

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Microsoft Teams Meeting
/Board Room, Z-203
La-Z-Boy Center
6:00 p.m., May 24, 2021

This meeting will take place via Microsoft Teams. The Board Room, Z-203, will also be open to the public with limited seating, in keeping with social distancing protocol. All individuals entering any MCCC building must wear a mask while in the building.

Microsoft Teams meeting

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BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

B. Recommended Actions

1. Routine Matters

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item.)

B. 2. a. (1) Approval of minutes of regular meeting of April 26, 2021 of the Board of Trustees.

3. Old Business

B. 3. a. (1) Recommendation for College Supporter of the Year

Recommended motion: “that _____ be selected as the recipient of the 2021 College Supporter of the Year Award.

4. New Business

B. 4. a. (1) Retirement Resolution – Ms. Toni Bean

Recommended Motion: *“that the following resolution of commendation for Ms. Toni Bean be adopted:*

WHEREAS, Ms. Toni Bean has decided to retire from her position as Accounts Receivable Clerk at Monroe County Community College, effective May 31, 2021, following 29 years of dedicated service to the College, and

WHEREAS, Ms. Bean has positively impacted the lives of thousands of students in Monroe County while serving in her role, and

WHEREAS, Ms. Bean has worked diligently to maintain an outstanding working relationship with the K-12 schools and sponsored businesses in and around Monroe County, and

WHEREAS, Ms. Bean has established and nurtured partnerships with organizations such as CBC Collections, Nelnet Enterprise, Michigan Works, and Monroe County Middle College, and

WHEREAS, Ms. Bean has graciously volunteered countless hours in support of activities such as the GIFT program, Auto Show, Family Fun Night, Commencement, Monroe County Fair, and several others, and

WHEREAS, Ms. Bean is a person of great character; always displaying a sense of humor and an extremely positive attitude while consistently contributing wholeheartedly to the Mission of the College, and

WHEREAS, Ms. Bean has proactively served on multiple committees, task forces, and work groups as part of the College’s shared governance process.

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognize Ms. Toni Bean for 29 years of dedicated service to the students of Monroe County Community College, its faculty and staff, and the community-at-large, and

THEREFORE, BE IT RECORDED, that the Board of Trustees expresses its very best wishes for her continued success, wellbeing and happiness on this Monday, May 24, 2021.”

B. 4. a. (2) Retirement Resolution – Mr. Dale Parker

Recommended Motion: *“that the following resolution of commendation for Mr. Dale Parker be adopted:*

WHEREAS, Mr. Dale Parker, has decided to retire from his position as General Maintenance Worker with Monroe County Community College, effective June 4, 2021, and

WHEREAS, for 20 years, he has been considered an outstanding employee who has helped to foster an excellent maintenance program in the Physical Plant, and

WHEREAS, in the performance of this duties he has secured a number of certifications to assist him in maintaining the College’s buildings, and

WHEREAS, he has served as a mentor, role model and trainer for the custodial student assistants from the Monroe County ISD Transition Center and the Project SEARCH Transition-to-Work Program, and

WHEREAS, he utilized his proficiency and exceptional painting skills to better the interior environment in numerous buildings on campus, and

WHEREAS, he has demonstrated a high level of commitment and dedication to our students, faculty, staff, and community, and

WHEREAS, he loyally and bravely served our nation as a member of the United States Navy for six years before being honorably discharged.

THEREFORE, BE IT RESOLVED, that the Board of Trustees recognizes Mr. Dale Parker for his dedicated service and contributions to the College, our students, and the community, and

THAT IT BE FURTHER RESOLVED, that the Board of Trustees expresses its very best wishes for his continued success, well being, and happiness on this Monday, May 24, 2021.”

- B. 4. a. (3) Proposed Revision - Policy 6.23, Access Control Policy; Policy 623, Appendix A – Lock Unlock Schedule; Policy 623, Appendix B – Key Access Card Request Agreement; Procedure 623(a), Building Access Control Procedure; Procedure 6.23(b), Building Access Nonscheduled Hours

Recommended motion: *“that Policy 6.23, Access Control Policy for College Facilities, be approved as presented.”*

- B. 4. a. (4) Proposed Revision – Policy 6.04, Designated Depositories

Recommended motion: *“that Policy 6.04, Policy for Designated Depositories for*

College Funds, be revised as presented.”

C. Information and Proposals

1. Delegation
2. Non-staff Communications and Reports
3. President and Staff

C. 3. a. (1) Professional Staff Appointment, Retirements, Resignations, etc.

Professional Staff Appointment:

Kristina Henry, Experiential Learning Coordinator, effective June 7, 2021

Retirements:

Toni Bean, Accounts Receivable Clerk, effective May 31, 2021

Dale Parker, General Maintenance Worker, effective June 4, 2021

Resignations:

Denise Howe, Administrative Assistant to the Learning Assistance Lab, effective May 21, 2021

Courtney Slater, Administrative Assistant to the Registrar, effective May 20, 2021

Christopher Sweeney, Temporary Full-time Assistant Professor of Automotive Engineering, effective May 14, 2021

C. 3. a. (2) Statement of General Fund Revenues and Expenses for the Period Ending April 30, 2021 (enclosure)

C. 3. a. (3) Update – Strategic Plan with DEI Objective (Verkennes, Wygonik)

C. 3. b. (1) Staff Council Update (Gallardo)

C. 3. b. (2) President’s Report

4. Board Member and Committee Reports

C. 4. b. (2) Update: Michigan Community College Association (MCCA) Board of Directors Meeting, May 7, 2021 (Thayer, Quartey)

C. 4. b. (3) Board Retreat Update (Dowler)

C. 4. b. (4) Upcoming Events

June 2, 5:30 p.m. – Board of Trustees Study Meeting

June 28, 6:00 p.m. – Board of Trustees Meeting

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI.