recommendations for changes at this time.

Chair Dowler thanked Ms. Gallardo for her leadership and for navigating a little one while presenting to the Board of Trustees.

- C. 3. b. (1) 14. President Quartey summarized his reports to the Trustees, which he sends every other week.

Dr. Quartey thanked the Board for their words of condolence and the gift they sent at the death of his mother. He announced that his mother will be laid to rest in early July.

The state budget has still not been resolved. MCCC could receive anywhere from 0-10 percent; however, if it receives 10 percent, other institutions will suffer. Summer classes are ongoing and credit hours slightly up. He thanked Dr. Scott Behrens, Vice President of Enrollment Management and Student Success, and his team for all the good work they are doing. Fall registration is ongoing. Dr. Quartey and his Cabinet are looking at some internal restructuring. Cajetan D’Cunha, Grant Writer, and others continue to write and submit grants. The College just received a grant from the Michigan Community College Access Network to hire a success navigator. This coming Thursday, Dr. Behrens, Mr. Verkennes, Valerie Culler, Director of Financial Aid, and Dr. Quartey are presenting on Futures for Frontliners at the Association of American Community Colleges (AACC) National Conference. Masks and social distancing are ongoing. MCCC continues to lead the community in many efforts such as CREED. Trustee Florence Buchanan and Melissa Grey, Associate Professor of Psychology, are two individuals who are leading those efforts. In terms of MCCC’s diversity programming, there is no other college doing as much. A presentation on Sikhis is scheduled for tomorrow. There is a lot happening aside from what is going on with CREED. These are College programs to ensure that MCCC is educating, enlightening, and edifying our community. Thank you for your support.

Chair Dowler commented, “Our hearts sank when you lost your mom and we know how hard it was this last year not being able to go visit her. Just know that we continue to keep you and your family in our thoughts and prayers.

15. Trustee Bruck began by giving kudos over the last year to everybody from “Dr. Kojo” to newly retired Dale Parker. He said that everyone gave an amazing effort over the last year with COVID. Trustee Bruck commented that he was overseas doing a different fight during that time but still dealing with COVID as well.

Trustee Bruck posed a request to the Dr. Quartey and his administrative staff. He asked that in the effort of trying to give full access and return investment to our students and community, if Dr. Quartey or his administrative team would report out on their plan for renewing upcoming classes in the Fall 2021, a plan for resuming in person classes this fall. Dr. Grace Yackee and the administrator will propose a plan at the June 28<sup>th</sup> Board meeting. Trustee Mason stated that it seems things happen and we cannot react until it is too late. We have jumped leaps and bounds ahead to have access to online learning. To Will’s point, if we have a comprehensive thing that maximizes access to all students, depending on their ability to be on campus, or whichever way they learn best. Some learn great online, some balance it out either way and some have to have the human interaction. Mr. Mason is looking forward to hearing more information on what the plans are but hoping it is consistent with that kind of thought.

- C. 4. a. (1) 16. The Board received an update on the Michigan Community College Association (MCCA) Board of Directors Virtual Meeting, held May 7, 2021.

Ms. Thayer noted that the meeting was very robust and packed with information. The MCCA is currently conducting a presidential search as President Michael Hansen’s term is ending soon. He has greatly improved the impact community colleges make on the legislature. He and his team are unbelievable. The summer conference is going to take place virtually. There are a group of people who are concerned about how the MCCA executive board is chosen. They have created a committee of six presidents and six trustees who are going to sit down and determine a method that works for everyone. Currently it takes six years before a member becomes president. They look to diversify the board with a mix of small and large schools. There is a push from the west side of state to come up with an entirely new formula for funding community colleges. Ms. Thayer and Dr. Quartey have concerns with this new proposal. They are going to stay on top of the issue to ensure that MCCC gets its fair share. Dr. Quartey explained that on the west side of the state there are large institutions like Lansing Community College and Grand Rapids

Community College. These institutions would benefit greatly from the new formula. Ms. Thayer added that the new formula is based more on headcount and a few other things that could make it difficult for colleges like MCCC. Ms. Thayer promised more details later.

Ms. Thayer also brought up the funding issue for Futures for Frontliners and Michigan Reconnect at the meeting. Many of the other colleges are also concerned about that. Ms. also spoke to Senator Zorn at the recent Chamber of Commerce Legislative Luncheon. Right now the Senate is looking for looking for \$300 million for Michigan Reconnect, but right now the House and the Senate have no money for Frontliners. Ms. Thayer suggested that we look for a way to offer free college with an end date. She mentioned that the budget right now for MCCA is down two percent; therefore, she does not see a raise is cost for belonging to that group. Ms. Thayer also asked that asked that everyone go to Monroe Evening News and read wonderful article about the twins from airport highs school who just received their college degrees.

Ms. Thayer added that last Monday she was on a call with the Association of Community College Trustees (ACCT) during which she gave a report as coordinator for the State of Michigan. Dr. Quartey, added that Senator Zorn mentioned that whatever money they do not get from the State they are hoping to get from the stimulus funds for Reconnect. Trustee Buchanan asked that with the proposed changes, how the voting process works for the MCCA? Ms. Thayer explained that there is one president and one trustee from each college, but they only get one college vote. There are 26 community colleges. Institutions on the west side of the state are working very hard with some of the legislators of East Lansing to make changes that benefit them.

C. 4. b. (2) 17. Chair Dowler explained that the Board retreat will take place once the Trustees can meet in-person. She is looking at a September/October timeframe. Ms. Dowler has secured a facilitator who is going to provide services at no change to us. She will be conducting individual interviews with each Board member and then the group will come together to learn about teamwork and individuality and how the group can bring those strengths together as a team. Ms. Dorcey will look at dates for a Saturday morning or perhaps four hours in the evening and then poll the trustees for final date.

18. Ms. Dowler requested “In-county Rates for Non-resident Employees of County Businesses” be included on the June agenda. Trustee Lambrix and Cahir Dowler will lead that discussion.

C. 4. b. (3) 19. Chair Dowler noted the upcoming events.

20. Ms. Dowler announced that the June 2<sup>nd</sup> study meeting would take place via Microsoft Teams and that she would and possibly consider coming back together for an in -person meeting on June. Trustees are asked to please notify Ms. Dorcey if you plan to attend the meeting in person as seating is limited due to the social distancing requirements and she may have reserve a larger room.

Chair Dowler requested that Dr. Quartey and Ms. Dorcey send out the mask and social distancing protocols in writing to the Board.

C. 4. b. (4) 21. *It was moved by Ms. Lambrix and supported by Mr. Bruck that the meeting be adjourned.*

A roll call vote was taken as follows:

|         |   |
|---------|---|
| Yes [6] | Mary Kay Thayer, Aaron N. Mason, Krista K. Lambrix, Florence M. Buchanan, Steve Hill, William T. Bruck, and Lynette M. Dowler |
| No [0]  | None  |

The motion carried and the meeting adjourned at 7:09 p.m.

Respectfully submitted,



Lynette M. Dowler  
Chair

Aaron N. Mason  
Secretary

/prd

These minutes were approved at the June 24<sup>th</sup> regular meeting of the Board of Trustees.