

BOARD OF TRUSTEES  
MONROE COUNTY COMMUNITY COLLEGE  
MONROE, MICHIGAN 48161  
(734) 242-7300, Ext. 4311

via Microsoft TEAMS and  
Board of Trustees Room, Z-203  
La-Z-Boy Center  
6:00 p.m., February 22, 2021

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Microsoft Teams meeting

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BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of the audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item. Pulled items will move to the 4. New Business area of the Agenda.)

B. 2. a. (1) Approval of the minutes of the regular meeting of January 25, 2021 (enclosure)

B. 2. a. (2) Board Authorization for President to Execute a Continuing Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following continuing faculty contract:*

*Jenna Bazzell, Assistant Professor of English  
Continuing Faculty Contract  
Effective August 23, 2021.”*

- B. 2. a. (3) Board Authorization for President to Execute a Continuing Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following continuing faculty contract:*

*Troy Elliot, CNC/Product and Process Technology Instructor  
Continuing Faculty Contract  
Effective August 23, 2021.”*

- B. 2. a. (4) Board Authorization for President to Execute a Continuing Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute the following continuing faculty contract:*

*Peggy Jacob, Assistant Professor of Counseling  
Continuing Faculty Contract  
Effective August 23, 2021.”*

- B. 2. a. (5) Authorization for the President to Execute a Third-Year Probationary Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a third-year probationary contract for the following faculty member:*

*Matthew Bird-Meyer, Professor of Journalism and Humanities  
third-year Probationary Faculty Contract  
Effective August 23, 2021”to May 5, 2022.”*

- B. 2. a. (6) Authorization for the President to Execute a Third-Year Probationary Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a third-year probationary contract for the following faculty member:*

*Mark Jager, Instructor of Materials and Welding Technology  
third-year Probationary Faculty Contract  
Effective August 23, 2021 to May 5, 2022.”*

- B. 2. a. (7) Authorization for the President to Execute a Third-Year Probationary Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a third-year probationary contract for the following faculty member:*

*Daniel Wood, Assistant Professor of Criminal Justice  
third-year Probationary Faculty Contract  
Effective August 23, 2021 to May 5 2022.”*

- B. 2. a. (8) Authorization for the President to Execute a Second-Year Probationary Faculty Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a second-year probationary contract for the following faculty member:*

*Nien-Chu “Alex” Wan  
Assistant Professor of Assistant Professor of Electrical Engineering Technology  
second-year Probationary Faculty Contract  
Effective August 23, 2021 to May 5 2022.”*

2. Old Business

- a. Written
- b. Verbal

4. New Business

- a. Written
- b. Verbal

- B. 4. a. (1) Alumnus of the Year Award Recommendation

Recommended motion: *“that Benjamin David Capaul be selected as the 2020-21 Alumnus of the Year.”*

- B. 4. a. (2) Transfer of Funds (Wetzel)

Recommended motion: *“that the Board approve the revised 2020-2021 Budget as presented.”* (enclosure)

- B. 4. a. (3) Proposed Revision of Policy 2.22, Scheduled Paid Holidays and Scheduled Paid Vacation Days; Policy 8.16, Scheduled Paid Holidays and Scheduled Paid Vacation Days; and Policy 12.11, Scheduled Paid Holidays and Scheduled Paid Vacation Days (enclosures)

Recommended motion: *“that Policy 2.22, Scheduled Paid Holidays and Scheduled Paid Vacation Days; Policy 8.16, Scheduled Paid Holidays and Scheduled Paid Vacation Days; and Policy 12.11, Scheduled Paid Holidays and Scheduled Paid Vacation Days, be approved as presented.”*

C. Information and Proposals

1. Delegations

2. Non-staff Communications and Reports

C. 2. a. (1) Student Government Report (Student Government Representatives)

3. President and Staff

C. 3. a. (1) Staff Appointment, Continuing Faculty Contracts, Probationary Faculty Contracts, Retirement, etc.

Staff Appointment

Anthony Napier, Auto Lab Technician, effective January 25, 2021  
(replacing Jack Larmor)

Continuing Faculty Contracts: (effective 8/23/2021)

Jenna Bazzell, Assistant Professor of English  
Troy Elliot, CNC/Product and Process Technology Instructor  
Peggy Jacob, Assistant Professor of Counseling

3<sup>rd</sup> Year Probationary Faculty Contracts: (effective 8/23/2021-5/5/2022)

Matt Bird-Meyer, Professor of Journalism and Humanities  
Mark Jager, Instructor of Materials and Welding Technology  
Daniel Wood, Assistant Professor of Criminal Justice

2<sup>nd</sup> Year Probationary Faculty Contract: (effective 8/23/2021-5/5/2022)

Nien-Chu “Alex” Wan, Assistant Professor of Electrical Engineering Technology

Retirement

Paul Knollman, Dean of Business, effective May 7, 2021

C. 3. a. (2) The Board received a letter from Matthew Hehl, Cooley Hehl Sabo & Calkins PLLC, regarding an error and correction made in Note 1 – Unrestricted Net Position (page 25) in the Annual Financial Report for June 30, 2020 and 2019. (enclosure)

C. 3. a. (3) Statement of General Fund Revenues and Expenses for the periods ending January 31, 2021 (enclosure) (Wetzel)

C. 3. a. (4) Sabbatical Presentation (Robinson)

C. 3. b. (1) President's Report (Quartey)

C. 3. b. (2) Tuition and Fees Discussion (Wetzel)

4. Board Member and Committee Reports

C. 4. a. (1) Appointment of Board Self-evaluation Sub-committee

C. 4. a. (2) ACCT Community College Virtual National Legislative Summit Report, February 8-10, 2021 (Thayer, Quartey)

C. 4. a. (3) Discussion of Board Retreat (Dowler)

C. 4. a. (3) Upcoming Events

March 19, 9:00 a.m. – MCCA Spring Board of Directors Meeting, ZOOM

**March 22, 6:00 p.m. – Board of Trustees Regular Meeting**

March 23, 5:30 p.m. – Phi Theta Kappa Initiation Ceremony – Meyer Theater

April 21, 6:00 p.m. – Honors Reception – Meyer Theater

C. Adjournment

**If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI.**