

BOARD OF TRUSTEES  
MONROE COUNTY COMMUNITY COLLEGE  
MONROE, MICHIGAN 48161  
(734) 242-7300, Ext. 4311

Board of Trustees Room, Z-203  
La-Z-Boy Center  
6:00 p.m., November 27, 2017

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item. Pulled agenda items will be discussed as “New Business” items after the consent agenda has been approved.)

B. 2. a. (1) Approval of the October 23, 2017 regular meeting minutes and the November 14, 2017 5:30 p.m. and 6:00 p.m. special meetings.

B. 2. a. (2) Retirement Resolution – Dr. Joanna Sabo

Recommended Motion: *That the following resolution of commendation for Dr. Joanna Sabo be adopted:*

*WHEREAS Dr. Joanna Sabo has decided to retire from her position as Professor of Political Science with Monroe County Community College, effective December 15, 2017, and*

*WHEREAS Dr. Sabo has been an outstanding contributor at Monroe County Community College for 25 years, first as an adjunct professor, then Dean of the Business Division, and most recently as a valued professor in the Humanities and Social Sciences Division, and*

*WHEREAS Dr. Sabo, as Dean of the Business Division, worked with faculty to*

*establish several new programs in the CIS area, and while a dean did facilitation work for the college, including leading sessions for Leadership Monroe, the ISD, and the Monroe County Opportunity Program, and*

*WHEREAS Dr. Sabo, as political science faculty member, created three new courses (POLSC 150, 211, and 221), and updated others, and was in 1998 the first faculty member to use the internet to teach a blended course, and in 1999 published a supplemental textbook for American Government with Prentice Hall (later with Kendall Hunt), which after five editions is still in use, and*

*WHEREAS Dr. Sabo took dozens of students on many occasions to the United Nations Headquarters in New York, along with countless other field trips across the United States and Michigan, including the Dali Lama's presentation at the University of Michigan in 2008, and developed a model and successful Study Abroad Program that has helped take hundreds of students and community members across the globe, and*

*WHEREAS Dr. Sabo served as the first chairperson for the Faculty Council and as both a board member and the Campus Coordinator for the Midwest Institute for International and Intercultural Education and developed the Global Studies Degree Designation which encourages and awards students for following a globalized curriculum, and*

*WHEREAS Dr. Sabo won a Fulbright Scholar award to Southeast Africa in 2001, began the International Studies Club in 2008, and helped the club organize uncounted events, on campus and off, including the award winning Religious Tolerance Panel in 2016, and*

*WHEREAS Dr. Sabo has been nominated for MCCC's Outstanding Faculty Award every year and named Outstanding Faculty in 2001 and 2016, and, as an award winning faculty member, has motivated, inspired, and guided thousands of students, both in traditional classrooms and on study abroad trips, introducing students to the power of political thinking and political literacy, helping students to become functional and informed citizens and happy and prosperous members of our community,*

*THEREFORE, BE IT RESOLVED that the Board of Trustees recognizes Dr. Joanna Sabo for her dedicated service and contributions to her students and her community, and*

*BE IT DECIDED that by the President's recommendation, Dr. Sabo shall hereby be granted faculty emeritus status, and*

*BE IT RECORDED that the Board of Trustees wishes for Dr. Sabo continued success, good health, and happiness on this day, November 27, 2017.*

- B. 2. a. (3) Authorization for President to Execute a First–year Probationary Professional Staff Contract

Recommended Motion: *“that the Board authorizes the President to execute a probationary contract for the following professional staff member:*

*Carly Swartz, Academic Skills Coordinator, Upward Bound  
One-year Probationary Contract  
Effective November 29, 2017 to November 28, 2018.”*

- B. 2. a. (4) Authorization for President to Execute a First–year Probationary Faculty Contract

Recommended Motion: *“that the Board authorizes the President to execute a probationary contract for the following Faculty member:*

*Michael Snyder, Associate Professor of Political Science  
First-year Probationary Contract  
Effective January 2, 2018 to January 1, 2019.”*

- B. 2. a. (5) Authorization for President to Execute a First–year Probationary Faculty Contract

Recommended Motion: *“that the Board authorizes the President to execute a probationary contract for the following Faculty member:*

*Angela Prush, Director of Clinical Education/Instructor Respiratory Therapy  
First-year Probationary Contract  
Effective January 2, 2018 to January 1, 2019.”*

- B. 2. a. (6) Authorization for President to Execute First–year Probationary Faculty Contract

Recommended Motion: *“that the Board authorizes the President to execute a probationary contract for the following Faculty member:*

*Helen Stripling, Respiratory Therapy Instructor  
First-year Probationary Contract  
Effective January 2, 2018 to January 1, 2019.”*

- B. 2. a. (7) Authorization for President to Execute First–year Probationary Administrative Contract

Recommended Motion: *“that the Board authorizes the President to execute a probationary administrative contract for the following administrator:*

*Ijaz Ahmed, Director of Respiratory Therapy*

*First-year Probationary contract  
Effective January 5, 2018 to June 30, 2018.”*

B. 2. a. (8) Proposed Revision, Policy 4.01, College Calendar

Recommended Motion: *“that the Board approve Policy 4.01, College Calendar, as presented.”*

B. 2. a. (9) Request for Extension on Strategic Plan

Recommended Motion: *“that the Board grant the President an extension of the 2014/2017 Strategic Plan to allow for completion of the 2018/2021 Strategic Plan.”*

3. Old Business

None

4. New Business

a. Written

b. Verbal

C. Information and Proposals

1. Delegations

2. Non-staff Communications and Reports

C. 2. a. (1) Contribution announcement for the Welding Center of Excellence from Nexus Gas Transmission (Molly Luempert-Coy (DTE))

3. President and Staff

C. 3. a. (1) Staff Appointments, Faculty Contracts, Resignations, Retirement, etc.

Staff Appointment:

Carly Swartz, Academic Skills Coordinator, Upward Bound, effective November 29, 2017 to November 28, 2018 (one-year probationary contract – professional staff)

1<sup>st</sup> Year Probationary Faculty Contracts:

Michael Snyder, Associate Professor of Political Science, effective January 2, 2018 (replacing Joanna Sabo)

Angela Prush, Director of Clinical Education Respiratory Therapy Program, effective January 2, 2018 (replacing Shane Spaulding)

Helen Stripling, Respiratory Therapy Instructor, effective January 2, 2018 (new position)

1st Year Probationary Administrator Contract:

Dr. Ijaz Ahmed, Director of Respiratory Therapy, effective January 5, 2018 to June 30, 2018 (replacing Nicholas Prush)

Resignations:

Antonio Cerroni, Construction Management Instructor, effective October 23, 2017  
Deminique Heiks, Criminal Justice Instructor, effective December 15, 2017

Retirement

Joanna Sabo, Professor of Political Science and Business Management, effective December 15, 2017

- C. 3. a. (2) The Board received a note of thanks from Derek and Bertha Roberts for the flowers and music box sent at the birth of their daughter, Naomi (enclosure)
- C. 3. a. (3) Statement of General Fund Revenues and Expenses for the Period Ending October 31, 2017 (enclosure - Board members only)
- C. 3. a. (4) Audit Report 2016-17 (Board members only – delivered under separate cover) (Wetzel, Hehl)
- C. 3. a. (5) MCCC Annual Report for 2016-17 (delivered under separate cover) (Verkennes)
- C. 3. a. (6) East and West Technology Building Concept Plan (Wetzel, Burns)
- C. 3. b. (1) President's Report

4. Board Member and Committee Reports

C. 4. b. (1) 2017 Upcoming Events

December 6, 6:00 p.m. – Sixth Annual REDS, WHITES AND BLUES – The Cellar

December 6, 7:30 p.m. – Agora Chorale and the John Tyner Chorale Concert – Meyer Theater

December 9, 7:30 p.m. – Adrian Symphony Concert – Meyer Theater

December 11, 7:30 p.m. – Symphony Band Concert – Meyer Theater

December 13, 12:00 p.m. – Staff Holiday Luncheon – LZB Atrium

2018 Upcoming Events

January 20, 7:30 p.m. – Classic Albums Live: Pink Floyd – The Wall

**January 22, 6:00 p.m. – Board of Trustees Regular Meeting**

January 22, 7:00 p.m. – MCCC's Prelude Children's Chorus

D. Adjournment

**If you have a disability and need special accommodations, please contact the Human Resources Office at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI**