

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Board of Trustees Room, Z-203
La-Z-Boy Center
7:00 p.m., June 22, 2015

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

Public Hearing - Suspend the regular order of business to conduct the public hearing on the 2015-16 budget. The Chair will entertain questions from the audience with regard to the 2015-16 budget material. The millage rate to be levied for operating purposes for the 2015-16 fiscal year will be reaffirmed as 2.1794 mills of ad valorem property taxes. If there are no further questions, the Chair will declare the public hearing adjourned.

B. Recommended Actions

1. Routine Matters

- a. Approval of the minutes from the regular meeting of May 18, 2015 and the special meetings of May 4, 2015 and June 1, 2015
- b. Polling of audience for delegation recognition

2. Old Business

3. New Business

- a. Written
- b. Verbal

- B. 3. a. (1) Closed Session to consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, pursuant to MCL 15.268(e) of Michigan's Open Meeting Act

Recommended motion: *"that the Board go into closed session to consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation."*

- B. 3. a. (2) Authorization for the President to Execute a Faculty Contract (enclosures)

Recommended Motion: *“that the Board authorizes the President to execute a contract for the following faculty member:*

*Keith Proctor, Instructor of Welding
First-year Probationary Contract
Effective, August 24, 2015 to August 23, 2016*

- B. 3. a. (3) Authorization for the President to Execute an Administrative Contract (enclosure)

Recommended Motion: *“that the Board authorizes the President to execute a contract for the following administrator:*

*Joshua Myers, Executive Director of The Foundation
First-year Probationary Contract
Effective, July 1, 2015 to June 30, 2016*

- B. 3. a. (4) Appointment of Group Three Directors (Directors at Large) to The Foundation at Monroe County Community College Board of Directors

Section 5.4 Election, Classification and Terms

(C) Group Three Directors (Directors at Large) are recommended to the Board of Trustees for approval, by vote of The Foundation’s directors, and shall serve three (3) year terms.

Recommended motion: *“that the following individuals be appointed Group Three Directors on The Foundation at Monroe County Community College Board of Directors for a three-year term expiring as indicated:*

Three-Year Term Expiring May 31, 2018

Neil E. Thurber

Irma M. “Mima” Kubiske.”

- B. 3. a. (5) Resolution to Adopt the 2015-16 Budgets and Reaffirm Millage Rate (to be delivered under separate cover - Board members only)

Recommended motion: *“that the 2015-16 MCCC budget be approved as presented and that the millage rate to be levied for operating purposes for the 2015-16 fiscal year be reaffirmed as 2.1794 mills of ad valorem property tax.”*

Recommended motion: *“that Policy 11.01, Part-Time Support Staff Salary Schedule, be revised as presented.”*

- B. 3. a. (12) Proposed Policy Revision – Policy 12.05, Professional Staff Salary Schedule (enclosure)

Recommended motion: *“that Policy 12.05, Professional Staff Salary Schedule, be revised as presented to retain the same rates of pay during the fiscal year 2015-16 as were in effect during fiscal year 2014-15.”*

- B. 3. a. (13) Proposed Policy Revision – Policy 3.05, Tuition and Fees Policy (enclosure)

Recommended motion: *“that Policy 3.05, Tuition and Fees policy, be revised as presented.”*

- B. 3. a. (14) Proposed Policy Revision – Policy 6.24, Monroe County Community College Public Access to Records Under the Freedom of Information Act Policy (delivered under separate cover – Board members only)

Recommended motion: *“that Policy 6.24, Monroe County Community College Public Access to Records Under the Freedom of Information Act Policy, be revised as presented.”*

C. Information and Proposals

1. Delegations

2. Non-staff Communications and Reports

- C. 2. a. (1) Note of thanks from Hunter Larnhart for the award of a Board of Trustees Scholarship (enclosure)

- C. 2. a. (2) Note of thanks from Joshua Bender for the award of a Board of Trustees Scholarship (enclosure)

- C. 2. a. (3) Note of thanks from Kyle Knabusch for the award of a Board of Trustees Scholarship (enclosure)

3. President and Staff

- C. 3. a. (1) Staff Appointments, Retirements, Resignations, Transfers, etc.

Staff Appointment:

Keith Proctor, Instructor of Welding, effective August 24, 2015

Amy Salliotte, Administrative Assistant to the Director of Purchasing and Auxiliary Services, effective June 15, 2015

Probationary Administrative Contract:

Joshua Myers, Executive Director of The Foundation, effective July 1, 2015

Deceased:

Deborah Beagle, Director of Financial Services, effective May 31, 2015

- C. 3. a. (2) Statement of General Fund Revenues and Expenditures for the Period Ending May 31, 2015 (enclosure - Board members only)
- C. 3. a. (3) Note of thanks from Karen Kuhl and family for the memorial at the death of her mother-in-law, Anita Kuhl (enclosure)
- C. 3. a. (4) Note of thanks from Annette Kiebler and family for the flowers sent at the death of her father (enclosure)
- C. 3. b. (1) President's Report
- C. 3. b. (2) Staff Council Update (Voyantzis)
- C. 3. b. (3) Foundation Quarterly Update (Myers)

4. Board Member and Committee Reports

C. 4. b. (1) Upcoming Events

June 27-28, 1:00 p.m. - 4th Annual Pow-Wow

July 6, 3:00 pm – Board Retreat, La-Z-Boy Headquarters

July 22, 5:00 – MCCA Summer Workshop Welcome Reception, Traverse City

July 23-23 – MCCA Summer Workshop, Traverse City

August 25, 7:45 a.m. – Employee Recognition Breakfast

September 11 – MCCC Alumni Association Golf Outing

Oct 1-2, 2:00 p.m. – Student Success Summit, Lansing

Oct 14-17, 2:00 p.m. – ACCT Annual Leadership Conference, San Diego, CA

Oct 19-20 – HLC Mid-cycle Assurance Review

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Corporate and Community Services at least five business days before the scheduled meeting by calling (734) 384-4127, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI.