

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Board of Trustees Room, Z-203
La-Z-Boy Center
6:00 p.m., February 26, 2018

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of the audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item. Pulled items will move to the 4. New Business area of the Agenda.)

B. 2. a. (1) Approval of the minutes of the regular meeting of January 22, 2018 and the special meetings of January 22, and January 24, 2018 (enclosures)

B. 2. a. (2) Alumnus of the Year Award

Recommended motion: *“that Brian Merkel be selected as the recipient of the 2018 Alumnus of the Year.”*

B. 2. a. (3) Recommendation of Group Three Directors

Appointment of Group Three Directors (Directors at Large) are recommended to the Board of Trustees for approval, by vote of The Foundation’s directors, and shall serve three (3) year terms.

Recommended motion: *“that the following individual be appointed a Group Three Director on The Foundation at Monroe County Community College Board of Directors for a three-year term expiring as indicated:*

Three-Year Term Expiring December 31, 2020

Carol Lenox Carleton.”

- B. 2. a. (4) Board Authorization for President to Execute a third-year Probationary Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following probationary administrative contract:*

*Andrew Fischer
Director of Financial Services
July 1, 2018 to June 30, 2019”*

- B. 2. a. (5) Board Authorization for President to Execute a third-year Probationary Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following probationary administrative contract:*

*Dr. Laura Manley
Director of the Library
July 1, 2018 to June 30, 2019”*

- B. 2. a. (6) Board Authorization for President to Execute a Second-year Probationary Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following probationary administrative contract:*

*Dr. Kevin Cooper
Dean of Science and Mathematics
July 1, 2018 to June 30, 2019”*

- B. 2. a. (7) Authorization for the President to Execute a Third-year Probationary Faculty Contract (enclosure)

Recommended Motion: *“that the Board authorizes the President to execute a third year probationary faculty contract for Stephen Hasselbach, Instructor of Welding, effective August 20, 2018 to May 8, 2019.”*

- B. 2. a. (8) Authorization for the President to Execute a Third-year Probationary Faculty Contract (enclosure)

Recommended Motion: *“that the Board authorizes the President to execute a third year probationary faculty contract for Therese O’Halloran, Assistant Professor of Art, effective August 20, 2018 to May 8, 2019.”*

- B. 2. a. (9) Authorization for the President to Execute a Second-year Probationary Faculty Contract (enclosure)

Recommended Motion: *“that the Board authorizes the President to execute second-year probationary faculty contract for Dr. Amara Almusharrf, Assistant Professor of Mathematics, effective August 20, 2018 to May 8, 2019.”*

- B. 2. a. (10) Authorization for the President to Execute a Second-year Probationary Faculty Contract (enclosure)

Recommended Motion: *“that the Board authorizes the President to execute a second-year probationary faculty contract for Zachary Moore, Computer Information Systems Instructor, effective August 20, 2018 to May 8, 2019.”*

- B. 2. a. (11) Authorization for the President to Execute a Second-year Probationary Faculty Contract (enclosure)

Recommended Motion: *“that the Board authorizes the President to execute a second-year probationary faculty contract for Dr. Derek Roberts, Associate Professor of Sociology, effective August 20, 2018 to May 8, 2019.”*

- B. 2. a. (12) Authorization for the President to Execute a Second-year Probationary Faculty Contract (enclosure)

Recommended Motion: *“that the Board authorizes the President to execute a second-year probationary faculty contract for Helen Stripling, Respiratory Therapy Instructor, effective August 20, 2018 to May 8, 2019.”*

- B. 2. a. (13) Board Authorization for President to Execute a One-year Probationary Professional Staff Contract (delivered under separate cover)

Recommended motion: *“that the Board authorizes the President to execute the following one-year probationary administrative contract:*

*Quri Daniels-Witt
Coordinator of Research, Evaluation and Assessment
January 29, 2018 to January 28, 2019”*

- B. 2. a. (14) Board Authorization for President to Execute a One-year Probationary Professional Staff Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following one-year probationary administrative contract:*

*Jason Young
IS Systems/Security Administrator
January 31, 2018 to January 30, 2019”*

B. 2. a. (15) Proposed Revision of Policy 3.12, General Requirements for Graduation

Recommended motion: *“that Policy 3.12, General Requirements for Graduation, be approved as presented.”*

B. 3. a. (16) Proposed Revision of Policy 2.22, Scheduled Paid Holidays and Scheduled Paid Vacation Days; Policy 8.16, Appendix B – Scheduled Paid Holidays and Scheduled Paid Vacation Days; and Policy 12.11, Scheduled Paid Holidays and Scheduled Paid Vacation Days (enclosure)

Recommended motion: *“that Policy 2.22, Scheduled Paid Holidays and Scheduled Paid Vacation Days; Policy 8.16, Appendix B – Scheduled Paid Holidays and Scheduled Paid Vacation Days; and Policy 12.11, Scheduled Paid Holidays and Scheduled Paid Vacation Days, be approved as presented.”*

B. 2. a. (17) Proposed Revision of Policy 3.00, Admissions Policy

Recommended motion: *“that Policy 3.00, Admissions Policy, be approved as presented.”*

2. Old Business

- a. Written
- b. Verbal

4. New Business

- a. Written
- b. Verbal

C. Information and Proposals

1. Delegations

2. Non-staff Communications and Reports

C. 2. a. (1) Student Government Report (Student Government Representatives)

3. President and Staff

C. 3. a. (1) Staff Appointments, Contract Renewals etc.

Staff Appointments

Quri Wygonik, Coordinator of Research, Evaluation and Assessment, effective January 29, 2018 (one-year probationary – replacing Jamie DeLeeuw)

Jason Young, IS Systems/Security Administrator, effective January 31, 2018 (one-year probationary – replacing Ben Andries)

Probationary Administrative Contract Renewals

Andrew Fischer, Director of Financial Services, third-year-year probationary contract, effective 7/1/18-6/30/19

Dr. Laura Manley, Director of the Library, third-year probationary contract, effective 7/1/18-6/30/19

Dr. Kevin Cooper, Dean Sciences and Mathematics, second-year probationary contract, effective 7/1/18-6/30/19

3rd Year Probationary Faculty Contracts

Therese O'Halloran, Assistant Professor of Art

Stephen Hasselbach, Instructor of Welding

2nd Year Probationary Faculty Contracts

Dr. Amara Almusharrf, Assistant Professor of Mathematics

Zackary Moore, Computer Information Systems Instructor

Dr. Derek Roberts, Associate Professor of Sociology

Helen Stripling, Respiratory Therapy Instructor

C. 3. a. (2) Statement of General Fund Revenues and Expenses for the periods ending January 31, 2018 (enclosure)

C. 3. a. (3) Student Profile Report (enclosure) (Yackee)

C. 3. a. (4) Update on Procedure 3.00b, Procedures on Student Assessment

C. 3. b. (1) President's Report (Quartey)

C. 3. b. (2) The Foundation Report (Myers)

4. Board Member and Committee Reports

C. 4. b. (1) Report on the MCCA Legislative Summit, Lansing, January 24, 2018 (Dowler)

C. 4. b. (2) Report on the ACCT Legislative Summit, Washington DC, February 11-14, 2018 (Thayer)

C. 4. b. (3) President's Evaluation (enclosures)

C. 4. b. (4) Board Self-Evaluations (enclosure)

C. 4. b. (5) Upcoming Events

March 10, 7:30 p.m. – Comedian Louie Anderson – Meyer Theater

March 12-13 - Governor's Education & Talent Summit, Novi

March 14, 10:00 a.m. – Phi Theta Kappa Awards Luncheon, Lansing

March 17, 7:30 p.m. – Blarney Castle – Meyer Theater

March 20, 6:00 p.m. – Phi Theta Kappa Initiation Ceremony – Meyer Theater

March 22 – MCCA Spring Board of Directors Meeting, Centreville

March 26, 6:00 p.m. – Board of Trustees Regular Meeting

April 18, 2018, 6:30 p.m. – Honors Reception – Meyer Theater

April 19, 11:30 a.m. – MCCA Community College Day, Lansing

April 20, 6:00 p.m. – Family Fun Night, Health Education Building,
Multi-Purpose Room

April 25, 3:00 p.m. – Culinary Graduation – MCCC Dining Room

April 27, 7:00 p.m. – MCCC 2018 Commencement – Gerald Welch Health
Education Building

D. Adjournment

<p>If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI.</p>
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