

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Board of Trustees Room, Z203
La-Z-Boy Center
6:00 p.m., March 23, 2020

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of the audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item. Pulled items will move to the 4. New Business area of the Agenda.)

B. 2. a. (1) Approval of the minutes of the regular meeting of February 24, 2020 (enclosure)

B. 2. a. (2) Resolution of Commendation – Alumnus of the Year

Recommended Motion: *“that the following resolution of commendation for Dr. Justin Chamberlain be adopted:*

WHEREAS, Dr. Justin Chamberlain earned his associate degree in nursing from Monroe County Community College in 2004, a bachelor of science in cell and molecular biology from the University of Michigan-Ann Arbor in 2007 and a medical doctorate in 2012 from the U-M Medical School, and

WHEREAS, he served as a registered nurse in the University of Michigan Hospital’s critical care medicine unit from 2004-2008, and

WHEREAS, at U-M Medical School, he earned clinical honors in plastic surgery, emergency medicine, infectious diseases, anesthesiology, surgery, internal medicine, pediatrics, neurology and OB/GYN, and

WHEREAS, Dr. Chamberlain completed his anesthesiology internship at the University of Michigan Health System June in 2013 and general surgery residency at Henry Ford Health System in Detroit in 2017, and

WHEREAS, he served as administrative chief resident for Henry Ford Health System from 2017-2018 and became a general surgeon for ProMedica General Surgery in Monroe in 2018, a position he continues to serve in today, and

WHEREAS, Dr. Chamberlain serves as director of the surgery resident rotation at ProMedica Monroe Regional Hospital and co-director of its intensive care unit, and

WHEREAS, his research articles have been published in two peer-reviewed academic journals – Plastic and Reconstructive Surgery and Biomolecules, in 2012 and 2017, respectively, and

WHEREAS, in 2012, Dr. Chamberlain was selected to the Alpha Omega Alpha Honor Society and received the Dr. James O. Wooliscroft Honorary Scholarship and the Michigan Association of Physicians from India Academic Scholarship, and

WHEREAS, he has made numerous oral and poster presentations in the U.S., Canada and Germany about a myriad of topics such as epidural analgesia, migraine surgery and extracorporeal support in donors after cardiac death, and

WHEREAS, Dr. Chamberlain has served on various committees at Henry Ford Hospital and ProMedica Monroe Regional Hospital, and currently serves on the Cost Value Analysis, Surgery Department Peer Review, and Pharmacy and Therapeutics committees at ProMedica Monroe, and

WHEREAS, he is a member of the American Medical Association and the American College of Surgeons and a past member the American Society of Anesthesiologists, Society of Critical Care Medicine and the Michigan Nurses Association, and

WHEREAS, he is a man of great character and integrity who exemplifies the best of Monroe County Community College.

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes and congratulates Dr. Justin Chamberlain on his accomplishments and accolades, and

THAT IT FURTHER BE RESOLVED, that the Board of Trustees honor him with the 2020 Monroe County Community College Alumnus of the Year Award and expresses its sincere gratitude and appreciation on this Monday, March 23, 2020.”

- B. 2. a. (2) Board Authorization for President to Execute a Continuing Faculty Contract to Administrator (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following continuing faculty contract per Policy 2.31, Administrative Faculty Status:*

*Dr. Kevin Cooper, Dean of Science and Mathematics
Continuing Faculty Contract to Administrator
Effective July 1, 2020.”*

- B. 2. a. (3) Board Authorization for President to Execute a Third-year Probationary Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following third-year probationary administrative contract:*

*Dr. Ijaz Ahmed, Director of Respiratory Therapy
Third-Year Probationary Administrative Contract
Effective July 1, 2020 to June 30, 2021.”*

- B. 2. a. (4) Board Authorization for President to Execute a Third-year Probationary Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following third-year probationary administrative contract:*

*Kelly Heinzerling, Director of Purchasing and Auxiliary Services
Third-year Probationary Administrative Contract
Effective July 1, 2020 to June 30, 2021.”*

- B. 2. a. (5) Board Authorization for President to Execute a Second-year Probationary Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following second-year probationary administrative contract:*

*Linda Torbet, Director of Human Resources
Second-year Probationary Administrative Contract
Effective July 1, 2020 to June 30, 2021.”*

- B. 2. a. (6) Board Authorization for the President to Execute Continuing Contracts for the following Administrators

Recommended motion: *“that the Board authorizes the President to execute the following two-year continuing contracts for administrators, effective July 1, 2020 to June 30, 2022:*

*Jack Burns, Jr., Director of Campus Planning and Facilities
Parmeshwar (Peter) Coomar, Dean of Applied Science and Engineering
Technology
Kevin Cooper, Dean of Science and Mathematics
Valerie Culler, Director of Financial Aid
Andrew Fischer, Director of Financial Services
Barry Kinsey, Director of Workforce Development
Paul Knollman, Dean of the Business Division
Brian Lay, Manager of Information Systems
Kimberly Lindquist, Dean of Health Sciences/Director of Nursing
Laura Manley, Director of the Library
Joshua Myers, Executive Director of The Foundation
Tina Pillarelli, Director of Lifelong Learning
James Ross, Director of Data Processing
Joseph Verkennes, Director of Marketing
Tracy Vogt, Registrar
Suzanne Wetzell, Vice President of Administration and Treasurer
Grace Yackee, Vice President of Instruction”*

B. 2. a. (7) Resolution to Set College Millage Levy for 2020-21

Recommended Motion: “that the following resolution to set the College millage levy for the 2020-21 fiscal year be adopted subject to Headlee rollback provisions

*Operating 2.1794 mills
Facilities/Infrastructure .85 mills*

THEREFORE BE IT RESOLVED, that the clerks of the cities and townships of Monroe County be given written notice of this action. Each clerk shall be requested to forward such notice to the appropriate assessing officers of the cities and townships.

BE IT FURTHER RESOLVED, that taxes to be raised against property within any city, any portion of which lies within the community college district boundaries, may be levied and collected in the same manner and at the same time as the city taxes.”

2. Old Business

- a. Written
- b. Verbal

4. New Business

- a. Written
- b. Verbal

- B. 4. a. (1) Proposed Revision, Policy 3.05 – Tuition and Fees (Wetzel) (enclosure to be sent under separate cover)

Recommended motion: “that Policy 3.05, Tuition and Fees, be revised as follows, effective Fall 2020:

<u>Tuition</u>	<u>Beginning Fall 2019</u>	<u>Beginning Fall 2020</u>
<i>Resident (per billable contact hour)</i>	\$112.25	\$ 114.50
<i>Non-Resident (per billable contact hour)</i>	\$199.50	\$ 203.50
<i>Out of State/International (per billable contact hour)</i>	\$216.00	\$ 226.50
<i>Non-Resident Student Apprentices (per billable contact hour)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>
<i>Non-Resident Student Veteran (per billable contact hour)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>
<i>Non-Resident Veteran Dependent Student using GI Bill Programs (per billable contact hour)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>
<i>Non-Resident Student Active Duty Service Person & Spouse (per billable contact hour)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>
<i>Non-Credit Instruction, including Continuing Education Units (CEU)</i>	<i>Resident Rate</i>	<i>Resident Rate</i>

Miscellaneous Fees

<i>Technology Fee (per billable contact hour)</i>	\$25.00
<i>Registration (per student for each semester registering)</i>	\$40.00
<i>Laboratory Fees</i>	<i>Fees vary according to the class</i>
<i>Special Fees (Required costs for specific materials, rentals, testing, etc.)</i>	<i>Fees vary according to the class/program</i>
<i>Transcript, per copy</i>	\$ 5.00
<i>Credit by Exam Fee (Non-refundable) – 1 contact hour</i>	\$35.00
<i>2 or more contact hours</i>	\$70.00”

- B. 4. a. (2) Michigan’s Coordinator to ACCT

Recommended motion: “that the Monroe County Community College Board of Trustees hereby authorizes _____ to serve in a voluntary role as Michigan’s Coordinator to the Association of Community College Trustees.”

C. Information and Proposals

1. Delegations
2. Non-staff Communications and Reports
3. President and Staff

- C. 3. a. (1) Administrative Contract Renewals, Continuing Faculty Contracts for Administrators, Probationary Contracts for Administrators, etc.

Administrative Contract Renewals: (effective 7/1/2020-6/30/2021)

Jack Burns, Jr., Director of Campus Planning and Facilities
Parmeshwar (Peter) Coomar, Dean of Applied Science and Engineering Technology
Kevin Cooper, Dean of Science and Mathematics
Valerie Culler, Director of Financial Aid
Andrew Fischer, Director of Financial Services
Barry Kinsey, Director of Workforce Development
Paul Knollman, Dean of the Business Division
Brian Lay, Manager of Information Systems
Kimberly Lindquist, Dean of Health Sciences/Director of Nursing
Laura Manley, Director of the Library
Joshua Myers, Executive Director of The Foundation
Tina Pillarelli, Director of Lifelong Learning
James Ross, Director of Data Processing
Joseph Verkennes, Director of Marketing
Tracy Vogt, Registrar
Suzanne Wetzal, Vice President of Administration and Treasurer
Grace Yackee, Vice President of Instruction

Continuing Faculty Contract for Administrators: (effective 7/1/2020)

Kevin Cooper, Dean of Science and Mathematics

3rd Year Probationary Contracts for Administrators: (effective 7/1/2020-6/30/2021)

Dr. Ijaz Ahmed, Director of Respiratory Therapy
Kelly Heinzerling, Director of Purchasing and Auxiliary Services

2nd Year Probationary Contracts for Administrators: (effective 1/5/2020-6/30/2021)

Linda Torbet, Director of Human Resources

- C. 3. a. (2) Statement of General Fund Revenues and Expenses for the period ending February 29, 2020 (enclosures) (Wetzal)

- C. 3. a. (3) President's Goals and Measurable Objectives (Quarterly)

- C. 3. b. (1) President's Report (Quarterly)

4. Board Member and Committee Reports

- C. 4. a. (1) Update on February 9-12th Association of Community College Trustees (ACCT) 2020 Legislative Summit in Washington D.C (Thayer)

C. 4. a. (2) Review of Board Self-Evaluation Compiled Results (Dowler)

C. 4. b. (3) Date for Budget Study Meeting (Wetzel)

C. 4. b. (4) Upcoming Events

April 27, 6:00 p.m. – Board of Trustees Regular Meeting

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Corporate and Community Services at least five business days before the scheduled meeting by calling (734) 384-4127, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI