

BOARD OF TRUSTEES  
MONROE COUNTY COMMUNITY COLLEGE  
MONROE, MICHIGAN 48161  
(734) 242-7300, Ext. 4311

Whitman Center  
7777 Lewis Avenue, Temperance, MI  
7:00 p.m., April 27, 2015

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

- a. Approval of minutes of regular meeting of March 23, 2015 and the special meeting of April 7, 2015
- b. Polling of audience for delegation recognition

2. Old Business

3. New Business

- a. Written
- b. Verbal

B. 3. a. (1) Proposed Adoption of the Monroe County Community College Strategic Plan (enclosure)

Recommended motion: *“that the 2014-2017 Monroe County Community College Strategic Plan be adopted as presented.”*

B. 3. a. (2) Proposed Adoption of Policy 1.60, MCCC Mission Documents (enclosure)

Recommended Motion: *“that Policy 1.60, MCCC Mission Documents, be adopted as presented.”*

B. 3. a. (3) Authorization for President to Execute Probationary Professional Staff Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a probationary contract for the following professional staff member:*

*Susan Byrnes, Coordinator of Financial Aid Operations  
One-year Probationary Contract  
Effective April 1, 2015 to March 31, 2016.”*

B. 3. a. (4) Retirement Resolution – Lana Shryock

Recommended Motion: *“that the following resolution of commendation for Ms. Lana Shryock be adopted:*

*WHEREAS, Ms. Lana Shryock has decided to retire from her position as Professor of Computer Information Systems with Monroe County Community College, effective May 2, 2015, and*

*WHEREAS, she has been an outstanding employee of the college for 22 years, and as a dedicated professor developed innovative, unique and cutting edge curriculum in the field of Computer Information Systems Applications, specifically shepherding a new era in computing education by bringing 9 new programs and 16 new courses to the College in 1999-2000, and*

*WHEREAS, she has developed relationships, motivated, inspired, and guided thousands of students to become happy, successful and prosperous members of our society, and*

*WHEREAS, during those years she has demonstrated a high level of professional expertise and dedication through numerous memberships in professional organizations, participation in conferences, and other activities which advance her abilities, and*

*WHEREAS, she has always been a vital and influential member of many college committees including HLC Self-Study teams, standing committees - chairing the Curriculum Committee, special task forces, and hiring committees, and has guided numerous program reviews at MCCC, and*

*WHEREAS, she organized and lead multiple active and important program advisory boards in the CIS programs areas, and*

*WHEREAS, she is an outstanding example of what a highly talented, “master” teacher represents as demonstrated through her classroom preparation and presentation skills, and online course development, and*

*WHEREAS, she has always been a wonderful example of style and professionalism, always projecting an image to be emulated by her students, and*

*WHEREAS, she has been a wonderful friend, influential and valued member of the Business Division for over twenty years,*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Ms. Lana Shryock for her dedicated service and contributions to the College, our students, and the community, and*

*THAT IT BE FURTHER RESOLVED, that by the President's recommendation, Ms. Lana Shryock shall hereby be granted faculty emeritus status, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for her continued success, wellbeing and happiness on this 27th day of April, 2015."*

B. 3. a. (5) Retirement Resolution – Bonnie Boggs

*Recommended motion: "that the following resolution of commendation for Ms. Bonnie Boggs be adopted.*

*WHEREAS, Ms. Bonnie Boggs, BS, RRT, has decided to retire from her position as Director of Respiratory Therapy effective June 30, 2015, and*

*WHEREAS, she has served as the program's director since its inception in 1981, and*

*WHEREAS, she has developed and maintained a curriculum that is associated with outstanding success for hundreds of students in the field of respiratory care, many of whom continue to provide excellent patient care to citizens in the surrounding area, and*

*WHEREAS, she has been instrumental in maintaining full program accreditation through the Commission on Accreditation for Respiratory Care (CoARC), and*

*WHEREAS, she has created and supervised the cardiopulmonary resuscitation training program on campus, offered to countless health occupation students and professionals in and around the Monroe County area, and*

*WHEREAS, she has created and facilitated the popular "Dissection Program," an impactful service-learning project for respiratory therapy program students aimed at educating Monroe County youths on the impact of smoking and respiratory health, and*

*WHEREAS, she has been a role model and mentor for respiratory therapy educators who share her passion for the highest degree of excellence in graduate therapists, and*

*WHEREAS, based on her outstanding service in the area of respiratory therapy education, she has received the “2013 Lifetime Member Award” through the Michigan Society of Respiratory Care, and*

*WHEREAS, due to her leadership and passion for teaching, the MCCC Respiratory Therapy Program has received the “Distinguished RRT Credentialing Success Award” for outstanding student achievement on the registry exam and meeting or exceeding accreditation thresholds, and*

*WHEREAS, she has served as a leader and mentor for many on campus, serving as an active member of many college committees and fulfilling the role of interim dean within the Health Sciences Division, and*

*WHEREAS, she has worked diligently to advance the Respiratory Therapy Program and its students within the community and profession, and*

*WHEREAS, she has remained a consummate supporter of the interests of students at Monroe County Community College, dedicating countless hours advising, counseling, and supporting them in their successes, and*

*WHEREAS, she is highly regarded for her unwavering dedication to the success of Monroe County Community College as an institution of higher education.*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Ms. Bonnie Boggs for her dedicated service and contributions to the College, our students, and the community, and*

*THAT IT BE FURTHER RESOLVED, that by the President’s recommendation, Ms. Bonnie Boggs shall be hereby granted faculty emeritus status, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for her continued success, well-being, and happiness on this Monday, April 27, 2015.”*

B. 3. a. (6) Retirement Resolution – Cheryl Kehrer

Recommended Motion: *“that the following resolution of commendation for Mrs. Cheryl Kehrer be adopted.*

*WHEREAS, Cheryl Kehrer has decided to retire from her position as Professor of Counseling with Monroe County Community College, effective May 31, 2015, and*

*WHEREAS, she has long been considered an exemplary counselor who has effectively advised, mentored, and established outstanding rapport with students for the past 29 years, and*

*WHEREAS, during those 29 years she has effectively served as the College liaison to the Monroe County High School Counselors Association by creating lasting professional connections with the K-12 districts throughout Monroe County and surrounding area, and*

*WHEREAS, she has diligently served as the Phi Theta Kappa, Tau Omicron advisor by promoting and honoring academic excellence with community colleges throughout the nation by organizing and holding elegant initiation ceremonies to recognize the College's best and brightest, and*

*WHEREAS, she has helped many students attain gainful employment while providing insightful expertise by developing and delivering mock interviews and reviewing resumes on an individual basis and/or in two-day presentations, and*

*WHEREAS, she has annually developed a comprehensive list of activities, outcomes, and successes to share while recruiting students at high schools, employment and college fairs, and local and regional events, and*

*WHEREAS, she has provided outstanding service to students, colleagues and the community by serving and actively participating on a countless number of committees, panels, work groups, and advisory teams, and*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Mrs. Cheryl Kehrer for her dedicated service and contributions to the College, our students and the community, and*

*THAT IT BE FURTHER RESOLVED, that by the President's recommendation, Cheryl Kehrer shall hereby be granted faculty emeritus status, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for her continued success, well-being, and happiness on this April 27, 2015."*

B. 3. a. (7) Retirement Resolution – Donald Kehrer

*Recommended Motion: "that the following resolution of commendation for Mr. Donald Kehrer be adopted.*

*WHEREAS, Donald Kehrer has decided to retire from his position as Assistant Professor of Automotive Engineering Technology with Monroe County Community*

*College, effective May 31, 2015, and*

*WHEREAS, he has long been considered an outstanding and caring professor who has taught and developed excellent curriculum in the field of Automotive Engineering Technology for 37 years and helped hundreds of students earn a livelihood by teaching them the science of Automotive Engineering Technology, and*

*WHEREAS, during those 37 years he has demonstrated a high level of professional competence, involvement and dedication through memberships in the Society of Automotive Engineering (SAE), and*

*WHEREAS, he expended considerable time and effort to secure much needed resources for the College including donated equipment and supplies, grants and scholarships, and business and industry support, and*

*WHEREAS, he has been a vital and influential member of many committees at MCCC including, and most recently, the Academic Review Committee, and*

*WHEREAS, he has been a trusted friend and important member of the Applied Sciences and Engineering Technology for 37 years,*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Mr. Donald Kehrer for his dedicated service and contributions to the College, our students and the community, and*

*THAT IT BE FURTHER RESOLVED, that by the President's recommendation, Donald Kehrer shall hereby be granted faculty emeritus status, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, wellbeing and happiness on this April 27, 2015."*

B. 3. a. (8) Alumnus of the Year – Carrie E. Nartker

Recommended motion: *“that the following resolution of commendation be adopted:*

*WHEREAS, Dr. Carrie Nartker, associate professor of English, has been an outstanding member of the Monroe County Community College faculty since joining the Humanities and Social Sciences Division in 2006, and has shown exemplary service to the college and distinction in her chosen field, and*

*WHEREAS, she is a 1996 graduate of Monroe County Community College and continued her education, later earning a bachelor of arts in English and a master of*

*arts from the University of Toledo, as well as a doctorate in English literature with a cognate in gender studies from Wayne State University, and*

*WHEREAS, as a student at MCCC she was highly involved in student support services, serving as a supplemental instruction leader and a Writing Fellow, and*

*WHEREAS, she has consistently taught a full course load of classes including Creative Writing, Women's Studies, English Composition and Developmental English, all while serving as a vital force in her academic division in curriculum development and providing critical direction in the developmental education program at MCCC, and*

*WHEREAS, in addition to serving on the Developmental Education Committee at MCCC, she also served on the Higher Learning Commission Accreditation Subcommittee for Criterion Two, "Preparing for the Future," and*

*WHEREAS, for the last eight years, she contributed her time and energy, including the last five as co-chair, to the community's highly successful "One Book, One Community" program, which promotes the value of reading by recommending a compelling book that links community members in a common conversation through readings, group discussions, programs and other events, and*

*WHEREAS, she possesses a tireless work ethic, is highly dedicated to both her profession and the community, and is a woman of great character and integrity who exemplifies the best of Monroe County Community College.*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes and congratulates Dr. Carrie Nartker on her accomplishments and accolades, and*

*THAT IT FURTHER BE RESOLVED, that the Board of Trustees honor her with the 2015 Monroe County Community College Alumnus of the Year Award and expresses its sincere gratitude and appreciation on this Monday, April 27, 2015."*

B. 3. a. (9) College Supporter of the Year – Eli Oklejas

Recommended motion: *"that the following resolution of commendation be adopted:*

*WHEREAS, Fluid Equipment Development Company (FEDCO) was founded in Monroe, Michigan in 1997 to develop new fluid machinery to reduce the cost of reverse osmosis desalination. The results included patented concepts, highly integrated design, superior production software, and sophisticated manufacturing processes, which culminated into several lines of energy recovery turbines and high-pressure feed pumps uniquely suited for seawater reverse osmosis desalination, and*

*WHEREAS, Mr. Oklejas represents a new generation of entrepreneurs – following in the footsteps of the founders of world-class ventures such as La-Z-Boy and Monroe Auto Equipment – who exhibit an unwavering dedication to the Monroe community, and*

*WHEREAS, FEDCO and its founder and president Eli Oklejas are steadfast supporters of Monroe County Community College, demonstrating a vision for the future that begins with an educational foundation, and*

*WHEREAS, Mr. Oklejas and FEDCO have invested in Monroe, not only through machinery and facilities, but also through the promotion of education, believing that it is the longest and most important investment his company can make, and*

*WHEREAS, on April 30, 2014 FEDCO affirmed its steadfast support for education by endowing the FEDCO Science & Technology Scholarship with an initial gift of \$20,000. FEDCO has pledged an additional \$100,000 over the next four years to grow the scholarship. This scholarship will benefit at least two students per year enrolled in the Applied Science and Engineering Technology Division in perpetuity, and*

*WHEREAS, the North Wing of the MCCC Career Technology Center is named in honor of FEDCO in recognition of a generous \$80,000 gift to the Realizing the Vision, Powering the Workforce of Tomorrow Capital Campaign, and*

*WHEREAS, in 2013 FEDCO donated a Z Corporation ZPrinter 450 3D printer, and routinely supports other various events and activities at MCCC through generous corporate sponsorships, and*

*WHEREAS, FEDCO continues to grow, thrive, and hire numerous MCCC alumni, and*

*WHEREAS, Monroe County Community College is indeed fortunate to have a philanthropic partner who is committed to helping expand educational opportunities in our community.*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes Fluid Equipment Development Corporation, and Eli Oklejas as the 2015 College Supporter of the Year in appreciation of their continued support of Monroe County Community College, and its students and public, and for their most generous and public spirited donations, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its sincere gratitude on this Monday, April 27, 2015.”*

C. Information and Proposals

1. Delegation

2. Non-staff Communications and Reports

C. 2. a. (1) Note of thanks from the Warren Gruber family for the floral arrangement sent at his passing.

3. President and Staff

C. 3. a. (1) Staff Appointment, Retirements, etc.

Staff Appointment

Susan Byrnes, Coordinator of Financial Aid Operations – effective, April 1, 2015

Retirements

Cheryl Kehrer, Professor of Counseling – effective, May 31, 2015

Donald Kehrer, Assistant Professor of Automotive Engineering Technology – effective, May 31, 2015

C. 3. a. (2) Thank you note from Mike D’Haene for the memorial sent at the loss of his father, James D’Haene.

C. 3. a. (3) Statement of General Fund Revenues and Expenditures for the Period Ending March 31, 2015 (enclosure - Board members only)

C. 3. b. (1) President’s Report

C. 3. b. (2) Building Improvements – Heating and Cooling Systems (Wetzel and Burns)

C. 3. b. (3) 2015 Career and Expo summary (Kinsey)

4. Board Member and Committee Reports

C. 4. b. (1) May Board Study Meeting

C. 4. b. (2) Board Self-evaluation Study Meeting

C. 4. b. (3) Whitman Center Advisory Committee Meeting (Thayer)

C. 4. b. (4) Upcoming Events

April 27, 7:30 p.m. – Symphony Band Concert

April 28, 7:30 p.m. – Agora Chorale Concert

April 29, 6:30 p.m. – Honor’s Reception  
April 30, 12:30 p.m. – The Foundation Enhancement Grants Announcements  
May 1, 7:00 p.m. – MCCC Commencement  
May 4, 7:00 p.m. – MCCC Prelude Children’s Chorus  
May 6, 12:00 p.m. - Spring Staff Picnic  
May 7, 11:30 a.m. – Business and Industry Luncheon  
May 8, 6:00 p.m. – Monroe County Middle College Graduation  
May 15, 6:00 a.m. – Paul W. Smith’s WJR Broadcast from La-Z-Boy Center  
May 15, 6:00 p.m. – Strikes, Spares, and Scholarships  
**May 18, 7:00 p.m. – Board of Trustees Regular Meeting**  
May 19, 10:00 a.m. – The Foundation Executive Committee Meeting  
**May 20, 5:00 p.m. – Board Special Meeting (Board Self-evaluation)**  
May 21, 8:00 a.m. – Administrative Professional Development  
May 21, 6:00 p.m. – Upward Bound Awards and Recognition Ceremony  
**May 27, 5:00 p.m. – Board Study Meeting (Budget)**  
June 1, 7:30 a.m. – President’s State of the College Address, MBT  
June 8, 7:30 a.m. – The Foundation Board of Directors Meeting  
**June 22, 7:00 p.m. – Board of Trustees Regular Meeting**  
July 23-24 – MCCA Summer Workshop, Traverse City

D. Adjournment

**If you have a disability and need special accommodations, please contact the Office of Corporate and Community Services at least five business days before the scheduled meeting by calling (734) 384-4127, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI**