

BOARD OF TRUSTEES  
MONROE COUNTY COMMUNITY COLLEGE  
MONROE, MICHIGAN 48161  
(734) 242-7300, Ext. 4311

Board of Trustees Room, Z-203  
La-Z-Boy Center  
6:00 p.m., March 25, 2019

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of the audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item. Pulled items will move to the 4. New Business area of the Agenda.)

B. 2. a. (1) Approval of the minutes of the regular meeting of February 25, 2019 (enclosure)

B. 2. a. (2) Resolution to Set College Millage Levy for 2019-20

Recommended Motion: “that the following resolution to set the College millage levy for the 2019-20 fiscal year be adopted subject to Headlee rollback provisions

*Operating*                      2.1794 mills  
*Facilities/Infrastructure*   .85 mills

*THEREFORE BE IT RESOLVED, that the clerks of the cities and townships of Monroe County be given written notice of this action. Each clerk shall be requested to forward such notice to the appropriate assessing officers of the cities and townships.*

*BE IT FURTHER RESOLVED, that taxes to be raised against property within*

*any city, any portion of which lies within the community college district boundaries, may be levied and collected in the same manner and at the same time as the city taxes.”*

- B. 2. a. (3) Proposed New Policies – Policy 8.33, Michigan Medical Leave Act Policy; Policy 11.03, Michigan Medical Leave Act (enclosures)

Recommended motion: *“that Policy 8.33, Michigan Medical Leave Act; and Policy 11.03, Michigan Medical Leave Act be adopted as presented.”*

- B. 2. a. (4) Board Authorization for President to Execute a Continuing Faculty Contract to Administrator (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following continuing faculty contract per Policy 2.31, Administrative Faculty Status:*

*Andrew Fischer, Director of Financial Services  
Continuing Faculty Contract to Administrator  
Effective July 1, 2019.”*

- B. 2. a. (5) Board Authorization for President to Execute a Continuing Faculty Contract to Administrator (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following continuing faculty contract per Policy 2.31, Administrative Faculty Status:*

*Dr. Laura Manley, Director of the Library  
Continuing Faculty Contract to Administrator  
Effective July 1, 2019.”*

- B. 2. a. (6) Board Authorization for President to Execute a Third-year Probationary Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following third-year probationary administrative contract:*

*Dr. Kevin Cooper, Dean of Science and Mathematics  
Third-year Probationary Administrative Contract  
Effective July 1, 2019 to June 30, 2020.”*

- B. 2. a. (7) Board Authorization for President to Execute a Second-year Probationary Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following second-year probationary administrative contract:*

*Dr. Ijaz Ahmed, Director of Respiratory Therapy  
Second-Year Probationary Administrative Contract  
Effective July 1, 2019 to June 30, 2020.”*

- B. 2. a. (8) Board Authorization for President to Execute a Second-year Probationary Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following second-year probationary administrative contract:*

*Kelly Heinzerling, Director of Purchasing and Auxiliary Services  
Second-year Probationary Administrative Contract  
Effective July 1, 2019 to June 30, 2020.”*

- B. 2. a. (9) Board Authorization for President to Execute a Continuing Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following continuing faculty contract:*

*Therese O’Halloran, Assistant Professor of Art  
Continuing Faculty Contract  
Effective May 9, 2019.”*

- B. 2. a. (10) Board Authorization for President to Execute a Continuing Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following continuing faculty contract:*

*Stephen Hasselbach, Instructor of Welding  
Continuing Faculty Contract  
Effective May 9, 2019.”*

- B. 2. a. (11) Board Authorization for President to Execute a Third-year Probationary Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following third-year probationary faculty contract:*

*Dr. Amara Almusharrf, Assistant Professor of Mathematics  
Third-year Probationary Contract  
Effective May 2019 to August, 2020.”*

- B. 2. a. (12) Board Authorization for President to Execute a Third-year Probationary Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following third-year probationary faculty contract:*

*Mark Locher, Sr., Assistant Professor of Electronics and Electronics Technology  
Third-year Probationary Contract  
Effective May 2019 to August, 2020.”*

- B. 2. a. (13) Board Authorization for President to Execute a Third-year Probationary Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following third-year probationary faculty contract:*

*Zachary Moore, Computer Information Systems Instructor  
Third-year Probationary Contract  
Effective May 2019 to August, 2020.”*

- B. 2. a. (14) Board Authorization for President to Execute a Third-year Probationary Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following third-year probationary faculty contract:*

*Michelle Toll, Assistant Professor of English  
Third-year Probationary Faculty Contract  
Effective May 2019 to August, 2020.”*

- B. 2. a. (15) Board Authorization for President to Execute a Third-year Probationary Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following third-year probationary faculty contract:*

*Derek Roberts, Associate Professor of Sociology  
Third-year Probationary Faculty Contract  
Effective May 2019 to August, 2020.”*

- B. 2. a. (16) Board Authorization for President to Execute a Third-year Probationary Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following third-year probationary faculty contract:*

*Helen Stripling, Respiratory Therapy Instructor  
Third-year Probationary Faculty Contract  
Effective May 2019 to August, 2020.”*

- B. 2. a. (17) Authorization for the President to Execute a Second Year Probationary Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a second-year probationary contract for the following faculty member:*

*Jenna Bazzell, Assistant Professor of English  
Second-year Probationary Faculty Contract  
Effective May 2019 to August, 2020.”*

- B. 2. a. (18) Authorization for the President to Execute a Second Year Probationary Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a second-year probationary contract for the following faculty member:*

*Troy Elliot, CNC/Product and Process Technology Instructor  
Second-year Probationary Faculty Contract  
Effective May 2019 to August, 2020.”*

- B. 2. a. (19) Authorization for the President to Execute a Second Year Probationary Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a second-year probationary contract for the following faculty member:*

*Peggy Jacob, Assistant Professor of Counseling  
Second-year Probationary Faculty Contract  
Effective May 2019 to August, 2020.”*

2. Old Business

None

3. New Business

- B. 4. a. (1) Resolution of Commendation – Mr. Mark Hall

Recommended Motion: *“that the following resolution of commendation for Mr. Mark Hall be adopted:*

*WHEREAS, Mr. Mark Hall has decided to retire from his position as Director of Admissions and Guidance Services at Monroe County Community College, effective April 1, 2019, and*

*WHEREAS, for 14 years Mr. Hall has provided exemplary student-focused leadership while serving others with kindness, compassion, and empathy, and*

*WHEREAS, Mr. Hall has coordinated, organized, and implemented several strategies as part of the ongoing effort to increase access, foster student engagement, and improve student success, and*

*WHEREAS, Mr. Hall has worked diligently to create and maintain an outstanding working relationship with the K-12 schools in and around Monroe County, and*

*WHEREAS, Mr. Hall has established and nurtured partnerships with organizations such as Michigan Works, the Monroe County High School Counselors Association, and the Monroe County Learning Bank Network, and*

*WHEREAS, Mr. Hall’s coordination of MCCC’s successful Dual Enrollment program has resulted in over 1,500 annual high school student enrollments, and*

*WHEREAS, Mr. Hall has proactively served on multiple committees, task forces, and work groups as part of the College’s shared governance process, and*

*WHEREAS, Mr. Hall has represented the college at the state level by actively participating as a member of the Michigan Community Colleges Admissions Directors Association and by attending several professional development opportunities sponsored by the Michigan Community College Student Services Association, and*

*WHEREAS, Mr. Hall has positively impacted the lives of thousands of students in Monroe County while serving as a teacher, counselor, coach, and administrator, and*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Mr. Mark Hall for nearly 40 years of dedicated service in the field of Education and for his contributions to the college, its faculty and staff, and the community-at-large, and*

*THEREFORE, BE IT DECIDED, by the President’s recommendation, Mr. Mark Hall shall hereby be granted faculty emeritus status, and*

*THEREFORE, BE IT RECORDED, that the Board of Trustees expresses its very best wishes for his continued success, well being and happiness on this Monday, March 25, 2019.”*

- B. 4. a. (2) Proposed Revision, Policy 3.05 – Tuition and Fees (Wetzel) (enclosure to be sent under separate cover)

Recommended motion: *“that Policy 3.05, Tuition and Fees, be revised as follows, effective Fall 2019:*

<u>Tuition</u>	<u>Beginning Fall 2018</u>	<u>Beginning Fall 2019</u>
<i>Resident (per billable contact hour)</i>	\$109.50	\$ _____
<i>Non-Resident (per billable contact hour)</i>	\$194.50	\$ _____
<i>Out of State/International (per billable contact hour)</i>	\$216.50	\$ _____
<i>Non-Resident Student Apprentices (per billable contact hour)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>
<i>Non-Resident Student Veteran (per billable contact hour)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>
<i>Non-Resident Veteran Dependent Student using GI Bill Programs (per billable contact hour)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>
<i>Non-Resident Student Active Duty Service Person &amp; Spouse (per billable contact hour)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>
<i>Non-Credit Instruction, including Continuing Education Units (CEU)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>

Miscellaneous Fees

<i>Technology Fee (per billable contact hour).....</i>	<i>\$20.00</i>
<i>Registration (per student for each semester registering).....</i>	<i>\$40.00</i>
<i>Laboratory Fees.....</i>	<i>Fees vary according to the class</i>
<i>Special Fees (Required costs for specific materials, rentals, testing, etc.).....</i>	<i>Fees vary according to the class/program</i>
<i>Transcript, per copy.....</i>	<i>\$ 5.00</i>
<i>Credit by Exam Fee (Non-refundable) – 1 contact hour.....</i>	<i>\$35.00</i>
<i>2 or more contact hours.....</i>	<i>\$70.00”</i>

B. 4. a. (3) Michigan’s Coordinator to ACCT

Recommended motion: *“that the Monroe County Community College Board of Trustees hereby authorizes \_\_\_\_\_ to serve in a voluntary role as Michigan’s Coordinator to the Association of Community College Trustees.”*

B. 4. a. (4) Resolution of Commendation – Alumnus of the Year

Recommended Motion: *“that the following resolution of commendation for Mr. Don Gonyea be adopted:*

*WHEREAS, Mr. Don Gonyea, a native of Monroe, earned his associate of science degree from Monroe County Community College in 1976 and went on to graduate with honors from Michigan State University, where he studied telecommunications and advertising, and*

*WHEREAS, he went on to a distinguished career in broadcasting with National Public Radio after getting his start at NPR reporting from Detroit on labor unions*

*and the automobile industry, spending countless hours on picket lines and in union halls covering strikes, and*

*WHEREAS, he covered other pivotal stories in Detroit's history, such as the development of alternative fuel and hybrid-powered automobiles, Dr. Jack Kevorkian's assisted-suicide crusade and the 1999 closing of Detroit's classic Tiger Stadium — the ballpark of his youth, and*

*WHEREAS, he has held the position of NPR national political correspondent since 2010, traveling across the U.S. covering campaigns, elections and the political climate throughout the U.S., and*

*WHEREAS, his professional duties brought him back to his alma mater in 2010 to cover a debate at Monroe County Community College's La-Z-Boy Center, Meyer Theater between the late Congressman John D. Dingell and candidate Dr. Robert Steele, and*

*WHEREAS, he started as NPR's White House Correspondent at the same time George W. Bush moved into the White House in 2001 and was at the White House on the morning of September 11, 2001, providing live reports following the evacuation of the building,*

*WHEREAS, during the 2004 campaign he traveled with President Bush and Democratic nominee John Kerry, covered the Bush Administration's prosecution of wars in both Afghanistan and Iraq, served as the lead reporter covering the entire Obama presidential campaign for NPR, and continued covering the White House and President Barack Obama until 2010 when he moved into his current position, and*

*WHEREAS, he has filed stories from around the globe, including cities such as Moscow, Beijing, London, Islamabad and San Salvador and attended President Bush's first ever meeting with Russia's Vladimir Putin in Slovenia in 2001, as well as President Obama's first trip overseas as president, and*

*WHEREAS, he has contributed to PBS's "NewsHour with Jim Lehrer," the BBC, CBC, AP Radio and the Columbia Journalism Review, and he periodically teaches college journalism courses, and*

*WHEREAS, he has won numerous national and state awards for his reporting, including a 2000 George Foster Peabody Award as a member of the team that produced the All Things Considered series "Lost & Found Sound," and*

*WHEREAS, he is a man of great character and integrity who exemplifies the best of Monroe County Community College.*

*THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes and congratulates Mr. Don Gonyea on his accomplishments and accolades, and*

*THAT IT FURTHER BE RESOLVED, that the Board of Trustees honor him with the 2019 Monroe County Community College Alumnus of the Year Award and expresses its sincere gratitude and appreciation on this Monday, March 25, 2019.”*

B. 4. a. (5) College Supporter of the Year Selection

Recommended Motion: “that \_\_\_\_\_ be selected as the recipient of the 2019 College Supporter of the Year Award.”

B. 4. a. (6) Naming Opportunities for East and West Technology buildings, and for the Gerald Welch Health Education Building Extension (enclosure)

Recommended motion: “that the Board approve the chart of facility naming opportunities with dollar amounts required for naming as presented, pursuant to MCCC Policy 1.69.”

C. Information and Proposals

1. Delegations

2. Non-staff Communications and Reports

C. 2. a. (1) The Board received a note of thanks from the Nordstrom Family for the flowers sent and the use of the Atrium at the passing of Tom Nordstrom, Professor Emeritus of Law at Monroe County Community College (enclosure).

3. President and Staff

C. 3. a. (1) Contract Renewals, Retirements, etc.

Administrative Contract Renewals: (effective 7/1/2019-6/30/2020)

Jack Burns, Jr., Director of Campus Planning and Facilities

Parmeshwar (Peter) Coomar, Dean of Applied Science and Engineering Technology

Valerie Culler, Director of Financial Aid

Randell Daniels, Vice President of Student and Information Services

Andrew Fischer, Director of Financial Services

Paul Hedeem, Dean of Humanities/Social Sciences

Barry Kinsey, Director of Workforce Development

Paul Knollman, Dean of the Business Division

Brian Lay, Manager of Information Systems

Kimberly Lindquist, Dean of Health Sciences/Director of Nursing

Laura Manley, Director of the Library

Molly McCutchan, Director of Human Resources  
Joshua Myers, Executive Director of The Foundation  
Tina Pillarelli, Director of Lifelong Learning  
James Ross, Director of Data Processing  
Joseph Verkennes, Director of Marketing  
Tracy Vogt, Registrar  
Suzanne Wetzel, Vice President of Administration and Treasurer  
Grace Yackee, Vice President of Instruction

Continuing Faculty Contract for Administrators: (effective 7/1/2019)

Andrew Fischer, Director of Financial Services  
Dr. Laura Manley, Director of the Library

3<sup>rd</sup> Year Probationary Contracts for Administrators: (effective 7/1/2019-6/30/2020)

Kevin Cooper, Dean of Science and Mathematics,

2<sup>nd</sup> Year Probationary Contracts for Administrators: (effective 1/5/2019-6/30/2020)

Dr. Ijaz Ahmed, Director of Respiratory Therapy  
Kelly Heinzerling, Director of Purchasing and Auxiliary Services

Continuing Faculty Contracts: (effective 5/9/2019)

Therese O'Halloran, Assistant Professor of Art  
Stephen Hasselbach, Instructor of Welding

3<sup>rd</sup> Year Probationary Faculty Contracts: (effective 8/2019-5/2020)

Dr. Amara Almusharrf, Assistant Professor of Mathematics  
Mark Locher, Sr., Assistant Professor of Electronics & Electronics Technology  
Zackary Moore, Computer Information Systems Instructor  
Michele Toll, Assistant Professor of English  
Dr. Derek Roberts, Associate Professor of Sociology  
Helen Stripling, Respiratory Therapy Instructor

2<sup>nd</sup> Year Probationary Faculty Contracts: (effective 8/2019-5/2020)

Jenna Bazzell, Assistant Professor of English  
Troy Elliot, CNC/Product and Process Technology Instructor  
Peggy Jacob, Assistant Professor of Counseling

- C. 3. a. (2) The Board received a note of thanks from Linda Hawley, Mary Tennyson and the family of Roy Tennyson for the memorial sent at the passing of Linda's father, Roy. (enclosure)
- C. 3. a. (3) Statement of General Fund Revenues and Expenses for the periods ending February 28, 2019 (enclosure)
- C. 3. a. (4) Staff Council Update (Richter)

- C. 3. a. (5) Faculty Council Update (La Clair)
- C. 3. a. (6) Governance Evaluation Committee Update (Wysocki)
- C. 3. b. (1) President’s Report (Quartey)
- C. 3. b. (2) Closed Session - Presidential Evaluation (enclosure to be delivered under separate cover)

Recommended Motion: “that the Board meet in closed session in accordance with section 8 (a) of the Michigan Open Meetings Act to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.

4. Board Member and Committee Reports

- C. 4. a. (1) MCCA 2019 Spring Board of Directors Meeting Report (Thayer)
- C. 4. a. (2) Board Study Meeting Date
- C. 4. a. (3) **Appointment of SEMCOG Representative - Trustee**
- C. 4. b. (1) Upcoming Events
  - February 25, 7:30pm – Band and Chorale Concert, Meyer Theater
  - March 2, 7:30 p.m. – Vaud and he Villains – Meyer Theater
  - March 4, 10:00 a.m. – Phi Theta Kappa Awards Luncheon, Lansing
  - March 19, 6:00 p.m. – Phi Theta Kappa Initiation Ceremony – Meyer Theater
  - March 21-222 – MCCA Spring Board of Directors Meeting, Livonia
  - March 25, 6:00 p.m. – Board of Trustees Regular Meeting**
  - April 17, 2018, 6:30 p.m. – Honors Reception – Meyer Theater
  - April 18, 11:30 a.m. – MCCA Community College Day, Lansing
  - April 24, 3:00 p.m. – Culinary Graduation – MCCC Dining Room
  - May 3, 7:00 p.m. – MCCC 2018 Commencement – Gerald Welch Health Education Building

D. Adjournment

**If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI.**