

# Monroe County Community College Dual Enrollment Application Steps for Dual Enrollment

1. Discuss your plans with your parents.
2. Meet with your high school counselor **and**
  - Take the MCCC placement test **or** submit **ACT or SAT** scores.
  - Submit with high school transcripts to MCCC with the application and all of your test scores.

**Admission to the college is based upon high school performance (GPA of 2.5 or higher) and Placement test or ACT/SAT scores.**

**\*Students with an I.E.P. should contact the Learning Assistance Lab at MCCC @ 734.384.4167.\*  
Course selection is limited by the high school, Monroe County Community College, and availability of course desired.**

Name \_\_\_\_\_ SSN or MCCC ID # \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Phone **(required)** \_\_\_\_\_

Date of Birth \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

High School \_\_\_\_\_ Current Grade \_\_\_\_\_ Grad Year \_\_\_\_\_

Emergency Contact Name \_\_\_\_\_ Emergency Contact Phone \_\_\_\_\_

**To be completed by high school representative:**

**Subject** \_\_\_\_\_ **Course number** \_\_\_\_\_ **Section** \_\_\_\_\_ **Credits** \_\_\_\_\_

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**Semester Requested:** Fall \_\_\_\_\_ Winter \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_

High School GPA \_\_\_\_\_ (2.5 or higher)

PAID FOR BY SCHOOL DISTRICT \_\_\_\_\_ **YES** \_\_\_\_\_ **NO** (UP TO THE STATE'S DUAL ENROLLMENT SCHOOL PAID AMOUNT)

*The high school student identified above is recommended and approved for the course(s) and semester requested. This student has been counseled and determined eligible according to the guidelines stated in the Post- Secondary Enrollment Options Act.*

**School authorization** \_\_\_\_\_ **Date** \_\_\_\_\_

PLEASE MAKE COPIES PRIOR TO SUBMITTING FORM

MCCC has my permission to release academic information and/or grades to the high school and/or parents or guardians.

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_

Signature of Parent or Guardian \_\_\_\_\_

It is the student's responsibility for dropping or withdrawing from class. Please contact your high school counselor **before** dropping or withdrawing from any class. If you do not attend class, you will receive a permanent failing grade.

**FOR MCCC USE ONLY:**

Approved by \_\_\_\_\_ Date \_\_\_\_\_