

BOARD OF TRUSTEES
MONROE COUNTY COMMUNITY COLLEGE
MONROE, MICHIGAN 48161
(734) 242-7300, Ext. 4311

Board Room, #Z-203
La-Z-Boy Center
6:00 p.m., June 24, 2021

BUSINESS MEETING AGENDA ITEM

A. Call to Order

Call to Order by Chair of the Board

Public Hearing – Suspend the regular order of business to conduct the public hearing on the 2021-22 budget. The Chair will entertain questions from the audience with regard to the 2021-22 budget material. The millage rate to be levied for operating purposes for the 2021-22 fiscal year will be reaffirmed as 2.1794 mills of ad valorem property taxes and that the millage rate to be levied for facilities/infrastructure improvements for the 2021-22 fiscal year be reaffirmed as .85 mills of ad valorem property tax. If there are no further questions, the Chair will declare the public hearing adjourned.

B. Recommended Actions

1. Routine Matters

a. Polling of audience for delegation recognition

2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item.)

B. 2. a. (1) Approval of the May 24, 2021 minutes of the regular meeting and the June 2, 2021 minutes of the study meeting of the Board of Trustees (enclosure)

B. 2. a. (2) Authorization for the President to Execute an Administrative Contract (enclosure)

Recommended motion: *“that the Board authorizes the President to execute a one-year non-contract for the following administrator:*

*Anthony Quinn
Director of Upward Bound*

Effective August 31, 2021, through September 1, 2022.”

3. Old Business

B. 3. a. (1) Recommendation for College Supporter of the Year

Recommended motion: *“that _____ be selected as the recipient of the 2021 College Supporter of the Year.*

4. New Business

B. 4. a. (1) Resolution to Adopt the 2021-22 Budgets and Reaffirm Millage Rates (to be delivered under separate cover – Board members only)

Recommended motion: *“that the 2021-22 MCCC budget be approved as presented and that the millage to be levied for operating purposes for the 2021-22 fiscal year be reaffirmed as 2.1794 mills of ad valorem property tax and that the millage rate to be levied for facilities/infrastructure improvements for the 2021-22 fiscal year be reaffirmed as .85 mills of ad valorem property tax.”*

B. 4. a. (2) Proposed Policy Revision – Policy 2.19, Management Salary Schedule (enclosure)

Recommended motion: *“that Policy 2.19, Management Salary Schedule, be revised as presented.”*

B. 4. a. (3) Proposed Policy Revision – Policy 8.08, Support Staff Salary Schedule (enclosure)

Recommended motion: *“that Policy 8.08, Support Staff Salary Schedule, be revised as presented.”*

B. 4. a. (4) Proposed Policy Revision – Policy 11.00, Adjunct Faculty Salary Schedule (enclosure)

Recommended motion: *“that Policy 11.00, Adjunct Faculty Salary Schedule, be revised as presented.”*

B. 4. a. (5) Proposed Policy Revision – Policy 11.01, Part-Time Support Staff Salary Schedule (enclosure)

Recommended motion: *“that Policy 11.01, Part-Time Support Staff Salary Schedule, be revised as presented.”*

B. 4. a. (6) Proposed Policy Revision – Policy 12.05, Professional Staff Salary Schedule (enclosure)

Recommended motion: *“that Policy 12.05, Professional Staff Salary Schedule, be revised as presented.”*

B. 4. a. (7) Board of Trustees Schedule of Meetings for the Fiscal Year 2021-22

Recommended motion: *“that the schedule of meetings of the Board of Trustees for the fiscal year 2021-22 be adopted as follows: Time: 6:00 p.m. Place: Board of Trustees Room, Z-203* La-Z-Boy Center*

**The April 25, 2022, meeting will be held at the MCCC Whitman Center, 7777 Lewis Avenue, Temperance, Michigan.*

<i>Monday, September 27, 2021</i>	<i>Monday, March 28, 2022</i>
<i>Monday, October 25, 2021</i>	<i>Monday, April 25, 2022 (Whitman)</i>
<i>Monday, November 22, 2021</i>	<i>Monday, May 23, 2022</i>
<i>Monday, January 24, 2022</i>	<i>Monday, June 27, 2022.”</i>
<i>Monday, February 28, 2022</i>	

B. 4. a. (8) MCCA Representation for 2021-2022

Recommended motion: *“that the following individuals be designated to represent the Board before the Michigan Community College Association Board of Directors for the 2021-22*

<i>Trustee Director</i>	_____
<i>Alternate Trustee Director</i>	_____
<i>President Director</i>	<i>Dr. Kojo A. Quartey.”</i>

B. 4. a. (9) Authorization to Execute First Year Probationary Administrator Contract

*Leon Letter
Dean of Business
July 6, 2021 to July 5, 2022”*

B. 4. a. (10) Authorization to Execute Part-time Professional Staff Contract

Recommended motion: *“that the Board authorizes the President to execute the following part-time professional staff contract:*

*Charles Abel
Chief of Safety Services
July 1, 2021 to June 30, 2022.”*

C. Information and Proposals

1. Delegation

NONE

2. Non-staff Communications and Reports

NONE

3. President and Staff

- C. 3. a. (1) Staff Appointment, Probationary Professional Staff Contract, 1st Year Probationary Administrative Contract, Non-continuing Contract Renewal, etc.

Staff Appointment

Erica Crooner, Receivables Accountant, effective June 7, 2021 (replacing Toni Bean)

Promotion

Charles Abel, Chief of Security Services, effective July 1, 2021 to June 30, 2022

1st Year Probationary Administrative Contract

Leon Letter, Dean of Business, effective July 6, 2021 to July 5, 2022 (replacing Paul Hedeem)

Non-continuing Contract Renewal

Anthony Quinn, Director of Upward Bound, non-continuing contract, effective August 31, 2021 through September 1, 2022 (Title II Grant position)

- C. 3. a. (2) Statement of General Fund Revenues and Expenses for the Period Ending May 31, 2021 (delivered under separate cover)

- C. 3. b. (1) President's Report (delivered under separate cover)

- C. 3. b. (2) Discussion of In-county Rates for Non-resident Employees of County Businesses

4. Board Member and Committee Reports

- C. 4. b. (1) Upcoming Events

July 20-22 – MCCA Virtual Summer Workshop

August 24, 7:30 a.m. – Employee Recognition Breakfast

September 9, 8:30 a.m. – MCCC Alumni Golf Outing

September 9-12 – Monroe Family YMCA Corporate Cup

D. Adjournment

If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI.