

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Board of Trustees Room, Z203
La-Z-Boy Center
6:00 p.m., January 25, 2021

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

Administration of Oath of Office to Lynette M. Dowler, Aaron N. Mason, and Mary Kay Thayer by the Honorable Michael Weipert.

B. Recommended Actions

1. Routine Matters

a. Polling of the audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item. Pulled items will move to the 4. New Business area of the Agenda.)

B. 2. a. (1) Approval of the minutes of the regular meeting of November 23, 2020 and the special meeting of December 21, 2020 (enclosures)

3. Old Business

None

4. New Business

B. 4. a. (1) Election of Board Officers (Chair, Vice Chair, and Secretary) to Serve for a Two-year Term

Recommended motion: *“that _____ be elected Chair of the Board of Trustees for a two-year term;*

that _____ be elected Vice Chair of the Board of Trustees for a two-year term;

that _____ be elected Secretary of the Board of Trustees for a two-year term.”

B. 4. a. (2) Appointment of Treasurer of the Board of Trustees

Recommended motion: “that Suzanne M. Wetzel be named Treasurer of the Board of Trustees of the Community College District of Monroe County, Michigan for a two-year term.”

B. 4. a. (3) Resolution of Commendation – Mrs. Mary Lunn

Recommended Motion: “that the following resolution or commendation for Mrs. Mary Lunn be adopted:

WHEREAS, Mrs. Mary Lunn has decided to retire from her position at Monroe County Community College, effective January 7, 2021 and

WHEREAS, Mrs. Lunn has diligently served as Administrative Assistant for Lifelong Learning for the past 15 years, and

WHEREAS, Mrs. Lunn began her career at MCCC as a temporary employee in the Corporate and Community Services (CCS) Division, handling room reservations, and providing support for the entire CCS division in various capacities, and

WHEREAS, Mrs. Lunn has completed countless registrations, faculty contracts, student evaluations, class rosters and provided endless support to MCCC’s community of lifelong learners, and

WHEREAS, Mrs. Lunn managed a wide variety of tasks and details associated with annual summer camps for kids, which included 300-500 students on the MCCC campus each summer, and

WHEREAS, Mrs. Lunn had an impeccable work ethic and was known for arriving early each day, rarely taking a day off and always going the extra mile to ensure non-credit students could easily enroll in courses and had a positive learning experience, and

WHEREAS, Mrs. Lunn provided excellent support to lifelong learning instructors by helping them with an assortment of documents and coordinating details to ensure they were prepared to step into their classroom ready to teach, and

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Mrs. Mary Lunn for her 15 years of dedicated service to Monroe County Community College, and

THEREFORE, BE IT RECORDED that the Board of Trustees expresses its very best wishes for her continued success, well-being, and happiness on this Monday, January 25, 2021.”

C. Information and Proposals

1. Delegations
2. Non-staff Communications and Reports
3. President and Staff

C. 3. a. (1) Position Rehire, Retirements, Resignation, Deceased, etc.

Position Rehire:

Michael Varney, General Maintenance Worker, effective January 8, 2021

Retirement:

Mary Lunn, Administrative Assistant to the Director of Lifelong Learning, effective January 7, 2021

Resignation:

Lisa Schendel, Administrative Assistant to the Dean of Business, effective December 10, 2020

Deceased:

Dannielle Lambert, Academic Coordinator, Upward Bound. Effective 12/3/2020

- C. 3. a. (2) The Board received a note of gratitude from Dr. Joshua Myers on behalf of The Foundation of Monroe County Community College, for the donation in memory of Dannielle Lambert (enclosure)
- C. 3. a. (3) The Board received a note of thanks from Natalie Bruck and her family for the gift basket received at Christmas (enclosure)
- C. 3. a. (4) 2019 Alumnus of the Year Award Presentation (delayed by COVID) – Dr. Justin Chamberlain (enclosure)
- C. 3. a. (5) Statement of General Fund Revenues and Expenses for the periods ending November 30, 2020 and December 31, 2020 (enclosures)
- C. 3. a. (6) 2021 Winter Enrollment Report (Behrens)
- C. 3. a. (7) Non-credit Enrollment Report (Yackee)
- C. 3. b. (1) President’s Report (Quartey)

- C. 3. b. (2) Enriching Lives Fall 2020 Award (Verkennes)
- C. 3. b. (3) 2019-20 Audit Report (enclosure) (Fischer, Hehl)
- C. 3. b. (4) The Foundation Report (Myers)

4. Board Member and Committee Reports

- C. 4. b. (1) Appointment of Selection Committee for Alumnus of the Year (Nominations are due by January 30, 2021. Recommendation are due at the February Board Meeting) (Board Chair)
- C. 4. b. (2) Appointment of Selection Committee for College Supporter of the Year (Nominations are Due by March 15, 2021. Recommendations are due at the April Board Meeting) (Board Chair)
- C. 4. b. (3) Appointment of Board Audit Committee (Board Chair)
- C. 4. b. (4) Discussion of Board Retreat (Dowler)
- C. 4. b. (4) Upcoming Events
February 8-10 – ACCT Community College Virtual National Legislative Summit, Washington DC
February 8, 6:00 p.m. – The Foundation Board of Directors Meeting
February 22, 6:00 p.m. – Board of Trustees Regular Meeting

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI