

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Whitman Center
7777 Lewis Avenue, Temperance, MI
6:00 p.m., April 22, 2019

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item.)

B. 2. a. (1) Approval of minutes of regular meeting of March 25, 2019 regular meeting and the April 1, 2019 special meeting of the Board of Trustees.

B. 2. a. (2) Board Authorization for President to Execute a First-year Probationary Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following probationary faculty contract:*

*Daniel Wood
Assistant Professor of Criminal Justice
Effective August 21, 2019 to June 30, 2020.”*

3. Old Business

4. New Business

B. 4. a. (1) Retirement Resolution – Mr. Daniel Shaw

Recommended Motion: *“that the following resolution of commendation for Mr. Daniel Shaw be adopted:*

WHEREAS Mr. Daniel Shaw has decided to retire from his position as Assistant Professor of Journalism with Monroe County Community College, effective May 8, 2019, and

WHEREAS Mr. Shaw has been an outstanding faculty member at Monroe County Community College for eleven years, serving as a valued professor in the Humanities and Social Sciences Division, teaching uncounted classes, motivated and guided hundreds of students in their writing, reading, and analyses of journalistic articles and publications, mentoring and facilitating uncounted editions of the Agora, and

WHEREAS Mr. Shaw created Digital Media and Photojournalism and revamped Intro to Journalism and Intro to Mass Media, and

WHEREAS Mr. Shaw is currently Faculty Council secretary, has been Member of the Instructional Technology Committee for five years, the Learning Assessment Committee for five years, the General Education Task Force, the Millage Strategy Committee, the Millage Communication Committee, eight employee search committees, and

WHEREAS Mr. Shaw was a Member of the One Book, One Community committee for eleven years, often on the sub-committee that selected the book, organized a panel discussion each of the eleven years on a subject connected to the book, and

WHEREAS Mr. Shaw led Study Abroad trips to Spain in May 2013, Italy in 2014, Europe in 2015, Italy/Greece in 2017, helped prepare for British Isles in 2019, and

WHEREAS Mr. Shaw wholly developed and coordinated the 2013 Spain trip, worked with Kevin Thomas to create the 2014 Italy culinary trip, and

WHEREAS Mr. Shaw for eleven years took the Agora staff to the National College Media Conference in New York City, annually took staff to the Michigan Community College Press Association conference at Central Michigan University as well, and

WHEREAS Mr. Shaw mentored the Agora to its first in MCCPA general excellence awards (five of the last eleven years), ensuring four MCCC students would win Student Journalist of the Year, facilitated past year the Agora’s earning of twenty-four awards, including eight first place awards (among them were first for general excellence and first for student journalist of the year), and

WHEREAS Mr. Shaw co-hosted election coverage on MPACT Television every election year since 2013, including students in production of the coverage and encouraging students to appear on-air for candidate interviews, and

WHEREAS Mr. Shaw helped dozens of students obtain internships at Channel 13 in Toledo, the Monroe News, MPACT, and a variety of other businesses,

THEREFORE, BE IT RESOLVED that the Board of Trustees recognizes Mr. Daniel Shaw for his dedicated service and contributions to his students and his community, and

BE IT DECIDED that by the President's recommendation, Mr. Shaw shall hereby be granted faculty emeritus status, and

BE IT RECORDED that the Board of Trustees wishes for Mr. Shaw continued success, good health, and happiness on this day, April 22, 2019."

B. 4. a. (2) College Supporter of the Year – Monroe County Middle College

Recommended motion: *"that the following resolution of commendation for Monroe County Middle College be adopted:*

WHEREAS, Monroe County Middle College was founded in 2009 as a public, early/middle school and the first option of its kind in the county, and

WHEREAS, MCMC is a model of organizational collaboration among the Monroe County Intermediate School District, Monroe County Community College, ProMedica Monroe Regional Hospital, the business community and all nine local public school districts, and

WHEREAS, MCMC, which is located on the MCCC campus, provides a high school option for Monroe County students who have identified an interest in health science or STEM career pathway and delivers a rigorous and relevant curriculum that enables students to reach their academic potential, and

WHEREAS, MCMC provides students an opportunity to earn up to 60 transferable college credits and/or an associate degree by the end of their 13th year of school, and

WHEREAS, instruction at MCMC is provided by highly qualified, Michigan certified teachers and Monroe County Community College professors and adjunct faculty, and

WHEREAS, MCMC has grown from 38 students and 2.5 full-time equivalent instructors in 2009-10 to a 346 students and 40 full-time equivalent instructors in 2018-19, and

WHEREAS, since 2011, when MCMC students began taking courses through dual enrollment at MCCC, they have earned a total of 15,786 college credits, and

WHEREAS, MCMC students are very engaged in the MCCC campus community, serving as members of Student Government, writing fellows, supplemental instructors, lab assistants and student assistants and have won an abundance of academic awards, and

WHEREAS, Monroe County Community College is indeed fortunate to have an educational partner so committed to expanding opportunities to area high school students.

THEREFORE, be it resolved, that the Board of Trustees recognizes Monroe County Middle College as the 2019 College Supporter of the Year in appreciation of its continued support of Monroe County Community College and its programs, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its sincere gratitude to MCMC on this Monday, April 22, 2019.”

C. Information and Proposals

1. Delegation
2. Non-staff Communications and Reports
3. President and Staff

C. 3. a. (1) Staff Appointment, Faculty Contract, Resignation, etc.

Staff Appointment:

Michelle Gaynier, Communication Specialist, effective April 17, 2019 (Replacing Kari Jenkins)

1st Year Probationary Faculty Contract: (effective 8/2019-5/6/2020)

Daniel Wood, Instructor of Criminal Justice

Resignation:

Molly McCutchan, Director of Human Resources, effective April 18, 2019

C. 3. a. (2) Statement of General Fund Revenues and Expenses for the Period Ending March 31, 2019 (enclosure)

- C. 3. a. (3) The Board received a note of thanks from Jeff VanSlambrouck and family for the kind words, prayers, and memorial sent at the passing of his father, John F. VanSlambrouck (enclosure)
- C. 3. b. (1) President's Report
- C. 3. b. (2) Administrator Council Update (Daniels)
- C. 3. b. (3) The Foundation Update (Myers)
- C. 3. b. (4) Closed Session for Presidential Evaluation Pursuant to Section 8(a) of the Open Meetings Act (enclosure - to be delivered under separate cover)

Recommended Motion: *"that the Board meet in closed session in accordance with section 8(a) of the Michigan Open Meetings Act to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing."*

4. Board Member and Committee Reports

- C. 4. b. (1) Closed Session for Discussion of the Board's Role in the Negotiation Process Pursuant to Section 8(c) and 8(h) of the Open Meetings Act

Recommended Motion: *"that the Board meet in closed session in accordance with Sections 8(c) and 8(h) of the Michigan Open Meetings Act to discuss issues related to the negotiation of a collective bargaining agreement and a written opinion letter of counsel subject to attorney/client privilege."*

- C. 4. b. (2) Discussion of Revised Board Self-evaluations (enclosure – to be delivered under separate cover)
- C. 4. b. (3) Upcoming Events
 - April 24, 3:00 p.m. – Culinary Graduation – MCCC Dining Room
 - April 25, 12:30 p.m. – President's Town Hall Meeting – Meyer Theater
 - April 26, 6:00 p.m. – Family Fun Night – Gerald Welch Health Education Building
 - April 29, 7:00 p.m. – MCCC's Prelude Children's Chorus – Meyer Theater
 - April 30, 5:30 p.m. – President's State of the College Address – MCCC Life Sciences Student Collaboration Area
 - April 30, 7:30 p.m. The Agora Chorale Concert – Meyer Theater
 - May 1, 6:00 p.m. – Monroe County Middle College Graduation – Meyer Theater
 - May 3, 7:00 p.m. – MCCC 2019 Commencement – Gerald Welch Health Education Building (Board members please arrive no later than 6:30 for gowning)
 - May 5, 11:00 a.m. – March for Babies at MCCC in front of the Gerald Welch Health Education Building

- May 6, 9:00 a.m. - Groundbreaking for Renovation of East and West Technology Buildings
- May 6, 11:30 a.m. – Chamber Legislative Luncheon with Congressman Tim Walberg – Monroe Golf & Country Club
- May 6, 7:30 p.m. – Symphony Band Concert – Meyer Theater
- May 8, 12:00-1:00 p.m. –Spring Staff Picnic
- May 10, 6:00 p.m. – Strikes, Spares, and Scholarships – Monroe Sports Center
- May 14, 6:00 p.m. – Upward Bound Recognition Ceremony – Meyer Theater
- May 20, 4:30 p.m. – Board of Trustees Study Meeting**
- May 20, 6:00 p.m. – Board of Trustees Meeting**

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI.