

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Room Z-203
La-Z-Boy Center
6:00 p.m., October 29, 2018

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item.)

B. 2. a. (1) Approval of minutes for the regular meeting of September 24, 2018 (enclosure)

B. 2. a. (2) Authorization for President to Execute a Second-year Probationary Faculty Contract (enclosures)

Recommended motion: *“that the Board authorizes the President to execute a contract for the following faculty member:*

*Angela Prush, Director of Clinical Education/Instructor Respiratory Therapy
Second-year Probationary Contract
Effective January 2, 2019 to January 1, 2020.”*

B. 2. a. (3) Authorization for President to Execute a Second-year Probationary Faculty Contract (enclosures)

Recommended motion: *“that the Board authorizes the President to execute a contract for the following faculty member:*

*Michael Snyder, Associate Professor of Political Science
Second-year Probationary Contract
Effective January 2, 2019 to January 1, 2020.”*

- B. 2. a. (4) Authorization for President to Execute a Second-year Probationary Faculty Contract (enclosures)

Recommended motion: *“that the Board authorizes the President to execute a contract for the following faculty member:*

*Stephanie Wozniak, Assistant Professor of Early Childhood Development
Second-year Probationary Contract
Effective January 2, 2019 to January 1, 2020.”*

- B. 2. a. (5) Proposed Revision of Policy 4.09, Policy for Awarding Credit, and update of Procedure 4.09(a), Procedures for Awarding Credit (enclosures)

Recommended motion: *“that Policy 4.09, Policy for Awarding Credit, be approved as presented.”*

3. Old Business
(None)

4. New Business

- B. 4. a. (1) Capital Outlay Plan (to be delivered under separate cover – Board only)

Recommended motion: *“that the Five-Year Capital Outlay Plan be approved as presented.”*

- B. 4. a. (2) Resolution of Commendation – Dr. James E. DeVries

Recommended motion: *“that the following resolution of commendation for Dr. James E. DeVries be adopted:*

WHEREAS, Monroe County Community College and the broader community lost a valued member and leader on Sept. 13, 2018 with the death of Dr. James E. DeVries, and

WHEREAS, he was a longtime educator, author and historian for MCCC, as well as a father and grandparent, and

WHEREAS, he taught history and sociology at the college from 1970-2010 and was considered an “extraordinary professor” by his colleagues and students, as indicated by numerous nominations for the Outstanding Faculty Award, which he received in 1984, and

WHEREAS, he was a member of the Monroe Public Schools Board of Education from 1990 to 1994, and

WHEREAS, he is remembered for, among other things, assisting many students with

the funding of their education, helping individuals find jobs and giving away many books from his large collection, and

WHEREAS, he was the author of several books, including “Opportunity: The First Twenty Years, Monroe County Community College 1964-1984,” and

WHEREAS, he served on the MCCC Board of Trustees since 2012 and during key college milestones such as the opening of the Career Technology Center in 2013 and the passage of the 5-Year Maintenance and Improvement Millage in 2016, which resulted in funding that that is now being used for critical updates to safety, accessibility, technology and the learning environment, as well as maintenance that was deferred because of tight budgets, and

WHEREAS, he was a member of the Retired Senior Volunteers Program (RSVP), where he read to and mentored students at the Juvenile Center and Manor Elementary School, and

WHEREAS, he was a sought-after presenter, panelist and expert in numerous areas, such as history, social science, race relations, politics, current affairs, and

WHEREAS, he earned a bachelor’s degree from Hope College in 1964, served in the U.S. Army from 1964 to 1966 in Korea, and received a master’s degree and doctorate from Ball State University following his military service, and

WHEREAS, he represented the college with dignity and professionalism, promoting the ideals of higher education and the mission of Monroe County Community College, and MCCC has benefited greatly from his devoted service.

THEREFORE, BE IT RESOLVED, that the MCCC Board of Trustees recognizes the significant contributions of Dr. James E. DeVries over the course of his distinguished life and career; and

THAT IT BE FURTHER RESOLVED, that the Board will mourn Dr. James E. DeVries’s death and will continue, as he did, to inspire members of our community in their pursuit of lifelong education, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its sincerest condolences to his family and friends on this Monday, October 29, 2018.

B. 4. a. (3) Proposed Retirement Resolution – Mr. Kevin Zorn

Recommended motion: “that the following resolution of commendation for Mr. Kevin Zorn be adopted:

WHEREAS, Mr. Kevin Zorn, has decided to retire from his position as Power Systems Operator with Monroe County Community College, effective October 31, 2018, and

WHEREAS, for 24 years, he has been considered an outstanding employee who has helped to foster an excellent preventative maintenance program in the Physical Plant, and

WHEREAS, in the performance of this duties he has secured a number of licenses and certifications to assist him in maintaining the College’s buildings, grounds and mechanical systems, and he has enthusiastically embraced new technology to ensure the College’s systems are operating at peak performance, and

WHEREAS, he has served as a mentor, role model and trainer for his co-workers and has helped foster a high level of professionalism within the maintenance staff, and

WHEREAS, he has demonstrated a high level of commitment and dedication to our students, faculty, staff, and community, and

WHEREAS, he has loyally and bravely served the community of Dundee Township as a firefighter for 32 years, including 17 years as an officer and two years as Assistant Chief.

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Mr. Kevin Zorn for his dedicated service and contributions to the College, our students, and the community, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, well being, and happiness on this Monday, October 29, 2018.

B. 4. a. (4) Recommendation of Group Three Directors

Appointment of Group Three Directors (Directors at Large) to The Foundation at Monroe County Community College Board of Directors

Section 5.4 Election, Classification and Terms

(C) Group Three Directors (Directors at Large) are recommended to the Board of Trustees for approval, by vote of The Foundation’s directors, and shall serve three (3) year terms following the initial staggered terms.

Recommended motion: *“that the following individuals be appointed Group Three Directors on The Foundation at Monroe County Community College Board of Directors for a three-year term expiring as indicated:*

Three-Year Terms Expiring December 31, 2021

*William H. Braunlich
Dr. Ronald Campbell
H. Douglas Chaffin
Ignazio Cuccia*

*Julie Edwards
Irma M. “Mima” Kubiske
Keith P. Masserant
Michael R. Meyer
Chad E. Nyitray
Herbert E. Smith
Neal E. Thurber
Rosemarie Walker.”*

C. Information and Proposals

1. Delegations
2. Non-staff Communications and Reports
(None)
3. President and Staff

C. 3. a. (1) Position Transfers, Rehire, Probationary Faculty Contracts, Retirements, etc.

Position Transfers

Courtney Slater, Administrative Assistant to the Registrar, effective September 17, 2018 (Transfer from Part-time Registration Assistant to Full-Time Administrative Assistant to Registrar, replacing Joyce Oestrike)

Michael Neaves, Maintenance Trainee, effective November 1, 2018 (Transfer from General Maintenance Worker to Maintenance Trainee, replacing Kevin Zorn)

Rehire

Nicholas Scheer, Payroll Accountant, effective October 15, 2018 (replacing Vicki Voyantzis)

Second-year Probationary Faculty Contracts

Angela Prush, Director of Clinical Education/Instructor Respiratory Therapy, effective January 2, 2019 to January 1, 2020

Michael Snyder, Associate Professor of Political Science, effective January 2, 2019 to January 1, 2020

Stephanie Wozniak, Assistant Professor of Early Childhood Development, effective January 2, 2019 to January 1, 2020

Retirement

Kevin Zorn, Power Systems Operator, effective October 31, 2018.

- C. 3. a. (2) The Board received a note of thanks from Quri Wygonik and family, for the flowers sent at the birth of her daughter, Everleigh (enclosure)
- C. 3. a. (3) Statement of General Fund Revenues and Expenses for the Period Ending September 30, 2018 (enclosure)
- C. 3. b. (1) President’s Report

C. 3. b. (2) The Foundation Update (Myers)

C. 3. b. (3) Non-credit Enrollment Report (Kinsey, Pillarelli, Yackee)

4. Board Member and Committee Reports

C. 4. b. (1) Appointment of Audit Committee Member to replace the vacancy created by the resignation of Marjorie Kreps)

C. 4. b. (2) Update on 2018 ACCT Leadership Congress, New York Conference (Thayer)

C. 4. b. (3) Upcoming Events

November 2, 7:45 a.m. – President’s State of the College Address, Monroe Bank & Trust 4th Floor Assembly Room

November 3, 7:30 p.m. – Creedence Revived: A Tribute to CCR – Meyer Theater

November 8, 5:30 p.m. – Veterans Day Celebration – La-Z-Boy Center Atrium

November 9, 6:00 p.m. – Seventh Annual REDS, WHITES AND BLUES – The Cellar

November 8 – New Trustee Orientation, Reception & Dinner

November 9 – MCCA Fall Trustee Institute

November 11, 3:00 p.m. – A Veterans Day Celebration with the MCCC Symphony Band, Schoolcraft College Band and the John Tyner Chorale – Meyer Theater

November 15-16 – MCCA Presidents Dinner and Meeting, Lansing

November 26 – Regular Meeting of the Board of Trustees

December 1, 7:30 p.m. – Laith Al-Saadi – Meyer Theater

December 4, 7:30 p.m. – Agora Chorale and the MCCC Prelude Choir, Meyer Theater

December 10, 7:30 p.m. – Symphony Band Concert – Meyer Theater

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245 or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI