

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Board of Trustees Room, Z-203
La-Z-Boy Center
6:00 p.m., June 27, 2018

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

Public Hearing – Suspend the regular order of business to conduct the public hearing on the 2018-19 budget. The Chair will entertain questions from the audience with regard to the 2018-19 budget material. The millage rate to be levied for operating purposes for the 2018-19 fiscal year will be reaffirmed as 2.1794 mills of ad valorem property taxes and that the millage rate to be levied for facilities/infrastructure improvements for the 2018-19 fiscal year be reaffirmed as .85 mills of ad valorem property tax. If there are no further questions, the Chair will declare the public hearing adjourned.

B. Recommended Actions

1. Routine Matters

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item.)

B. 2. a. (1) Approval of the May 21, 2018 regular meeting minutes.

B. 2. a. (2) Authorization for the President to Execute a Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a contract for the following faculty member:*

*Jenna Bazzell, Assistant Professor of English
First-year Probationary Faculty Contract
August 20, 2018 to May 8, 2019*

B. 2. a. (3) Authorization for the President to Execute a Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a contract for the following faculty member:*

*Peggy Jacob, Assistant Professor of Counseling
First-year Probationary Faculty Contract
August 20, 2018 to May 8, 2019*

B. 2. a. (4) Authorization for the President to Execute a Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a contract for the following faculty member:*

*Michele Persin Toll, Assistant Professor of English
Second-year Probationary Faculty Contract
August 20, 2018 to May 8, 2019*

B. 2. a. (5) Authorization for the President to Execute a Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a contract for the following faculty member:*

*Mark Locher, Sr., Assistant Professor of Electronics & Electronics Technology
Second-year Probationary Faculty Contract
August 20, 2018 to May 8, 2019*

B. 2. a. (6) Authorization for the President to Execute an Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a contract for the following administrator:*

*Anthony Quinn, Director of Upward Bound
One-year non-continuing Contract
Effective September 4, 2018, through September 3, 2019.”*

B. 2. a. (7) Authorization for the President to Execute an Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a contract for the following administrator:*

*Dr. Ijaz Ahmed, Director of Respiratory Therapy
Extension of first-year Probationary Administrative Contract
Effective July 1, 2018, through June 30, 2019.”*

B. 2. a. (8) Authorization for the President to Execute an Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a contract for the following administrator:*

*Kelly Heizerling, Director of Purchasing and Auxiliary Services
Extension of first-year Probationary Administrative Contract
Effective July 1, 2018, through June 30, 2019.”*

B. 2. a. (9) Resolution of Commendation – Joyce Oestrike

Recommended Motion: *“that the following resolution of commendation for Mrs. Joyce Oestrike be adopted:*

WHEREAS, Mrs. Joyce Oestrike has decided to retire from her position as administrative assistant to the registrar, effective June 29, 2018, and

WHEREAS, Mrs. Oestrike has provided excellent assistance for the registrar, students and colleagues for the past 10 years, and

WHEREAS, Mrs. Oestrike served in a variety of part-time positions for an additional 13 years, and

WHEREAS, Mrs. Oestrike has helped to coordinate and organize the exemplary Monroe County Community College Commencement Ceremony for 9 years, and

WHEREAS, Mrs. Oestrike actively participated on several committees during her tenure including, but not limited to, the Support Staff Professional Development Committee, the Academic Review Committee, and the Part-time Support Staff Subcommittee, and

WHEREAS, Mrs. Oestrike assisted with the testing and development of several Ellucian Colleague modules that contributed to the technological advancement in Student and Information Services, and

WHEREAS, Mrs. Oestrike is known for her smile, gentle demeanor and subtle sense of humor, and

WHEREAS, Mrs. Oestrike has positively impacted the lives of future students, current students, guests, community members and local dignitaries by volunteering her time to help with several Monroe County Community College events such as Family Fun Night, the Antique Show, the Auto Show, Habitat for Humanity, Meyer Theater events and the Fair Booth,

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Mrs. Oestrike for her 23 years of dedicated service to Monroe County Community College, and

THAT IT BE FURTHER RESOLVED that the Board of Trustees wishes for Mrs. Oestrike continued success, good health, and happiness on this Wednesday, June 27, 2018.

- B. 2. a. (10) Resolution to Adopt the 2018-19 Budgets and Reaffirm Millage Rates (to be delivered under separate cover – Board members only)

Recommended motion: “that the 2018-19 MCCC budget be approved as presented and that the millage to be levied for operating purposes for the 2018-19 fiscal year be reaffirmed as 2.1794 mills of ad valorem property tax and that the millage rate to be levied for facilities/infrastructure improvements for the 2018-19 fiscal year be reaffirmed as .85 mills of ad valorem property tax.”

- B. 2. a. (11) Proposed Policy Revision – Policy 2.19, Management Salary Schedule (enclosure)

Recommended motion: “that Policy 2.19, Management Salary Schedule, be revised as presented.”

- B. 2. a. (12) Proposed Policy Revision – Policy 8.08, Support Staff Salary Schedule (enclosure)

Recommended motion: “that Policy 8.08, Support Staff Salary Schedule, be revised as presented.”

- B. 2. a. (13) Proposed Policy Revision – Policy 11.00, Adjunct Faculty Salary Schedule (enclosure)

Recommended motion: “that Policy 11.00, Adjunct Faculty Salary Schedule, be revised as presented.”

- B. 2. a. (14) Proposed Policy Revision – Policy 11.01, Part-Time Support Staff Salary Schedule (enclosure)

Recommended motion: “that Policy 11.01, Part-Time Support Staff Salary Schedule, be revised as presented.”

- B. 2. a. (15) Proposed Policy Revision – Policy 12.05, Professional Staff Salary Schedule (enclosure)

Recommended motion: “that Policy 12.05, Professional Staff Salary Schedule, be revised as presented.”

- B. 2. a. (16) Proposed New Policies – Policy 2.24, Vacation Donation Program; Policy 8.32, Vacation Donation Program; and Policy 12.23, Vacation Donation Program (enclosure)

C. 3. a. (1) Faculty Appointments, Contract Renewal, Retirement, etc.

1st Year Probationary Faculty Contract

Jenna Bazzell, Assistant Professor of English, effective August 20, 2018, to May 8, 2019 (replacing Terry Telfer)

Peggy Jacob, Assistant Professor of Counseling, effective August 20, 2018, to May 8, 2019 (replacing Jill Denko)

2nd Year Probationary Faculty Appointment

Mark Locher, Sr., Assistant Professor of Electronics & Electrical Technology, effective August 20, 2018, to May 8, 2019

Michele Persin Toll, Assistant Professor of English, effective August 20, 2018, to May 8, 2019

Contract Renewal

Anthony Quinn, Director of Upward Bound, non-continuing contract, effective September 4, 2018, to September 3, 2019

Probationary Administrative Contract Renewals

Dr. Ijaz Ahmed, Director of Respiratory Therapy, extension of first-year probationary contract, effective July 1, 2018, through June 30, 2019

Kelly Heizerling, Director of Purchasing and Auxiliary Services, extension of first-year probationary contract, effective July 1, 2018, through June 30, 2019

Retirement

Joyce Oestrike, Administrative Assistant to the Registrar, effective June 29, 2018

C. 3. a. (2) Statement of General Fund Revenues and Expenses for the Period Ending May 31, 2018 (enclosure - Board members only)

C. 3. b. (1) President's Report

C. 3. b. (2) Faculty Council Update (Wysocki)

C. 3. b. (3) Governance Evaluation Committee Update (Wysocki)

4. Board Member and Committee Reports

C. 4. b. (1) Presidential Evaluation

C. 4. b. (3) Upcoming Events

July 6, 7:10 p.m. – Tiger's Game

July 24-27 – MCCA Summer Workshop, Traverse City

August 21 – Employee Recognition Breakfast

September 7 – MCCC Alumni Association Golf Outing

September 13-16 – Monroe Family YMCA Corporate Cup

October 24-27 – ACCT Annual Leadership Conference, New York City, NY

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI