

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Board of Trustees Room, Z-203
La-Z-Boy Center
6:00 p.m., March 26, 2018

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item. Pulled items will become a part of New Business)

B. 2. a. (1) Approval of the minutes for the regular meeting of the February 26, 2018.

B. 2. a. (2) Resolution of Commendation – Alumnus of the Year

Recommended Motion: *“that the following resolution of commendation for Brian Merkel be adopted:*

WHEREAS, Mr. Brian S. Merkle earned his associate of science degree from Monroe County Community College in 1999 and continued his education to earn a bachelor’s degree in mortuary science from Wayne State University in 2000, and

WHEREAS, he went on to a distinguished career as licensed funeral director, serving as a licensed funeral director at Bennett Funeral Homes before founding Merkle Funeral Services in 2007, which provides innovative, personal, full-service funeral planning services in north and south Monroe and in Erie, including an attached floral service, and

WHEREAS, he holds distinction in his field by twice being selected for the Pursuit

of Excellence Award by the National Funeral Directors Association and providing various outreach services for the community such as monthly grief luncheons, bi-monthly widows luncheons, an annual memorial service, a clergy appreciation service, and multiple charity services, and

WHEREAS, he has further contributed to the quality of life in Monroe County through his role as an emergency medical technician for Monroe County Ambulance, a member of the board of directors at Trinity Lutheran Church, past president of the Monroe Exchange Club, past member of the President’s Advisory Council at MCCC, member of the Monroe Aging Consortium, and a volunteer firefighter with the Monroe Township Fire Department from 1997-2010, and

WHEREAS, he has received numerous awards including the 2008-2009 Service Above Self Award from the Monroe Rotary Club, the 2014-15 “20 Under 40” Award that showcases young and dynamic leaders in Northwest Ohio and Southeast Michigan who are under the age of 40, and the Firefighter of the Year Award from the Kiwanis Club of Monroe.

WHEREAS, he is a man of great character and integrity who exemplifies the best of Monroe County Community College.

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes and congratulates Mr. Brian S. Merkle on his accomplishments and accolades, and

THAT IT FURTHER BE RESOLVED, that the Board of Trustees honor him with the 2018 Monroe County Community College Alumnus of the Year Award and expresses its sincere gratitude and appreciation on this Monday, March 26, 2018.

B. 2. a. (3) Resolution to Set College Millage Levy for 2018-19

Recommended Motion: “that the following resolution to set the College millage levy for the 2018-19 fiscal year be adopted subject to Headlee rollback provisions

<i>Operating</i>	<i>2.1794 mills</i>
<i>Facilities/Infrastructure</i>	<i>.85 mills</i>

THEREFORE BE IT RESOLVED, that the clerks of the cities and townships of Monroe County be given written notice of this action. Each clerk shall be requested to forward such notice to the appropriate assessing officers of the cities and townships.

BE IT FURTHER RESOLVED, that taxes to be raised against property within any city, any portion of which lies within the community college district boundaries,

may be levied and collected in the same manner and at the same time as the city taxes.”

- B. 2. a. (4) Proposed Revision, Policy 3.05 – Tuition and Fees (Wetzel) (enclosure to be sent under separate cover)

Recommended motion: *“that Policy 3.05, Tuition and Fees, be revised as follows, effective Fall 2018:*

<u>Tuition</u>	<u>Beginning Fall 2017</u>	<u>Beginning Fall 2018</u>
<i>Resident (per billable contact hour)</i>	<i>\$107.00</i>	<i>\$ _____</i>
<i>Non-Resident (per billable contact hour)</i>	<i>\$190.00</i>	<i>\$ _____</i>
<i>Out of State/International (per billable contact hour)</i>	<i>\$211.50</i>	<i>\$ _____</i>
<i>Non-Resident Student Apprentices (per billable contact hour)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>
<i>Non-Resident Student Veteran (per billable contact hour)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>
<i>Non-Resident Veteran Dependent Student using GI Bill Programs (per billable contact hour)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>
<i>Non-Resident Student Active Duty Service Person & Spouse (per billable contact hour)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>
<i>Non-Credit Instruction, including Continuing Education Units (CEU)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>

Miscellaneous Fees

<i>Technology Fee (per billable contact hour)</i>	<i>\$ _____</i>
<i>Registration (per student for each semester registering)</i>	<i>\$ _____</i>
<i>Laboratory Fees.....</i>	<i>Fees vary according to the class</i>
<i>Special Fees (Required costs for specific materials, rentals, testing, etc.).....</i>	<i>Fees vary according to the class/program</i>
<i>Transcript, per copy.....</i>	<i>\$ 5.00</i>
<i>Credit by Exam Fee (Non-refundable) – 1 contact hour</i>	<i>\$35.00</i>
<i>2 or more contact hours</i>	<i>\$70.00”</i>

- B. 2. a. (5) Proposed New Policy – Policy 1.73, Web Accessibility Policy

Recommended motion: *“that Policy 1.73, Web Accessibility Policy, be adopted as presented.” (enclosure)*

- B. 2. a. (6) Proposed New Policy – Policy 6.15, Information Security Plan

Recommended motion: *“that Policy 6.15, Information Security Plan, be adopted as presented.” (enclosure)*

B. 2. a. (7) Michigan’s Coordinator to ACCT

Recommended motion: *“that the Monroe County Community College Board of Trustees hereby authorizes _____ to serve in a voluntary role as Michigan’s Coordinator to the Association of Community College Trustees.”*

B. 2. a. (8) College Supporter of the Year Selection

Recommended Motion: *“that Joseph Connors be selected as the recipient of the 2018 College Supporter of the Year Award.”*

B. 3. a. (9) 2017-2018 Budget Revision

Recommended motion: *“that the Board approve the revised 2017-2018 Budget as presented.”* (enclosures to be sent under separate cover)

3. Old Business

4. New Business

a. Written

b. Verbal

C. Information and Proposals

1. Delegations

2. Non-staff Communications and Reports

3. President and Staff

C. 3. a. (1) Staff Retirements, etc.

Retirement

Jill Denko, Assistant Professor of Counseling, effective May 31, 2018

Roop Chandel, Professor of Materials Technology, effective May 3, 2018

C. 3. a. (2) Statement of General Fund Revenues and Expenses for the Period Ending February 28, 2018 (enclosure - Board members only)

C. 3. b. (1) President’s Report (Quarterly)

C. 3. b. (2) Closed Session - Presidential Evaluation (enclosure to be delivered under separate cover)

Recommended Motion: *“that the Board meet in closed session in accordance with section 8 (a) of the Michigan Open Meetings Act to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.*

4. Board Member and Committee Reports

- C. 4. b. (1) Tiger’s Game, April 18, 2018, 7:10 p.m. (Dowler)
- C. 4. b. (2) Disposition of Land Committee – Response to Kevin Dahm (enclosure) (Mason)
- C. 4. b. (3) ACCT 2018 National Legislative Summit Report (Thayer)
- C. 4. b. (4) MCCA 2018 Spring Board of Directors Meeting Report (Thayer)
- C. 4. b. (5) Board Self Evaluation (enclosure to be delivered under separate cover) (Dowler)
- C. 4. b. (6) Board Study Meeting Date
- C. 4. b. (7) Upcoming Events
 - April 7-8, 9:00 a.m. – Antiques in April at MCCC
 - April 13, 9:30 a.m. – MCCC Career and Opportunity Expo, Gerald Welch Health Education Building
 - April 14, 5:30 p.m. – A Seasonal Breeze – A Performance by MCCC Inside Out Dance Ensemble, Meyer Theater
 - April 18, 6:30 p.m. – Honors Reception, Meyer Theater
 - April 19, 11:30 a.m. – MCCA Community College Day, Lansing
 - April 20, 6:00 p.m. – Family Fun Night, Health Education Building, Multi-Purpose Room
 - April 23, 6:00 p.m. – Board of Trustees Regular Meeting – Whitman Center**
 - April 23, 7:00 p.m. – MCCC’s Prelude Children’s Choir, Meyer Theater
 - April 24, 7:30 p.m. – Agora Chorale Concert, Meyer Theater
 - April 25, 3:00 p.m. – 2018 Culinary Commencement, MCCC Dining Room
 - April 27, 7:00 p.m. – 2018 MCCC Commencement, Gerald Welch Health Education Building
 - April 30, 7:30 p.m. – Symphony Band Concert, Meyer Theater
 - May 4, 6:00 p.m. – Monroe County Middle College Graduation, Meyer Theater
 - May 24, 6:00 p.m. – Upward Bound Recognition Ceremony, Meyer Theater and Atrium

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI.