

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Board of Trustees Room, Z-203
La-Z-Boy Center
6:00 p.m., February 24, 2020

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of the audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item. Pulled items will move to the 4. New Business area of the Agenda.)

B. 2. a. (1) Approval of the minutes of the regular and special meetings of January 27, 2020
(enclosures)

B. 2. a. (2) Board Authorization for President to Execute a Continuing Faculty Contract
(enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following continuing faculty contract:*

*Zachary Moore, Computer Information Systems Instructor
Continuing Faculty Contract
Effective August 24, 2020.”*

B. 2. a. (3) Board Authorization for President to Execute a Continuing Faculty Contract
(enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following continuing faculty contract:*

*Michelle Toll, Assistant Professor of English
Continuing Faculty Contract
Effective August 24, 2020.”*

- B. 2. a. (4) Board Authorization for President to Execute a Continuing Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following continuing faculty contract:*

*Derek Roberts, Associate Professor of Sociology
Continuing Faculty Contract
Effective August 24, 2020.”*

- B. 2. a. (5) Board Authorization for President to Execute a Continuing Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following continuing faculty contract:*

*Helen Stripling, Respiratory Therapy Instructor
Continuing Faculty Contract
Effective August 24, 2020.”*

- B. 2. a. (6) Authorization for the President to Execute a Third Year Probationary Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a third-year probationary contract for the following faculty member:*

*Jenna Bazzell, Assistant Professor of English
Third-year Probationary Faculty Contract
Effective August 24, 2020 to May 6, 2021.”*

- B. 2. a. (7) Authorization for the President to Execute a Third Year Probationary Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a third-year probationary contract for the following faculty member:*

*Troy Elliot, CNC/Product and Process Technology Instructor
Third-year Probationary Faculty Contract
Effective August 24, 2020 to May 6, 2021.”*

- B. 2. a. (8) Authorization for the President to Execute a Third Year Probationary Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a third-year probationary contract for the following faculty member:*

*Peggy Jacob, Assistant Professor of Counseling
Third-year Probationary Faculty Contract
Effective August 24, 2020 to May 6, 2021.”*

- B. 2. a. (9) Authorization for the President to Execute a Second-Year Probationary Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a second-year probationary contract for the following faculty member:*

*Thomas Adamich, Technical Services/Reference Librarian
Second-year Probationary Faculty Contract
Effective August 24, 2020 to May 6, 2021.”*

- B. 2. a. (10) Authorization for the President to Execute a Second-Year Probationary Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a second-year probationary contract for the following faculty member:*

*Matthew Bird-Meyer, Professor of Journalism and Humanities
Second-year Probationary Faculty Contract
Effective August 24, 2020 to May 6, 2021.”*

- B. 2. a. (11) Authorization for the President to Execute a Second-Year Probationary Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a second-year probationary contract for the following faculty member:*

*Mark Jager, Instructor of Materials and Welding Technology
Second-year Probationary Faculty Contract
Effective August 24, 2020 to May 6, 2021.”*

- B. 2. a. (12) Authorization for the President to Execute a Second-Year Probationary Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a second-year probationary contract for the following faculty member:*

*Daniel Wood, Instructor of Criminal Justice
Second-year Probationary Faculty Contract
Effective August 24, 2020 to May 6, 2021.”*

2. Old Business

- a. Written
- b. Verbal

4. New Business

- a. Written
- b. Verbal

B. 4. a. (1) Alumnus of the Year Award Recommendation

Recommended motion: *“that _____ be selected as the 2019-20 Alumnus of the Year.”*

B. 4. a. (2) Resolution of Commendation – Dr. Randy Daniels

Recommended Motion: *“that the following resolution of commendation for Dr. Randell Daniels be adopted:*

WHEREAS, Dr. Randell Daniels has decided to retire from his position as Vice President of Student and Information Services with Monroe County Community College, effective February 28, 2020 and

WHEREAS, Dr. Daniels has been an outstanding administrator and leader at Monroe County Community College for 25 years, serving as the chief student officer and advocate for the last 15 years, and

WHEREAS, Dr. Daniels volunteered for and skillfully led the most recent College Strategic Planning Task Force, and was a key participant in the Mission/Vision/Values Task Force, and

WHEREAS, Dr. Daniels has worked for four of MCCC’s five Presidents on a countless number of projects designed to benefit students, the institution, and the community as a whole, and

WHEREAS, Dr. Daniels has provided exemplary leadership for the entire Student and Information Services areas including the Admissions Office, Registrar’s Office, Financial Aid, Library, Learning Assistance Lab, Information Systems, Student Activities, Security, The Fitness Center, and the Whitman Center, and

WHEREAS, Dr. Daniels served the greater community as a board member for the Monroe County Chamber of Commerce, the Monroe Exchange Club, Big Brothers Big Sisters, and the March of Dimes, and

WHEREAS, Dr. Daniels served on the Executive Fundraising Leadership Team for the Monroe March for Babies and served as the campaign chair for the Monroe Walk in 2017, and

WHEREAS, Dr. Daniels developed and delivered a variety of professional development training for staff related to servant leadership, work-life balance, attitude, and customer service, and

WHEREAS, Dr. Daniels was recognized by his peers and/or students by receiving two Enriching Lives Service Awards and several nominations for the Outstanding Faculty of the Year Award, and

WHEREAS, Dr. Daniels collaborated with a number of staff, faculty, and fellow administrators on a variety of projects including computer and technology upgrades, the Early Alert System, a variety of online services, enrollment management, recruitment and marketing, the Student Code of Conduct, and other services designed to foster student success, and

WHEREAS, Dr. Daniels led security efforts including the arming of a private security team, facilitated training efforts such as ALICE and Shots Fired, implemented the College's first emergency notification system, and partnered with local law enforcement officials to develop and implement a campus violent threat management plan, and

WHEREAS, Dr. Daniels served for several years as part of the College's negotiations team, both as chief negotiator and table team member, and

WHEREAS, Dr. Daniels has actively participated on and/or chaired a variety of institutional committees such as the Marketing and Recruitment Committee, Learning Resources Committee, Colleague Implementation Team, Institutional Governance Committee, Health and Safety Committee, Enrollment Issues Committee, Retention Committee, Governance Evaluation Committee, County-wide Diversity Committee, Foundation Committees, Administrator Council, Facilities Renovation, and several hiring committees, and

WHEREAS, Dr. Daniels assisted with the attainment of three federally funded TRiO programs with Monroe High School, Airport High School and Jefferson High School that have exceeded federal outcome guidelines and brought over \$5,000,000 in federal funds to benefit Monroe County students, and

WHEREAS, Dr. Daniels partnered with the Executive Director of the Foundation to provide an emergency fund to support students facing unexpected financial challenges, and

WHEREAS, Dr. Daniels led a team of faculty, staff, and administrators to create the Board of Trustees Merit Scholarship program which has tripled the number of Trustee Scholarships awarded annually, and

WHEREAS, Dr. Daniels was active at the State level by serving as President of the Michigan Community College Student Services Association from 2018-2019, the Michigan Community College Student Success Advisory Board, the Michigan College Access Advisory Board, and the Michigan Community College Admissions Directors Association (President 2002-04), and

WHEREAS, Dr. Daniels was appointed by the President to serve as a Group Four Director for the Foundation at Monroe County Community College for 2013-14, and

WHEREAS, Dr. Daniels served as Director of Admissions at MCCC from 1995-2005 where he collaborated with faculty and staff to strengthen partnerships with the local K-12 schools, expand counseling and registration services, revise new student orientation, oversee Dual Enrollment, design and implement transfer fairs, open houses, One Stop Registration, and other student service events, and

WHEREAS, Dr. Daniels has positively impacted the lives of thousands of students in Monroe County and the entire region for 35 years while serving as an educational administrator, coach, teacher, counselor, professor, and volunteer, and

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes Dr. Randell Daniels for his dedicated service and contributions to Monroe County Community College, the students and the greater community, and

BE IT DECIDED, that by the President’s recommendation, Dr. Randell Daniels shall hereby be granted faculty emeritus status, and

BE IT RECORDED, that the Board of Trustees expresses its very best wishes for his continued success, good health, and happiness on this Monday, February 24, 2020.”

B. 4. a. (3) Proposed 2020-2023 Strategic Plan

Recommended motion: *“that the Board approves the 2020-23 Strategic Plan as presented.”*

B. 4. a. (4) Naming of the East and West Technology Buildings

Recommended motion: *“that the East and West Technology Buildings be renamed Founders Hall.”*

B. 4. a. (5) Architect Recommendation

Recommended motion: *“that The Collaborative be selected as the architectural firm to assist the College in the performance of all architectural and engineering services for the design and construction for the renovation to the Campbell Learning Resources Center.”*

B. 4. a. (6) Authorization for a Special Liquor License

Recommended motion: *“that Monroe County Community College, in accordance with MCCC Policy 6.21 and Procedure 6.21 (a), apply for a Special License from the Michigan Liquor Control Commission (MLCC) to serve alcohol in conjunction with the following special events which will be held as indicated:*

MCCC Agricultural Club Music Event – Saturday, April 4, 2020 – Meyer Theater

C. Information and Proposals

1. Delegations

2. Non-staff Communications and Reports

C. 2. a. (1) Student Government Report (Student Government Representatives)

3. President and Staff

C. 3. a. (1) Probationary Contracts, Retirements, etc.

Continuing Faculty Contracts: (effective 8/24/2020)
Zackary Moore, Computer Information Systems Instructor
Dr. Derek Roberts, Associate Professor of Sociology
Helen Stripling, Respiratory Therapy Instructor
Michele Toll, Assistant Professor of English

3rd Year Probationary Faculty Contracts: (effective 8/24/2020-5/6/2021)
Jenna Bazzell, Assistant Professor of English
Troy Elliot, CNC/Product and Process Technology Instructor
Peggy Jacob, Assistant Professor of Counseling

2nd Year Probationary Faculty Contracts: (effective 8/24/2020-5/6/2021)
Thomas Adamich, Technical Services/Reference Librarian
Matt Bird Meyer, Professor of Journalism and Humanities

Mark Jager, Instructor of Materials and Welding Technology
Daniel Wood, Instructor of Criminal Justice

Retirement

JoEllen Locher, Assistant Professor of English, effective June 1, 2020

Mark Locher, Sr., Assistant Professor of Electronics & Electronics Technology,
effective August 1, 2020

- C. 3. a. (2) The Board received a note of thanks from Vicki LaValle, for the memorial given at the passing of her father, Joseph “Joe” Meader (enclosure)
- C. 3. a. (3) Statement of General Fund Revenues and Expenses for the periods ending January 31, 2019 (enclosure)
- C. 3. a. (4) Sabbatical Presentation (Hilliker)
- C. 3. a. (5) President’s Revised Goals and Measurable Objectives (Board Only)
- C. 3. a. (6) Foundation Update (Myers) (enclosure)
- C. 3. b. (1) President’s Report (Quartey)
- C. 3. b. (2) Tuition and Fees Discussion (Wetzel)

4. Board Member and Committee Reports

- C. 4. a. (1) Discussion of Presidential Evaluation Process

C. 4. b. (1) Upcoming Events

February 24, 7:30pm – Band and Chorale Concert, Meyer Theater

February 29, 7:00 p.m. – The Big Gig! – Meyer Theater

March 9, 10:00 a.m. – Phi Theta Kappa Awards Luncheon, Lansing

March 19-20 – MCCA Spring Board of Directors Meeting, Livonia

March 21, 7:30 p.m. – The Doobie Others, Meyer Theater

March 23, 6:00 p.m. – Board of Trustees Regular Meeting

March 24, 6:00 p.m. – Phi Theta Kappa Initiation Ceremony – Meyer Theater

March 28-30 – AACC Annual Convention, National Harbor, MD

April 22, 6:30 p.m. – Honors Reception – Meyer Theater

April 29, 3:00 p.m. – Culinary Graduation – MCCC Dining Room

May 1, 7:00 p.m. – MCCC 2018 Commencement – Gerald Welch Health Education Building

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI.