

BOARD OF TRUSTEES  
MONROE COUNTY COMMUNITY COLLEGE  
MONROE, MICHIGAN 48161  
(734) 242-7300, Ext. 4311

Board of Trustees Room  
La-Z-Boy Center, Z203  
7:00 p.m., February 23, 2015

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

- a. Approval of minutes for the regular meeting of January 26, 2015
- b. Polling of audience for delegation recognition

2. Old Business

3. New Business

- a. Written
- b. Verbal

B. 3. a. (1) Board Authorization for President to Execute Continuing Faculty Contracts to Administrators (enclosures)

Recommended motion: *“that the Board authorizes the President to execute the following continuing faculty contract per Policy 2.31*

*Paul Hedeem, Dean of Humanities/Social Sciences, effective April 30, 2015.”*

B. 3. a. (2) Authorization for President to Execute Probationary Professional Staff Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a probationary contract for the following professional staff member:*

*Rouzbeh Oskui, Automotive Service Program Coordinator*

*One-year Probationary Contract  
Effective February 11, 2015 to February 10, 2016.”*

- B. 3. a. (3) Proposed Revision of Policy 4.01, College Calendar (enclosure)

Recommended motion: *“that Policy 4.01, College Calendar, be approved as presented.”*

- B. 3. a. (4) Proposed Revision of Policy 2.22, Scheduled Paid Holidays and Scheduled Paid Vacation Days (enclosure)

Recommended motion: *“that Policy 2.22, Scheduled Paid Holidays and Scheduled Paid Vacation Days, be approved as presented.”*

- B. 3. a. (5) Proposed Revision of Policy 6.04, Designated Depositories (enclosure)

Recommended motion: *“that Policy 6.04, Designated Depositories, be approved as presented.”*

C. Information and Proposals

1. Delegations

2. Non-staff Communications and Reports

- C. 2. a. (1) Student Government Report (Student Government Representative)

3. President and Staff

- C. 3. a. (1) Letter of thanks from Mary Lyons and family for the support and sympathy at the passing of her father, Robert C. Freeman (enclosure)

- C. 3. a. (2) Letter of thanks from Penny and Brian Bodell and family for the support and memorial gift given at the passing of Brian’s father, Bernard Bodell (enclosure)

- C. 3. a. (3) Letter of thanks from Josh and Sheila Myers for the flowers sent at the birth of their son, Luke (enclosure)

- C. 3. a. (4) Letter of thanks from Cindy Yonovich and family for the condolence letter and memorial gift given at the passing of her mother (enclosure)

- C. 3. a. (5) Staff Appointments, Contract Renewals, etc.

Staff Appointments

Renee Drouillard, Administrative Assistant to the Director of Workforce Development, effective February 9, 2015, (transfer replacing Annette Kiebler)

Kelly Scheer, Administrative Assistant to the Dean of Business Division, effective February 2, 2015, (replacing Becky Leonhardt)

Rouzbeh Oskui, Automotive Service Program Coordinator, effective 2/11/2015

Administrative Contract Renewal

Paul Hedeem, Dean of Humanities/Social Sciences, effective July 1, 2015 – June 30, 2016

Continuing Faculty Contract for Administrator

Paul Hedeem, Dean of Humanities/Social Sciences, effective April 30, 2015

Probationary Administrative Contract Renewals

Jack Burns, Director of Campus Planning and Facilities, third-year probationary contract, effective 7/1/15-6/30/16

Continuing Faculty Contracts

Michelle Schwartz, Assistant Professor of Nursing

3<sup>rd</sup> Year Probationary Faculty Contracts

Lindi McClure, Assistant Professor of Practical Nursing

Bradley Hesser, Associate Professor of Graphic Design

2<sup>nd</sup> Year Probationary Faculty Contracts

Michael Fuertes, Associate Professor of Chemistry

Deminique Heiks, Instructor of Criminal Justice

C. 3. a. (6) Statement of General Fund Revenues and Expenses for the Period Ending January 31, 2015 (enclosure - Board members only)

C. 3. a. (7) Procedure 3.12(f), General Education (enclosures) (Yackee)

C. 3. a. (8) Procedure 3.13, Degree Program Requirements (enclosure) (Yackee)

C. 3. b. (1) President's Report (Quartey)

C. 3. b. (2) Foundation Report (Myers)

4. Board Member and Committee Reports

C. 4. b. (1) Report on ACCT National Legislative Summit in Washington DC (Thayer)

C. 4. b. (2) Upcoming Events

February 28, 7:00 p.m. – 28<sup>th</sup> Annual Black History Month Blues Series Concert

March 7, 7:30 p.m. – Gilbert Gottfried Concert

March 12-13 – MCCA Board of Directors – Oakland Community College  
March 17, 10:00 a.m., 1:00 p.m. and 7:00 p.m. – Click Clack Moo  
**March 23, 7:00 p.m. – Board of Trustees Regular Meeting**  
March 24, 8:30 a.m. – Phi Theta Kappa Awards Luncheon, Lansing  
March 24, 6:30 p.m. – Phi Theta Kappa Recognition Ceremony  
March 27, 7:30 p.m. – River Raisin Ragtime Review  
April 11-12 – Antique Show at MCCC  
April 18-21 – AACC Convention, San Antonio, TX  
April 13, 7:30 a.m. – The Foundation Board of Directors Meeting  
April 18, 7:30 p.m. & April 19 – And Away We Go, A Performance by MCCC’s  
    Inside Out Dance Ensemble  
April 22, 11:30 a.m. – Culinary Commencement  
April 29, 6:30 p.m. – Honors Reception  
April 23 – Community College Day, Lansing  
**April 27, 7:00 p.m. – Board of Trustees Regular Meeting, Whitman Center**  
April 27, 7:30 p.m. – Symphony Band Concert  
April 28, 7:30 p.m. – Agora Chorale Concert  
May 1, 7:00 p.m. – MCCC Commencement  
May 4, 7:00 p.m. – MCCC Prelude Children’s Chorus

D. Adjournment

**If you have a disability and need special accommodations, please contact the Office of Corporate and Community Services at least five business days before the scheduled meeting by calling (734) 384-4127, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI**