

BOARD OF TRUSTEES  
MONROE COUNTY COMMUNITY COLLEGE  
MONROE, MICHIGAN 48161  
(734) 242-7300, Ext. 4311

Room Z-203  
La-Z-Boy Center  
7:00 p.m., September 29, 2014

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

- a. Approval of the minutes of the regular meeting of June 23, 2014 and special meetings of July 9, August 7, and August 28, 2014.
- b. Polling of audience for delegation recognition

2. Old Business

3. New Business

- a. Written
- b. Verbal

B. 3. a. (1) Authorization for President to Execute Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a contract for the following faculty member:*

*Deminique Heiks  
First-year Probationary Contract  
Effective August 25, 2014*

B. 3. a. (2) Resolution – Adherence to Best Practices (attached)

Recommended motion: *“that the Monroe County Community College Board of Trustees certifies that Monroe County Community College not only meets but*

*exceeds the best practice standards required by Section 230 of Michigan Public Act 196 of 2014, the education omnibus appropriations act for fiscal year 2014, as the attached table demonstrates.”*

B. 3. a. (3) Proposed Policy Revision – Policy 3.05, Tuition and Fees (enclosure)

Recommended motion: *“that Policy 3.05, Tuition and Fees, be revised as presented.”*

B. 3. a. (4) Proposed Resolution Authorizing Issuance of 2014 Tax Anticipation Notes (attached)

Recommended motion: *“that the attached resolution authorizing issuance of 2014 Tax Anticipation Notes on behalf of Monroe County Community College be adopted.”*

B. 3. a. (5) Proposed Resolution Proclaiming October, United Way Month

Recommended motion: *“that the following resolution proclaiming October, United Way Month be adopted:*

*WHEREAS, the United Way of Monroe County is entering its 2014-2015 campaign and will set another milestone goal that will see campaign pledges of over one million dollars, and*

*WHEREAS, the United Way is the largest single voluntary organization in Monroe County through which volunteers can channel their concern for people in need, and*

*WHEREAS, the United Way, largely because of the continued generosity and caring of employees of Monroe County Community College, can continue to grow and support a wider range of health and human care needs that directly benefit residents of Monroe County.*

*THEREFORE, BE IT RESOLVED by the Monroe County Community College Board of Trustees, that the College employees be encouraged to participate in the 2014-2015 United Way Campaign of Monroe County and receive the highest commendations and vote of thanks for their generous gifts to this vitally important cause, and*

*THAT IT BE FURTHER RESOLVED that the Monroe County Community College Board of Trustees proclaims the month of October 2014 ‘United Way Month’ throughout the College district to emphasize the value and positive contribution United Way of Monroe County offers to our community and its residents on this Monday, September 29, 2014.*

B. 3. a. (6) Proposed Policy Revision – Policy 2.01, Organizational Chart (enclosure)

Recommended motion: *“that Policy 2.01, Organizational Chart, be revised as presented.”*

B. 3. A. (7) Proposed Resolution Commending Mrs. Suzanne M. Wetzel for her service as Executive Director of The Foundation

Recommended motion: *“that the following resolution of commendation for Mrs. Suzanne M. Wetzel be adopted and forwarded to the MCCC Board of Trustees for joint adoption:*

*WHEREAS, Mrs. Suzanne M. Wetzel served as a principal driving force in the creation of The Foundation at Monroe County Community College, serving as its first Executive Director for sixteen years, and*

*WHEREAS, through her vision for what The Foundation is and can be, her passion for the institution, and the high caliber leadership she exhibits, she has led the organization from its infancy into a thriving organization that truly has lived up to its vision of being “the premier philanthropic organization for improving the educational and cultural quality of life for citizens of Monroe County,” and*

*WHEREAS, she was instrumental in dramatically expanding the community’s awareness of Monroe County Community College as one of the foremost philanthropic choices in the Monroe community, and*

*WHEREAS, over her tenure as executive director, The Foundation has raised in excess of \$11 million dollars in gifts from over 6,000 donors and secured over \$8.5 million in grants, including a \$1.7 million Title III grant to dramatically enhance the capacity of The Foundation, and*

*WHEREAS, she led The Foundation through two major capital campaigns resulting in the construction of the La-Z-Boy Center and Career Technical Center, and the establishment of the Cultural Enrichment Endowment and forty-six endowed scholarships, and*

*WHEREAS, under her leadership nearly \$35 million has been generated when totaling all donations, grants, and funds leveraged through matching gifts, much of which would never have materialized for the College without her and The Foundation’s tireless efforts, and*

*WHEREAS, The Foundation has developed an impeccable reputation and established resolute trust with the community, students, donors, alumni and the campus community in large part due to her high character and integrity, and*

*WHEREAS, she has left her indelible mark not only on The Foundation, but has equally had a profound and lasting impact on the entire college, and*

*WHEREAS, she has represented The Foundation with dignity and professionalism, serving as a champion for the mission of Monroe County Community College and the mission of The Foundation at Monroe County Community College, and*

*WHEREAS, The Foundation has benefited greatly from her unselfish, devoted and extraordinarily capable services.*

*THEREFORE, BE IT RESOLVED, that The Foundation at Monroe County Community College commend Mrs. Suzanne M. Wetzel for services she has rendered to The Foundation as its first executive director, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Directors hereby bestows upon Mrs. Suzanne Wetzel the title of Executive Director Emeritus in recognition of her distinguished service to The Foundation at MCCC, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Directors expresses its very best wishes for her continued success, wellbeing, and happiness on this Monday, August 18, 2014.”*

C. Information and Proposals

1. Delegations

2. Non-staff Communications and Reports

- C. 2. a. (1) Note of thanks from Larry Wilson for the memorial contribution given in memory of his wife, Florence (enclosure)
- C. 2. a. (2) Note of thanks form Rachel Imes for receiving the Education Plus Credit Union Scholarship (enclosure)
- C. 2. a. (3) Note of thanks from Cassondra Kiley for receiving the Performing Music Scholarship (enclosure)
- C. 2. a. (4) Note of thanks from Hollie Fleming for receiving the Presidential Scholarship (enclosure)
- C. 2. a. (5) Note of congratulations from Tim Walberg on Monroe County Community College’s 50<sup>th</sup> anniversary (enclosure)
- C. 2. a. (6) Note of thanks from Audrey Warrick for the memorial contribution given in memory of her husband, Bert Warrick (enclosure)

- C. 2. a. (7) Note of appreciation from Dione Oerther, Executive Director, on behalf of the Miss Monroe County Scholarship Program Board of Directors and the 2014 Miss Monroe County contestants, for the support of the 53<sup>rd</sup> Annual Miss Monroe County Scholarship Pageant held August 16, 2014 in the La-Z-Boy Center and Meyer Theater (enclosure)

3. President and Staff

- C. 3. a. (1) Staff Appointments, Contract Renewal, Resignations

Staff Appointments:

Douglas Richter, Graphic Designer, effective July 14, 2014

Paul LaRoy, Maintenance Trainee – Power Systems Operator, effective August 4, 2014

Deminique Heiks, Criminal Justice Instructor, effective August 25, 2014

Sarah Briggs, Financial Aid Assistant, effective September 24, 2014

Resignations:

Benjamin Andries, Information Systems Technician, effective August 22, 2014

Ryan Rafko, Financial Aid Assistant, effective September 5, 2014

- C. 3. a. (2) Statement of General Fund Revenues and Expenses for the Period Ending August 31, 2014 (enclosure – Board members only)

- C. 3. a. (3) Note of thanks from Tina and Dave Pillarelli for flowers sent at the birth of their son, Max Pillarelli

- C. 3. a. (4) Note of thanks from Deb Beagle for the memorial contribution given in memory of her mother, Joann Young

- C. 3. b. (1) President's Report

- C. 3. b. (2) Fall 2014 Enrollment Report (enclosure) (Hall)

- C. 3. b. (3) Accreditation Update (Yackee)

- C. 3. b. (4) CTC Capital Campaign Final Report (Myers)

- C. 3. b. (5) Foundation Report (Myers)

4. Board Member and Committee Reports

- C. 4. b. (1) Update on MCCA Summer Workshop 2014 (Kreps, Thayer, Quartey)

- C. 4. b. (2) Upcoming Events

October 4 – 9:00 a.m. – Great Pumpkin Pursuit 5k Run and Walk

October 4 – 2:00 p.m. – Monroe County Community College Club Culinaire 2014  
Golf Outing, Sandy Creek Golf Course  
October 11 – VEX Robotics Competition  
October 13, 7:30 a.m. – Foundation Board of Directors  
October 16-17 – MCCA Board of Directors Meeting, Mid-Michigan Community  
College  
October 17, 7:30 p.m. – Jim Brickman Concert  
October 20 – Band and Chorale Concert  
October 22-25 – ACCT Leadership Congress, Chicago  
October 27 - Fall Season Opening of Cuisine 1300  
**October 27, 7:00 p.m. – Regular Board Meeting**  
October 28, 6:00 p.m. – College Night  
November 4 – Election Day, VOTE!

D. Adjournment

**If you have a disability and need special accommodations, please contact the Office of Corporate and Community Services at least five business days before the scheduled meeting by calling (734) 384-4127, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI**