

BOARD OF TRUSTEES  
MONROE COUNTY COMMUNITY COLLEGE  
MONROE, MICHIGAN 48161  
(734) 242-7300, Ext. 4311

Board of Trustees Room, Z203  
La-Z-Boy Center  
6:00 p.m., January 23, 2017

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of the audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item. Pulled items will move to the 4. New Business area of the Agenda.)

B. 2. a. (1) Approval of the minutes of the regular meeting of November 28, 2016, the two the special meetings of December 7, 2016, and the special meeting of January 9, 2017 (enclosures)

B. 2. a. (2) Resolution of Commendation – Penny Bodell

Recommended motion: *“that the following resolution of commendation for Penny Bodell be adopted:*

*WHEREAS, Mrs. Penny Bodell has decided to retire from her position of Administrative Assistant to the Vice President of Student and Information Services with Monroe County Community College, effective January 27, 2017, and*

*WHEREAS, Mrs. Bodell has been an outstanding support staff member at Monroe County Community College for over thirty-five years, first as a computer operator, then as the Administrative Secretary to the Director of Financial Aid, and finally*

*the Administrative Assistant to the Vice President of Student and Information Services, and*

*WHEREAS, Mrs. Bodell has diligently served on numerous committees, task forces, and work groups dedicated to the improvement of services, processes, and procedures related to the operations of the College, and*

*WHEREAS, Mrs. Bodell has graciously assisted hundreds of students attending MCCC with compassion, empathy, and an extremely positive attitude, and*

*WHEREAS, Mrs. Bodell has coordinated the logistics for and assisted with several accreditation visits, professional development programs, and MCCC Strategic Planning Initiatives, and*

*WHEREAS, Mrs. Bodell served as the first advisor to the Gay-Straight Alliance Club and was responsible for the program that led to the selection and dedication of the “We Are One” diversity mural now on display in the Audrey M. Warrick Student Services/Administration Building, and*

*WHEREAS, under Mrs. Bodell’s leadership the GSA Club also received the Outstanding Student Program of the Year Award and the Outstanding Diversity Program of the Year Award, and*

*WHEREAS, Mrs. Bodell also received the MCCC Student Services Customer Service Award and the MCCC Enriching Lives Performance Award,*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes Mrs. Penny Bodell for her dedicated service and contributions to the College, its students, and the community, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees express their very best wishes for her continued success, well-being, and happiness on this Monday, January 23, 2017.*

B. 2. a. (3) Resolution of Commendation – Joan Mead

*Recommended motion: “that the following resolution of commendation for Joan Mead be adopted:*

*WHEREAS, Ms. Joan Mead has decided to retire from her position as Information Systems Technician with Monroe County Community College, effective January 17, 2017, and*

*WHEREAS, Ms. Mead has been an outstanding support staff member at Monroe County Community College for thirty-one years, and*

*WHEREAS, during those thirty-one years, Ms. Mead’s dedication, caring attitude, helpful demeanor, and proven competency has qualified her for various advancements from her initial position in 1985 as the Business Learning Lab Technician, to Tutorial Learning Center Technician, to Information Services Technician, and*

*WHEREAS, Ms. Mead has volunteered for a countless number of events and programs including car shows, theater events, a variety of institutional celebrations, and 4-H events, and*

*WHEREAS, Ms. Mead has always performed all duties and responsibilities in an exemplary fashion demonstrating empathy, fairness, and steadfast dedication to all she served,*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes Ms. Joan Mead for her outstanding service and contributions to the College, its students, and the community, and*

*THAT IT BE FURTHER RESOLVED, that the Board of Trustees express their very best wishes for her continued success, well-being, and happiness on this Monday, January 23, 2017.*

B. 2. a. (4) Resolution of Commendation – Theodore Vassar

*Recommended Motion: “that the following resolution of commendation for Mr. Theodore Vassar be adopted:*

*WHEREAS Mr. Theodore Vassar has decided to retire from his position assistant professor of art with Monroe County Community College, effective December 16, 2016, and*

*WHEREAS he has been an outstanding educator at the college for 47 years and an excellent colleague and valued member of the Humanities and Social Sciences Division since 1969, and in this role motivated, inspired and guided thousands of students, as well as encouraged them to become educators and working artists themselves, and*

*WHEREAS he served on every major college committee, in particular giving outstanding service on search, facilities and anniversary committees, as well as filling co-curricular and extra-curricular positions in women’s athletics and campus and community events, and*

*WHEREAS he has demonstrated during each of his 47 years a high level of professional expertise and dedication through workshops on this campus, supervision and acquisition of the college’s art collection, and countless exhibits and contests, both as an artist and contest jurist, and*

*WHEREAS he has worked and won awards in multiple media, including many styles and types of painting and sculpture, becoming an outstanding example of a highly talented “master” educator and artist, as demonstrated in his understanding of the interrelatedness of advanced artistic craft, diligent studio work and thoughtful education, and*

*WHEREAS he has always been a striking and noteworthy example of how a real working artist approaches his craft and of the level of dedication required for excellence and professionalism, winning scores of honorable mentions, prizes and best-in-show awards in both regional and national competitions and fairs, and*

*WHEREAS, he served on the board of trustees of the Ohio Watercolor Society for eight years, including two years as president, and also won a gold, silver and a bronze medal from the organization;*

*WHEREAS he has served in many other off-campus professional organizations like Northwest Ohio Watercolor Association, Michigan Ducks Unlimited, Erie Shores Birding, MCCCFA, MEA and NEA,*

*THEREFORE, BE IT RESOLVED that the Board of Trustees recognizes Mr. Theodore Vassar for his dedicated service and contributions to his students, our college, his community and his craft, and*

*BE IT DECIDED that by the President’s recommendation, Mr. Theodore Vassar shall hereby be granted faculty emeritus status, and*

*BE IT RECORDED that the Monroe County Community College Board of Trustees wishes for Mr. Theodore Vassar continued success, health, creative vitality, and happiness on this 23rd of January 2017.”*

- B. 2. a. (5) Board Authorization for President to Execute a Probationary Administrative Contract to Administrator (enclosures)

*Recommended motion: “that the Board authorizes the President to execute the following probationary administrative contract*

*Dr. Laura Manley, Director of the Library, effective December 5, 2016.”*

- B. 3. a. (6) Proposed Policy Revision – Policy 6.04, Designated Depositories (enclosure)

*Recommended motion: “that Policy 6.04, Designated Depositories, be revised as presented.”*

- B. 3. a. (7) 2016-2017 Budget Revision

Recommended motion: *“that the Board approve the revised 2016-2017 Budget as presented.”*

3. Old Business

4. New Business

- a. Written
- b. Verbal

C. Information and Proposals

1. Delegations

None

2. Non-staff Communications and Reports

None

3. President and Staff

C. 3. a. (1) Staff Appointments, Retirements, Resignations, etc.

Staff Appointment:

Ethan Dixon, Maintenance Trainee, Power Systems Operator, effective December 12, 2016 (replacing Tom Kleman)

Probationary Faculty Contract, Full-time Temporary

Libby Sheldon, Early Childhood Education Instructor, Full-time Temporary, effective January 3, 2017 (new position)

Probationary Administrative Contract:

Dr. Laura Manley, Director of the Library, effective December 5, 2016 (replacing Barbara McNamee)

Retirement:

Theodore Vassar, Assistant Professor of Art, effective December 16, 2016

C. 3. a. (2) The Board received a note of thanks from Dr. Ronald Campbell and family for the memorial sent at the passing of his wife, Blondelle Campbell (enclosure)

C. 3. a. (3) Statement of General Fund Revenues and Expenses for the periods ending November 30, 2016 and December 31, 2016 (enclosures)

C. 3. b. (1) President’s Report (Quartey)

C. 3. b. (2) Foundation Report (Myers)

C. 3. b. (3) Enrollment Report (Hall)

C. 3. a. (4) Review of President’s Goals and Measureable Objectives

4. Board Member and Committee Reports

C. 4. b. (1) Appointment of Selection Committee for Alumnus of the Year Award and College Supporter of the Year Award

C. 4. b. (2) Upcoming Events

January 25, 8:30 a.m. – MCCA Michigan Legislative Committee Summit, Lansing

February 4, 7:30 p.m. – The Dodworth Band

February 13, 6:00 p.m. – The Foundation Board of Directors Meeting

February 13-16 – ACCT National Legislative Summit, Washington DC

February 25, 6:30 p.m. – 30<sup>th</sup> Annual Black History Month Blues Series Concert

**February 27, 6:00 p.m. – Board of Trustees Regular Meeting**

February 27, 7:30 p.m. - Band and Chorale Concert

D. Adjournment

**If you have a disability and need special accommodations, please contact the Office of Corporate and Community Services at least five business days before the scheduled meeting by calling (734) 384-4127, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI**