**Campus Emergency: Lockdown, Evacuation, or Relocation Decisions**

1. **Do students/staff need to move?**
   - Yes: **Is campus safe?**
     - Yes: Move students/staff to designated area.
     - No: Move to alternative location**.
2. **Is offsite* safe?**
   - Yes: Move students/staff to offsite location.
   - No: Continue to hold in place.
3. **Is remote* shelter needed?**
   - Yes: Initiate remote relocation plans.
   - No: Start release procedures.

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* "Offsite" means off the campus but in vicinity.
"Remote" means a location further from the campus than offsite location.
** Be sure to prepare primary and secondary evacuation routes in advance.