

MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES
OF THE MONROE COUNTY COMMUNITY COLLEGE DISTRICT

Board of Trustees Room, Z203
La-Z-Boy Center
5:00 p.m., March 18, 2013

Members present: William J. Bacarella Jr., Joseph N. Bellino Jr., William H. Braunlich, James DeVries, Marjorie A. Kreps, Linda S. Lauer, Mary Kay Thayer

Members absent: None

Also present: David Nixon, Suzanne Wetzel, Randy Daniels, Molly McCutchan, Deb Beagle, Rebecca Libstorff, Jim Blumberg, Josh Myers, Valerie Culler, Penny Dorcey-Naber, Mark Hall, Brian Lay, Tom Scheer, Mark Naber, David Waggoner, Paul Hedeem, Bryan Rorke, Jean Ford, Elizabeth Raymond, Dan Hamman, Joe Verkennes, Pat Nedry, Danielle Portteus, and Victoria McIntyre (recording secretary)

1. Chair Bacarella called the meeting to order at 5:00 p.m. The purpose of the meeting was for review, discussion and adoption of: 1) Official Presidential and College Profile; and 2) Presidential Search Announcement.
2. David Waggoner, Monroe County Community College Faculty Association representative to the presidential search committee, addressed the board. He noted that the time frame of information regarding recent presidential search documents being communicated could have limited faculty participation due to the fact that they were on spring break for a week. He also had questions regarding the minimum qualifications of the prospective president.

William Braunlich, Chair of the Presidential Search Committee, recognized the concerns of faculty. He explained that the college is working with the Association of Community College Trustees (ACCT) in the search and that efforts to accommodate schedules, solicit input, and meet deadlines is being made at each step. He also stated that the 16 internal and external stakeholders as well as ACCT and all trustees are valuable contributors to the proprietary non-delegable governmental function of the MCCC Board to select semi-finalists and ultimately a new president.

3. As a significant step in developing the presidential profile document, the Board solicited review and comments on the presidential profile and "About the College" documents. Comments were to be sent directly to the Association of Community College Trustees, the college's presidential search consultant. Results of comments received by ACCT were discussed – specifically minimum qualifications. ACCT reported that although solicited comments indicated earned doctorate and post-secondary classroom teaching experience be required, the predominant position of most community colleges looking for new presidents set minimum qualifications as "preferred" as opposed to "required." ACCT suggests "highly preferred" as a compromise and to allow for a broader range of candidates.

It was moved by Mrs. Thayer and seconded by Mr. Braunlich that minimum qualifications for both earned doctorate from a regionally accredited institution and post-secondary classroom teaching experience be “highly preferred.”

Trustee Lauer suggested successful administrative experience be a requirement also.

The motion was amended by Mrs. Thayer and seconded by Mr. Braunlich that minimum qualifications for earned doctorate from a regionally accredited institution, post-secondary classroom teaching experience, and successful administrative experience in a community college, university or comparable institution be “highly preferred.”

The motion carried.

At the request of the board subcommittee that was formed to direct the presidential search activities, a “College Profile” was drafted. Joe Verkennes, Director of Marketing compiled information as directed by the subcommittee. Information included in the document was gleaned from existing college materials. A draft was sent out to all college email users for comment. Based on the information received, ACCT recommended no changes. Mr. Braunlich noted that the document is a work-in-progress.

It was moved by Mr. Braunlich and seconded by Mrs. Kreps that the college profile, as a work-in-progress with room for enhancements, be approved.

The motion carried.

Mr. Braunlich presented a draft of the presidential profile. The first section, “Opportunities and Challenges” was discussed. The last item, “Achieve a mutuality of effort and collaboration which will translate into a successful millage campaign” was added by ACCT. In light of budgetary constraints, a millage campaign may need to be run. It is an important piece of information for a prospective applicant. Trustee DeVries asked that the words “with all stakeholders” be added after the word “collaboration”.

It was moved by Mr. Braunlich and seconded by Mrs. Thayer that the “Opportunities and Challenges,” including the phrase “with all stakeholders” in the last item, be approved.

The motion carried.

The second section of the presidential profile, “Leadership Qualities and Characteristics” was reviewed.

It was moved by Mr. Braunlich and seconded by Mrs. Kreps that “Leadership Qualities and Characteristics” be approved as presented.

The motion carried.

Joe Verkennes presented an overview of the ad campaign for the presidential search. Using the ACCT branding, the ad will be posted in a combination of print and online media as well as the ACCT and MCCC websites. A link to a presidential search page on the MCCC website will include comprehensive information with photos, videos and links to other pages on the website. Inclusion of as much information about the college and the community as possible will allow an interested candidate a broad view of the college and the community.

Mr. Braunlich presented the composition of the presidential search committee. Each invitation extended to external stakeholders (5) was accepted.

It was moved by Mrs. Thayer and seconded by Mrs. Kreps that the meeting be adjourned.

The motion carried, and the meeting was adjourned at 5:55 p.m.

Respectfully submitted,

William J. Bacarella Jr.
Chair

Linda Lauer
Secretary

Vdm

These minutes were approved at the April 22, 2103 Board of Trustees meeting.