

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Board of Trustees Room, Z-203
La-Z-Boy Center
6:00 p.m., June 24, 2018

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

Public Hearing – Suspend the regular order of business to conduct the public hearing on the 2019-20 budget. The Chair will entertain questions from the audience with regard to the 2019-20 budget material. The millage rate to be levied for operating purposes for the 2019-20 fiscal year will be reaffirmed as 2.1794 mills of ad valorem property taxes and that the millage rate to be levied for facilities/infrastructure improvements for the 2019-20 fiscal year be reaffirmed as .85 mills of ad valorem property tax. If there are no further questions, the Chair will declare the public hearing adjourned.

B. Recommended Actions

1. Routine Matters

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item.)

B. 2. a. (1) Approval of the May 20, 2019 regular meeting minutes.

B. 2. a. (2) Authorization for the President to Execute an Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a contract for the following administrator:*

*Anthony Quinn, Director of Upward Bound
One-year non-continuing Contract
Effective August 31, 2019, through September 1, 2020.”*

3. Old Business

4. New Business

- a. Written
- b. Verbal

B. 4. a. (1) Resolution of Commendation – Paul Hedeem

Recommended Motion: *“that the following resolution of commendation for Dr. Paul Hedeem be adopted:*

WHEREAS, Dr. Paul Hedeem has decided to retire from Monroe County Community College on July 27, 2019, following seven years of dedicated service in the position of dean of humanities/social sciences, and

WHEREAS, Dr. Hedeem has been a conscientious and essential member of the Instructional Area and larger administrative leadership teams, and

WHEREAS, Dr. Hedeem spent countless hours recruiting, hiring and mentoring outstanding adjunct and full-time faculty, and

WHEREAS, Dr. Hedeem has been a steadfast advocate for adjunct faculty and the vital impetus for renovating not only adjunct faculty offices in the “C” Building but others located across campus, and

WHEREAS, Monroe County Community College faculty and staff as well as Monroe County and surrounding area residents have benefited immensely from Dr. Hedeem’s 28 years of experience as an educator and subsequent leadership of and advocacy for college programs including among others Direct College dual enrollment; College/Community Agora Chorale; College/Community Symphony Band; The Agora student newspaper; Writing-Across-the-Curriculum; Study Abroad; One Book, One Community; the recently launched Honors Program; the newly revitalized Images (a literary and fine arts magazine), and the inaugural MCCC Art Collection book, and

WHEREAS, Dr. Hedeem played a vital role in implementing the college’s Council Model of Shared Governance, having willingly, skillfully and methodically served as the in house expert on Robert’s Rules of Order, and

WHEREAS, Dr. Hedeem spent countless hours reviewing and editing the 2015 Monroe County Community College Assurance Argument for the Higher Learning Commission accreditation evaluation, and

WHEREAS, Dr. Hedeem has positively impacted the lives of thousands of students while serving as a dean and teacher, and

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes Dr. Paul Hedeem for his dedicated service to the college, and

BE IT DECIDED, that by the president’s recommendation, Dr. Paul Hedeem shall hereby be granted faculty emeritus status, and

BE IT RECORDED, that the Board of Trustees expresses its very best wishes for his continued success, good health and happiness on this Monday, June 24, 2019.”

B. 4. a. (2) Authorization of a Michigan New Jobs Training Program (MNJTP) Agreement

Recommended motion: “that the Board authorize the President to sign a MNJTP training agreement with Shunli Steel USA of Temperance, in the amount of \$169,932.00.”

B. 4. a. (3) Resolution to Adopt the 2019-20 Budgets and Reaffirm Millage Rates (to be delivered under separate cover – Board members only)

Recommended motion: “that the 2019-20 MCCC budget be approved as presented and that the millage to be levied for operating purposes for the 2019-20 fiscal year be reaffirmed as 2.1794 mills of ad valorem property tax and that the millage rate to be levied for facilities/infrastructure improvements for the 2019-20 fiscal year be reaffirmed as .85 mills of ad valorem property tax.”

B. 4. a. (4) Board of Trustees Schedule of Meetings for the Fiscal Year 2019-20

Recommended motion: “that the schedule of meetings of the Board of Trustees for the fiscal year 2019-20 be adopted as follows:

*Time: 6:00 p.m.
Place: Board of Trustees Room, Z-203*
La-Z-Boy Center*

**The April 27, 2020, meeting will be held at the MCCC Whitman Center, 7777 Lewis Avenue, Temperance, Michigan.*

*Monday, September 23, 2019 Monday, February 24, 2020
Monday, October 28, 2019 Monday, March 23, 2020
Monday, November 25, 2019 Monday, April 27, 2020 (Whitman)
Monday, January 27, 2020 Monday, May 18, 2020
Monday, June 22, 2020.”*

B. 2. a. (5) Proposed Extension of the Adoption of the 2018-2021 Monroe County Community College Strategic Plan (enclosure)

Recommended motion: “that the adoption of the 2018-2021 Monroe County

Community College Strategic Plan be extended until June 30, 2020.”

B. 2. a. (6) Sabbatical Request - William Hilliker

Recommended motion: *“that William Hilliker be granted a sabbatical from August 24, 2019 to December 18, 2019 to complete a Ph.D. in technology.”*

B. 2. a. (7) MCCA Representation for 2019-2020

Recommended motion: *“that the following individuals be designated to represent the Board before the Michigan Community College Association Board of Directors for the 2019-20*

Trustee Director

Alternate Trustee Director

President Director

Dr. Kojo A. Quartey.”

B. 2. a. (8) Proposed Policy Revision – Policy, 2.19, Management Salary Schedule (enclosure)

Recommended motion: *“that Policy 2.19, Management Salary Schedule, be revised as presented.”*

B. 2. a. (9) Proposed Policy Revision – Policy, 8.08, Support Staff Salary Schedule (enclosure)

Recommended motion: *“that Policy 2.19, Support Staff Salary Schedule, be revised as presented.”*

B. 2. a. (10) Proposed Policy Revision – Policy, 11.00, Adjunct Faculty Salary Schedule (enclosure)

Recommended motion: *“that Policy 11.00, Adjunct Faculty Salary Schedule, be revised as presented.”*

B. 2. a. (11) Proposed Policy Revision – Policy, 11.01, Part-time Support Staff Salary Schedule (enclosure)

Recommended motion: *“that Policy 11.01, Part-time Support Staff Salary Schedule, be revised as presented.”*

B. 2. a. (12) Proposed Policy Revision – Policy, 12.05, Professional Staff Salary Schedule (enclosure)

Recommended motion: *“that Policy 12.05, Professional Staff Salary Schedule, be revised as presented.”*

C. Information and Proposals

1. Delegation

2. Non-staff Communications and Reports

3. President and Staff

C. 3. a. (1) Faculty Appointments, Contract Renewal, Retirement, etc.

Contract Renewal

Anthony Quinn, Director of Upward Bound, non-continuing contract, effective September 4, 2019, to September 3, 2020

C. 3. a. (2) Statement of General Fund Revenues and Expenses for the Period Ending May 31, 2019 (enclosure - Board members only)

C. 3. a. (3) IPEDS & VFA Updates (Wygonik) (enclosures – delivered under separate cover)

C. 3. b. (1) President's Report

4. Board Member and Committee Reports

C. 4. b. (1) Upcoming Events

July 6, 4:10 p.m. – Tiger's Game

July 24-26 – MCCA Summer Workshop, Traverse City

August 27, 7:45 a.m. – Employee Recognition Breakfast

September 6 – MCCC Alumni Association Golf Outing

September 11-15 – Monroe Family YMCA Corporate Cup

October 16-19 – ACCT Annual Leadership Conference, San Francisco, CA

November 4-5 – Higher Learning commission Comprehensive Evaluation

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI