

BOARD OF TRUSTEES  
MONROE COUNTY COMMUNITY COLLEGE  
MONROE, MICHIGAN 48161  
(734) 242-7300, Ext. 4311

Via Microsoft Teams  
And Room Z-203  
La-Z-Boy Center  
6:00 p.m., September 28, 2020

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## Join Microsoft Teams Meeting

+1 347-618-6811 United States, New York City (Toll)

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### BUSINESS MEETING AGENDA ITEM

#### A. Call to Order

Call to Order by Chair of the Board

#### B. Recommended Actions

##### 1. Routine Matters

a. Polling of audience for delegation recognition

##### 2. Consent Agenda

(All items on the Consent Agenda are considered routine by the Board of Trustees and will be approved by one motion unless a Trustee requests that an item be removed and acted upon as a separate agenda item.)

B. 2. a. (1) Approval of minutes for the special meeting of June 1, 2020 and the regular meeting of June 22, 2020 (enclosures)

B. 2. a. (2) Proposed Resolution Proclaiming October, United Way Month

Recommended motion: *“that the following resolution proclaiming October, United Way Month be adopted:*

*WHEREAS, the United Way of Monroe County is entering its 2020-2021 campaign and will set another milestone goal that will see campaign pledges of over one million dollars, and*

*WHEREAS, the United Way is the largest single voluntary organization in Monroe County through which volunteers can channel their concern for people in need, and*

*WHEREAS, the United Way, largely because of the continued generosity and caring of employees of Monroe County Community College, can continue to grow and support a wider range of health and human care needs that directly benefit residents of Monroe County.*

*THEREFORE, BE IT RESOLVED by the Monroe County Community College Board of Trustees, that the College employees be encouraged to participate in the 2020-2021 United Way Campaign of Monroe County and receive the highest commendations and vote of thanks for their generous gifts to this vitally important cause, and*

*THAT IT BE FURTHER RESOLVED that the Monroe County Community College Board of Trustees proclaims the month of October 2020 ‘United Way Month’ throughout the College district to emphasize the value and positive contribution United Way of Monroe County offers to our community and its residents on this Monday, September 28, 2020.”*

4. New Business

- B. 4. a. (1) Proposed Resolution for Adherence to Best Practices (delivered under separate cover)

*Recommended motion: “that the Monroe County Community College Board of Trustees certifies that Monroe County Community College not only meets but exceeds the best practice standards required by the education omnibus appropriations act for fiscal year 2020, as the attached table demonstrates.”*

- B. 4. a. (2) Authorization for the President to Execute a One-year Non-continuing Administrative Contract (enclosure)

*Recommended motion: “that the Board Authorizes the President to execute a one-year non-continuing contract for the following administrator:*

*Anthony Quinn, Director of Upward Bound  
One-year non-continuing contract  
Effective September 2, 2020 through September 1, 2021.”*

- B. 4. a. (3) Authorization for the President to Execute an Administrative Contract (enclosure)

*Recommended motion: “that the Board Authorizes the President to execute a*

*contract for the following administrator:*

*Ryan Rafko, Director of Admissions and Guidance Services  
Second-year probationary contract  
Effective September 30, 2020 through June 30, 2021.”*

- B. 4. a. (4) Authorization for the President to Execute a Faculty Contract (enclosure)

*Recommended motion: “that the Board Authorizes the President to execute a contract for the following faculty:*

*Nien-Chu Wan, Assistant Professor of Applied Science and Technology  
First-year probationary contract  
Effective August 24, 2020 through August 23, 2021.”*

- B. 4. a. (5) Authorization for the President to Execute a Faculty Contract (enclosure)

*Recommended motion: “that the Board Authorizes the President to execute a contract for the following faculty:*

*Chris Sweeney, Assistant Professor of Applied Science & Engineering Technology  
One-year full-time temporary contract  
Effective August 24, 2020 through August 23, 2021.”*

- B. 4. a. (6) Proposed New Policy – 1.63 MCCC Title IX Policy (enclosure)

- B. 4. a. (7) Proposed New Policy – 1.74 Standards of Conduct and Civility (enclosure)

C. Information and Proposals

1. Delegations

3. President and Staff

- C. 3. a. (1) Administrative Contracts, Faculty Contracts, etc.

1-year Non-continuing Contract

Anthony Quinn, Director of Upward Bound, effective September 2, 2020 to September 1, 2021

2<sup>nd</sup> Year Probationary Administrative Contract

Ryan Rafko, Director of Admissions and Guidance Services, effective September 30, 2020 to June 30, 2021

1<sup>st</sup> Year Probationary Faculty Contract

Nien-Chu Wan (Alex), Assistant Professor of Electrical Engineering Technology, effective August 24, 2020 to August 23, 2021 (replacing Mark Locher)

1-year Full-time Temporary Contract

Chris Sweeney, Assistant Professor of Automotive Engineering Technology,  
effective August 24, 2020 (replacing Don Kehrer)

Termination

Amera Almusharrf, Associate Professor of Mathematics, effective August 14, 2020

- C. 3. a. (2) The Board received a note of thanks from Renee Drouillard for the memorial gift sent at the passing of her father, Johnny Cole (enclosure).
- C. 3. a. (3) The Board received a note of thanks from Tom and Debbie Ryder for the memorial gift sent at the passing of Tom’s mother, Donna D. Ryder (enclosure).
- C. 3. a. (4) Statement of General Fund Revenues and Expenses for the Period Ending August 31, 2020 (enclosure – Board members only)
- C. 3. b. (1) President’s Report (enclosure)
  - Millage Campaign Update
  - CREED (Honest Conversations...)
- C. 3. b. (2) Presentation of Summer 2020 Enriching Lives Award (Kinsey)
- C. 3. b. (3) Fall 2020 Enrollment Report (enclosure) (Culler, Rafko)
- C. 3. a. (4) Fall 2020 Semester Update (Yackee)
- C. 3. a. (5) CARES Act Update (Culler/Fischer)

4. Board Member and Committee Reports

- C. 4. b. (1) MCCA 2020 Summer Conference Update (Quartey)
- C. 4. b. (2) MCCA 2020 Student Success Summit Update (Lambrix, Thayer, Quartey)

**C. 4. b. (3) Monroe County Link Plan Update (Buchanan)**

- C. 4. b. (4) Upcoming Events
  - October 5-8 – ACCT 2020 Leadership Congress, ZOOM
  - October 12, 6:00 p.m. – The Foundation Board of Directors, Microsoft Teams
  - October 23 – MCCA Board of Directors Meeting, ZOOM
  - October 26 –MCCC Board of Trustees Meeting, Microsoft Teams**
  - November 12-13 – MCCA Presidents Dinner and Meeting, TBD

D. Adjournment

**If you have a disability and need special accommodations, please contact the Office of Human Resources at least five business days before the scheduled meeting by calling (734) 384-4245, or by writing to this office at Monroe County Community College, 1555 South Raisinville Road, Monroe, MI**



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## **Addendum to Board Agenda**

C. 4. b. (3) Monroe County Link Plan Update (Buchanan)